



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

Union High School District

**THURSDAY, NOVEMBER 13, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, NOVEMBER 13, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:31 PM**
 - A. To consider and/or deliberate on student discipline matters (1 case)
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - 2 Issues
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E): (1 potential case: Municipalities Continuing Disclosure Cooperation Initiative).

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES (2) / BOARD WORKSHOP & REGULAR MEETING OF OCTOBER 16, 2014
Motion by _____, second by _____, to approve the Minutes (2) of the October 16, 2014, Board Workshop and Regular Meeting, as shown in the attached supplements.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. SCHOOL UPDATE, CANYON CREST ACADEMY KARL MUELLER, PRINCIPAL

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as shown in the attached supplement.

B. FIELD TRIP REQUESTS

Accept the field trip requests, as shown in the attached supplement.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. 22nd District Agricultural Association, to provide use of the Del Mar Fairgrounds for the San Dieguito Union High School District College Night and Fair on April 27, 2015, for an estimated amount of \$7,875.00 plus labor and equipment rental fees at the 22nd District reimbursable rates, to be expended from the General Fund 03-00 and Torrey Pines High School fundraising events.
2. The DBQ Company, to provide two workshops introducing teachers to the DBQ Project 6-Step Method of helping students read with understanding, write clearly, and investigate history from a variety of perspectives, on November 6 and 7, 2014, in the amount of \$4,400.00, to be expended from the General Fund/Restricted 06-00.
3. Encinitas Community Center, to provide facility rental for the high school enrollment study group meeting on November 12, 2014, in the amount of \$60.00, to be expended from the General Fund 03-00.
4. Advanced Reading Solutions LLC dba UROK Learning Institute, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
5. !! 1 A 1 TUTORIA TABLET COMPUTER !!, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
6. ! # 1 Touch-Screen Tablet Computer Tutoring, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
7. #1 in Learning Online, Inc., to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
8. A + Educational Centers, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.

9. A Tree of Knowledge Educational Services, Inc., to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
10. Basic Educational Services Team, Inc. (BEST), to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
11. Club Z! In-Home Tutoring Services, Inc., to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
12. Leading Edge Learning Center, LLC, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
13. Professional Tutors of America, Inc., to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
14. Total Education Solutions, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.
15. Variations Educational Services LLC, to provide Supplemental Educational Provider (SES) services for the Title 1 program, during the period November 14, 2014 through May 29, 2015, for an amount not to exceed \$687.08 per student, to be expended from Title 1 General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. LRP Publications, Inc., amending the agreement for an electronic subscription Title 1 report to \$240.00 per year with annual adjustments, to be expended from Title 1 General Fund/Restricted 06-00.
2. Edgenuity, Inc., amending the agreement for online instructional software licenses to include customization of the Health/PE bundle, for an additional amount of \$2,000.00, to be expended from the General Fund 03-00.

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Vista Unified School District (MOU), to provide transportation services to a San Dieguito Union High School District special education student, during the period July 1, 2014 through June 30, 2015, for an amount not to exceed \$9,856.41, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #2050941385, for reimbursement of Parentally Placed Private School Student (PPSS) to Solstice Residential for educational tuition, for the period January 1, 2014 through January 31, 2015, in the amount of \$121,684.00, as shown on the attached supplement.

PUPIL SERVICES**D. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

15. BUSINESS / PROPOSITION AA**BUSINESS****A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. John Sergio Fisher & Associates, Inc., to provide architectural and engineering services including consulting, design and documentation of a replacement rigging system and the widening of an existing gallery, including obtaining DSA approval, construction administration and closeout at Canyon Crest Academy, during the period November 14, 2014 until project completion, for an amount not to exceed \$15,900.00, to be expended from Capital Facilities Fund 25-19.
2. Tamara J. Neeley and Cassia O'Loughlin dba BGB/Bally Go Bragh, to provide district surplus personal property sale services as allowed per Education Code Section 17545, during the period November 14, 2014 through November 13, 2015 and then continuing until either party terminates with 30 day written notice, for 50% base commission plus various bonus percentages based on annual and/or quarterly gross sales volume of items sold.
3. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Girl's Water Polo, practices and games, during the period November 15, 2014 through February 28, 2015, for an amount not to exceed \$6,993.84, to be paid for by the Torrey Pines High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Rancho Santa Fe Security Systems, Inc., amending the district wide alarm system monitoring and maintenance agreement to include fire and cellular systems being added or upgraded as part of the Proposition AA bond improvements, increasing the annual not to exceed amount to \$22,000.00, to be expended from the General Fund 03-00.
2. Rehab United Sports Medicine and Physical Therapy, Inc., amending the certified athletic trainer services agreement to provide an additional certified athletic trainer whose services will be shared between Torrey Pines High School and La Costa Canyon High School, during the period September 12, 2014 through June 30, 2015, for an additional amount of \$34,011.56, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTION AUTHORIZING ISSUANCE OF NEW WARRANT IN LIEU OF A VOIDED WARRANT

Adopt the resolution authorizing issuance of new warrant in lieu of a voided warrant, to reflect current changes in administrative titles, as shown in the attached supplement.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

PROPOSITION AA

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements and all related pertinent documents:

1. Fredricks Electric, Inc., to provide campus wide fiber optic re-cabling at Canyon Crest Academy, during the period November 14, 2014 through completion, in the amount of \$90,558.75, to be expended from Building Fund–Prop 39 Fund 21-39.
2. Fredricks Electric, Inc., to provide electrical power to two (2) food services carts at Earl Warren Middle School, during the period November 14, 2014 through completion, in the amount of \$1,950.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Fredricks Electric, Inc., to disconnect existing temporary power and reconnect after relocation of the construction trailer at San Dieguito High School Academy, during the period November 14, 2014 through completion, in the amount of \$1,490.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Fredricks Electric, Inc., to provide electrical power for two construction trailers at Earl Warren Middle School, during the period November 14, 2014 through completion, in the amount of \$11,275.00, to be expended from Building Fund–Prop 39 Fund 21-39.
5. United Site Services of California, Inc., to provide temporary construction fence rental at San Dieguito High School Academy, during the period November 14, 2014 through August 14, 2015, in the amount of \$6,932.46, to be expended from Building Fund–Prop 39 Fund 21-39.
6. United Site Services of California, Inc., to provide temporary construction fence rental at Earl Warren Middle School, during the period October 23, 2014 to October 22, 2015, in an amount not to exceed \$1,562.40, to be expended from Building Fund–Prop 39 Fund 21-39.
7. Roesling Nakamura Terada Architects, Inc., to provide electrical engineering services for relocating the SDG&E service to cellular tower at Torrey Pines High School, during the period of November 14, 2014 through completion, in the amount of \$3,300.00 plus reimbursable expenses, to be expended from Building Fund–Prop 39 Fund 21-39.
8. Trace3 Inc., to provide the necessary equipment and installation to expand the upgraded data and wireless network in additional areas at San Dieguito High School Academy, during the period November 14, 2014 through completion, in the amount of \$24,714.00 plus shipping and tax, to be expended from Building Fund–Prop 39 Fund 21-39.

9. Trace3 Inc., to purchase the necessary equipment to upgrade the data network, wireless network and telecom systems at Canyon Crest Academy and Middle School #5, during the period November 14, 2014 through completion, in the amount of \$536,708.50 plus tax, to be expended from Building Fund—Prop 39 Fund 21-39.
 10. Trace3 Inc., to provide wireless controller to expand the district wide wireless network, during the period November 14, 2014 through completion, in the amount of \$125,252.00 plus tax, to be expended from Building Fund—Prop 39 Fund 21-39.
 11. Class Leasing, LLC, to provide ten (10) relocatable buildings for a 16 month lease at Torrey Pines High School, during the period March 1, 2015 through July 1, 2016, in the amount of \$843,006.00, to be expended from Building Fund—Prop 39 Fund 21-39.
 12. Dell APC, to provide equipment and installation of the new server rack/data center for the new server room Network Operations Center at Earl Warren Middle School, during the period November 14, 2014 through completion, in the amount of \$294,095.14 plus tax, to be expended from Building Fund—Prop 39 Fund 21-39.
 13. Willdan Financial Services, to provide continuing disclosure compliance review, during the period October 6, 2014 through completion, in the amount of \$2,400.00, to be expended from Capital Facilities Fund 25-18.
- I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)
- J. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)
- K. APPROVAL OF CHANGE ORDERS
Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:
1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #1, contract entered into with EC Constructors, Inc., decreasing the contract amount by \$23,341.00 for a new total of \$680,271.00, and extending the contract 89 days.
 2. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #4, contract entered into with Peltzer Plumbing, decreasing the contract amount by \$12,477.00 for a new total of \$185,523.00, and extending the contract 89 days.
 3. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #5, contract entered into with Countywide Mechanical Systems, decreasing the contract amount by \$25,000.00 for a new total of \$49,896.00, and extending the contract 89 days.
 4. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #6, contract entered into with Rowan Electric, Inc., decreasing the contract amount by \$5,687.00 for a new total of \$325,313.00, and extending the contract 89 days.
 5. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #1, contract entered into with Pacific Winds, Inc., decreasing the contract amount by \$0.88 for a new total of \$1,649,999.12 and extending the contract 89 days.
- L. ACCEPTANCE OF CONSTRUCTION PROJECTS
Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:
1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #1, contract entered into with EC Constructors, Inc.
 2. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #4, contract entered into with Peltzer Plumbing.

- 3. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #5, contract entered into with Countywide Mechanical Systems.
- 4. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #6, contract entered into with Rowan Electric, Inc.
- 5. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #1, contract entered into with Pacific Winds Building, Inc.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:

Joyce Dalessandro	Jaycelin Bert, San Dieguito High School Academy
Barbara Groth	Melanie Farfel, Canyon Crest Academy
Beth Hergesheimer	Renee Haerle, La Costa Canyon High School
Amy Herman	Erica Lewis, Torrey Pines High School
John Salazar	Hana Rivera Garza, Sunset / North Coast High Schools

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 21)

- 16. APPROVAL OF DATE OF ORGANIZATIONAL BOARD MEETING, 2014
 Motion by _____, second by _____, to approve December 11, 2014, as the date of the Organizational Board Meeting, as shown in the attached supplement.
- 17. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT NON-EXCLUSIVE EASEMENT AND RIGHT-OF-WAY
 - Motion by _____, second by _____, to adopt the Resolution of Intention to Convey Permanent Non-Exclusive Easement and Right-of-Way to the Olivenhain Municipal Water District, for the purpose of access to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication at the La Costa Valley site, as described in the attachment.
 - Roll Call
- 18. ADOPTION OF RESOLUTION DEDICATING AN INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY
 - PUBLIC HEARING
 - Open Public Hearing
 - Call for Public Comment
 - Close Hearing
 - Motion by _____, second by _____, to adopt the Resolution Conveying an Interest in Real Property Easement and Right-of-Way to City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair sewer facilities for the Canyon Crest Academy campus, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as shown in the attached supplements.
 - Roll Call
- 19. ADOPTION OF RESOLUTION RENDERING ZONING ORDINANCES INAPPLICABLE TO PROPERTY OWNED BY THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT / EARL WARREN MIDDLE SCHOOL
 - Motion by _____, second by _____, to adopt the Resolution Rendering Zoning Ordinances Inapplicable to Property Owned by the San Dieguito Union High School District at Earl Warren Middle School located at 155 Stevens Avenue, City of Solana Beach, as shown in the attached supplement.
 - Roll Call

- 20. APPROVAL OF EDUCATION SPECIFICATIONS / EARL WARREN MIDDLE SCHOOL / SOLANA BEACH
Motion by _____, second by _____, to approve the Education Specifications for Earl Warren Middle School, as shown in the attached supplements.
- 21. SCHOOL NAME / MIDDLE SCHOOL #5 IN PACIFIC HIGHLANDS RANCH
Motion by _____, second by _____, that the new middle school #5 in Pacific Highlands Ranch be named _____.

INFORMATION ITEMS..... (ITEMS 22 - 34)

- 22. MIDDLE SCHOOL #5 UPDATEMARY ANNE NUSKIN, PRINCIPAL
This item is being submitted as information only.
- 23. 2015-16 LOCAL CONTROL ACCOUNTABILITY PLAN TIMELINEJASON VILORIA, ED.D., EXEC. DIRECTOR
This item is being submitted as information only.
- 24. UNIFORM COMPLAINT QUARTERLY REPORT, 1ST QUARTER, JULY-SEPTEMBER, 2014
This item is being submitted as information only, for the first quarter, July through September, 2014, as shown in the attached supplements.
- 25. PROPOSED 2015 BOARD MEETING SCHEDULE
This item is being submitted for Board consideration and will be resubmitted for action on December 11, 2014.
- 26. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2015
This item is being submitted for Board consideration and will be resubmitted for action on December 11, 2014.
- 27. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
- 28. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
- 29. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT
- 30. PUBLIC COMMENTS
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (*See Board Agenda Cover Sheet*)
- 31. FUTURE AGENDA ITEMS
- 32. ADJOURNMENT TO CLOSED SESSION.....(AS REQUIRED)
 - A. To consider and/or deliberate on student discipline matters (1 case)
 - B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - 2 Issues
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E): (1 potential case: Municipalities Continuing Disclosure Cooperation Initiative).
- 33. REPORT FROM CLOSED SESSION (AS NECESSARY)

34. ADJOURNMENT

The next regularly scheduled Board Meeting will be held on [Thursday, December 11, 2014, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



Union High School District

MINUTES

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

BOARD WORKSHOP

THURSDAY, OCTOBER 16, 2014
5:00 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Thursday, October 16, 2014, at the above location, in the Board Room.

Attendance / Board:

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Attendance / District Management:

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Torrie Norton, Associate Superintendent, Human Resources
Michael Grove, Ed.D., Associate Superintendent, Educational Services
Jason Viloría, Ed.D., Executive Director, Educational Services
Brian Shay, Teacher
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Dalessandro called the meeting to order at 5:00 PM.

INFORMATION ITEMS

2. ACHIEVEMENT / COMMON CORE STATE STANDARDS

Dr. Grove gave a brief update focusing primarily on Common Core Math and introduced Mr. Viloría and Mr. Shay.

Mr. Viloría gave an update on the full development of the curriculum for Math A, Math B, and Integrated Math 1 which started in May of 2014 and continued through the summer

using MVP and Utah Middle School Math as the backbone. Readiness and Honors curriculum was also included in the curriculum development. Teachers on Special Assignment (ToSAs) were released to develop learning modules. Teacher developers created the material and reviewers read through the content, provided feedback prior to finalizing, and made revisions as needed.

Mr. Shay led the group through math lesson 1.2 Checkerboard Borders, A Develop Understanding Task (*as shown in the attached*).

3. PUBLIC COMMENTS

No comments were presented.

4. ADJOURNMENT

The meeting was adjourned at 6:00 PM.

Beth Hergesheimer, Board Clerk

Date

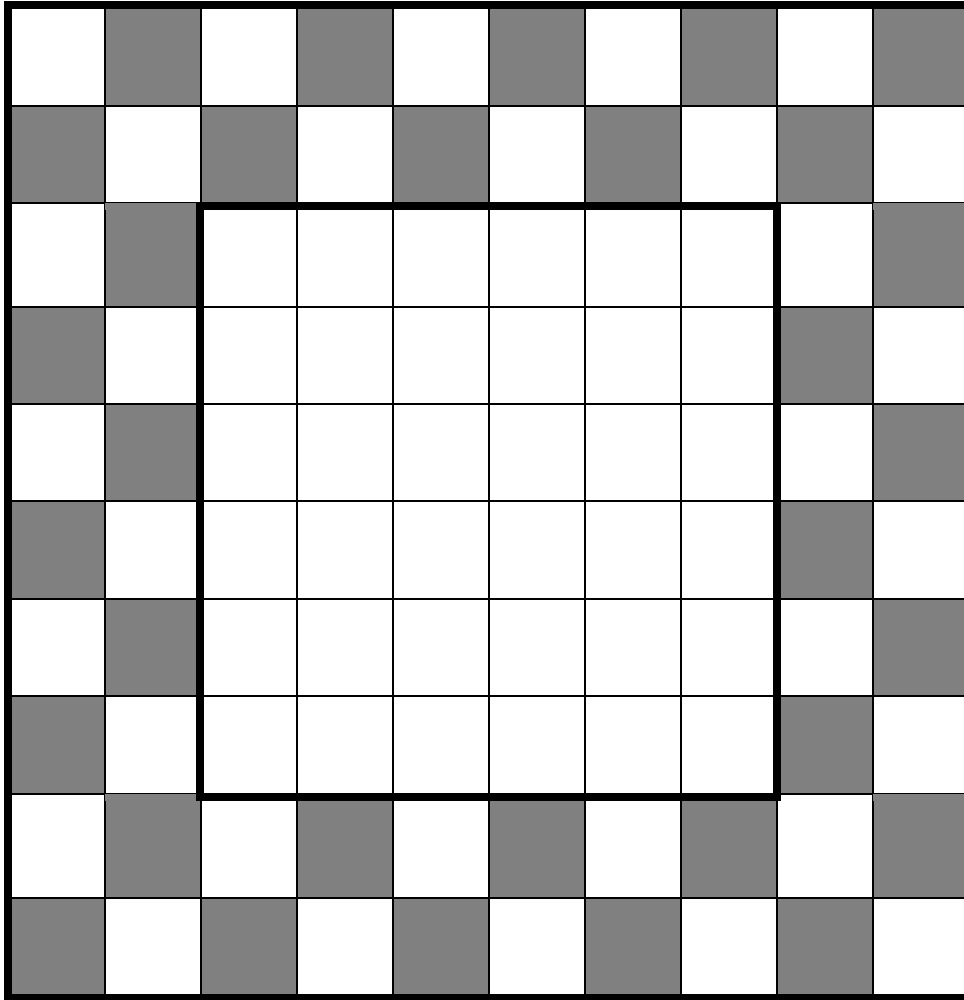
Rick Schmitt, Superintendent

Date

Square Checkerboard Border Resource Pages

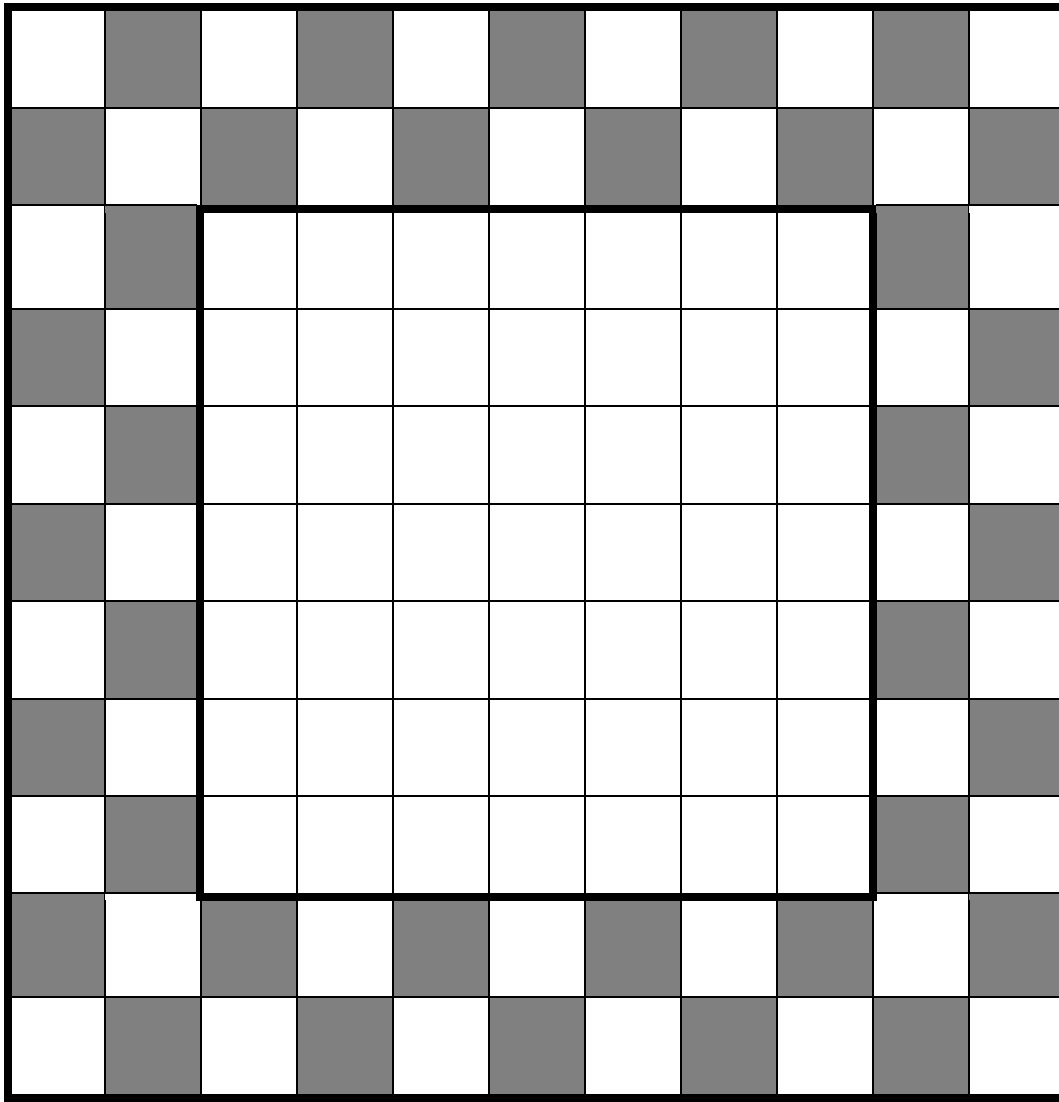
These pages can be used for demonstration or to help struggling students that need model checkerboards.

6 x 6 Checkerboard Border

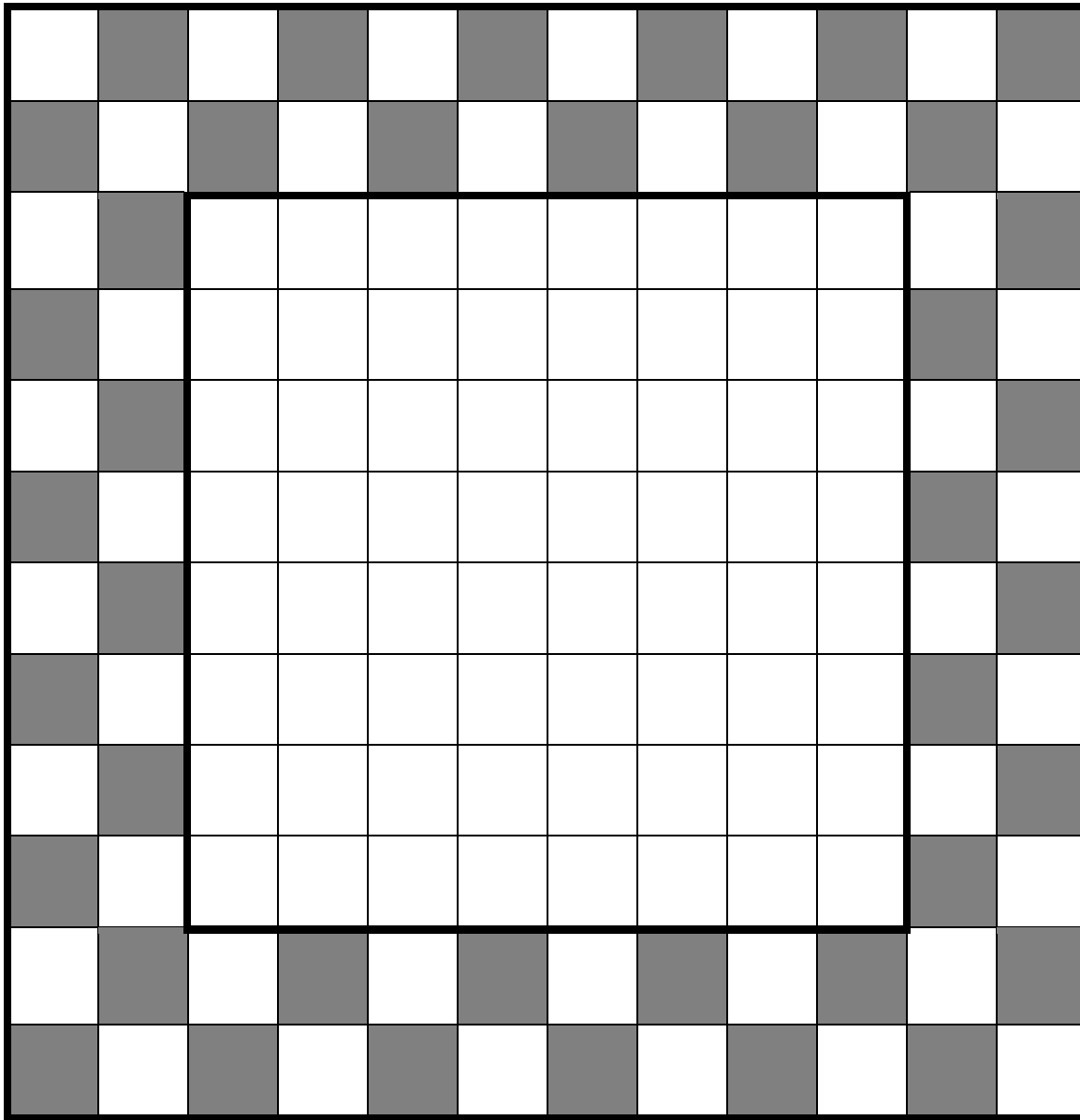


Attachment to
10-16-14 BWS Minutes

7 x 7 Checkerboard Border



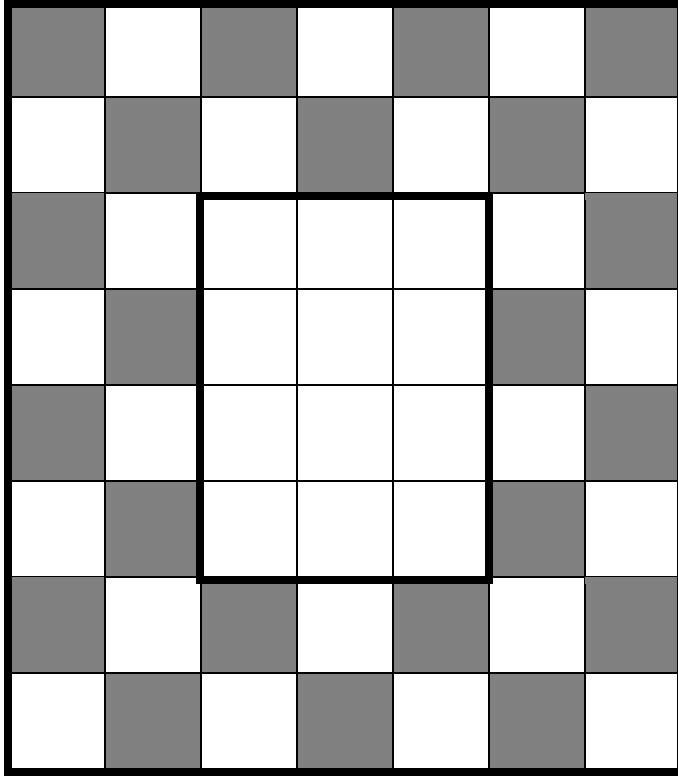
Attachment to
10-16-14 BWS Minutes
8 x 8 Checkerboard Border



Attachment to
10-16-14 BWS Minutes

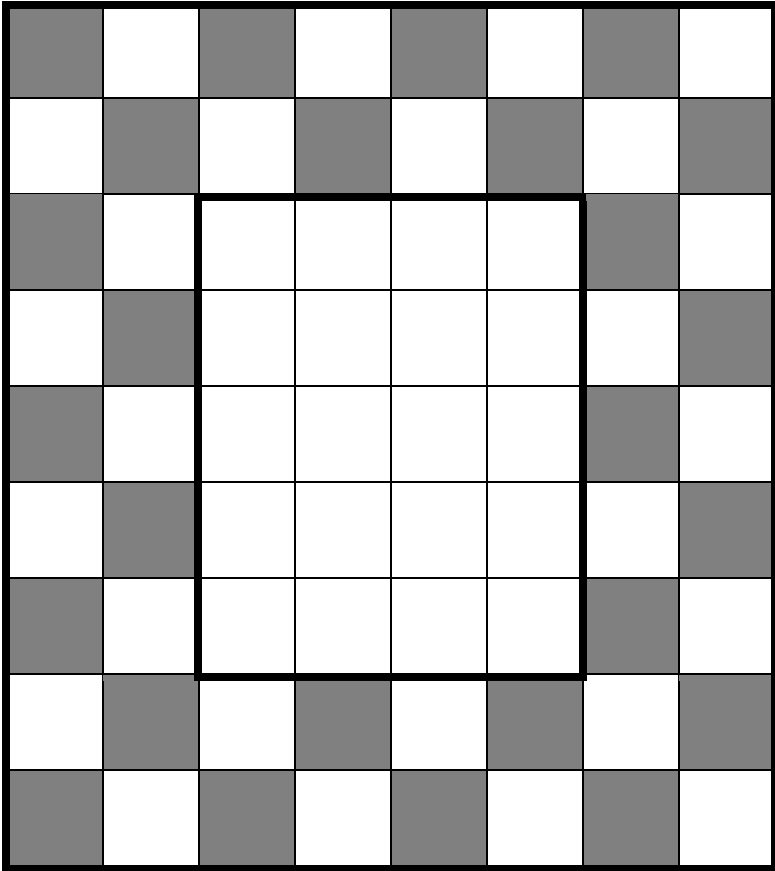
Rectangular Checkerboard Borders Resource Pages

4 x 3 Checkerboard Border

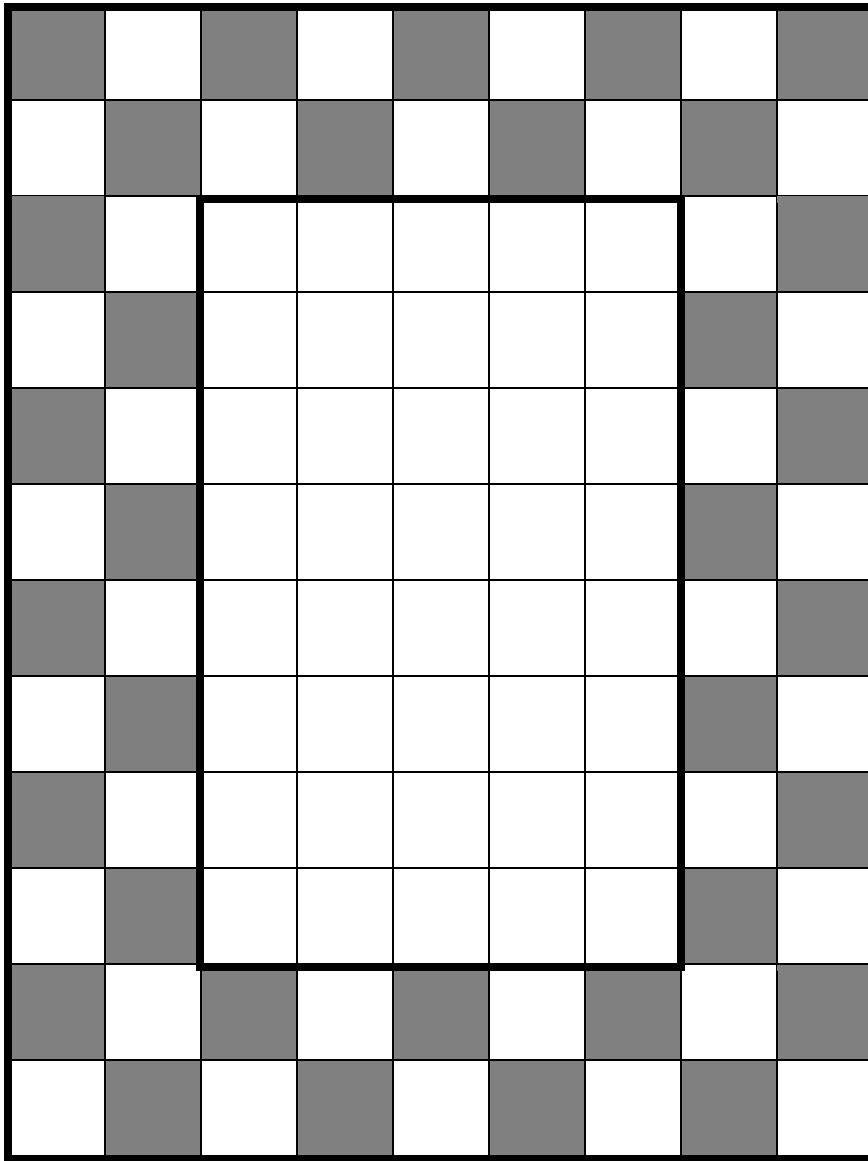


Attachment to
10-16-14 BWS Minutes

5 x 4 Checkerboard Border



Attachment to
10-16-14 BWS Minutes
8 x 5 Checkerboard Border



1.2 Checkerboard Borders

A Develop Understanding Task

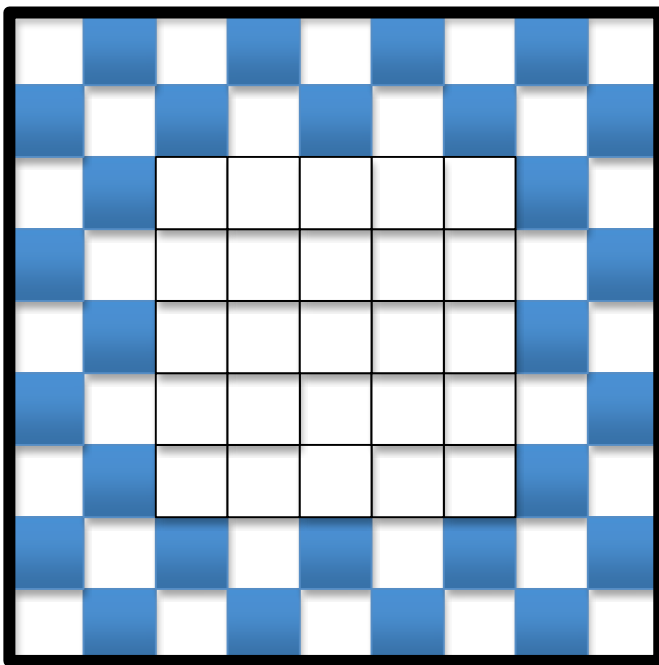
Part 1

In preparation for back to school, the school administration has planned to replace the tile in the cafeteria. They would like to have a checkerboard pattern of tiles two rows wide as a border for the tables and serving carts.

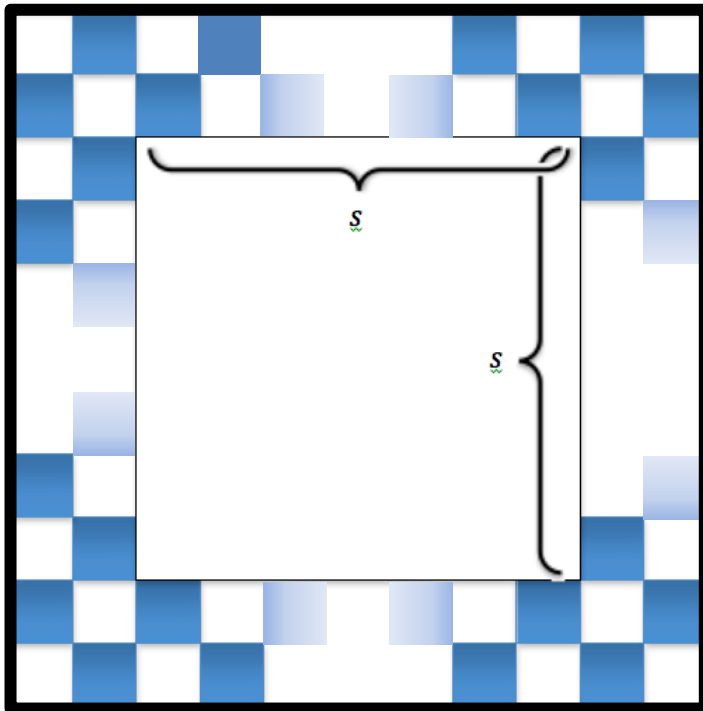
Below is an example of the border that the administration is thinking of using to surround a square 5 x 5 set of tiles.



- A. Find the number of colored tiles in the checkerboard border. Track your thinking and find a way of calculating the number of colored tiles in the border that is quick and efficient. Be prepared to share your strategy and justify your work.



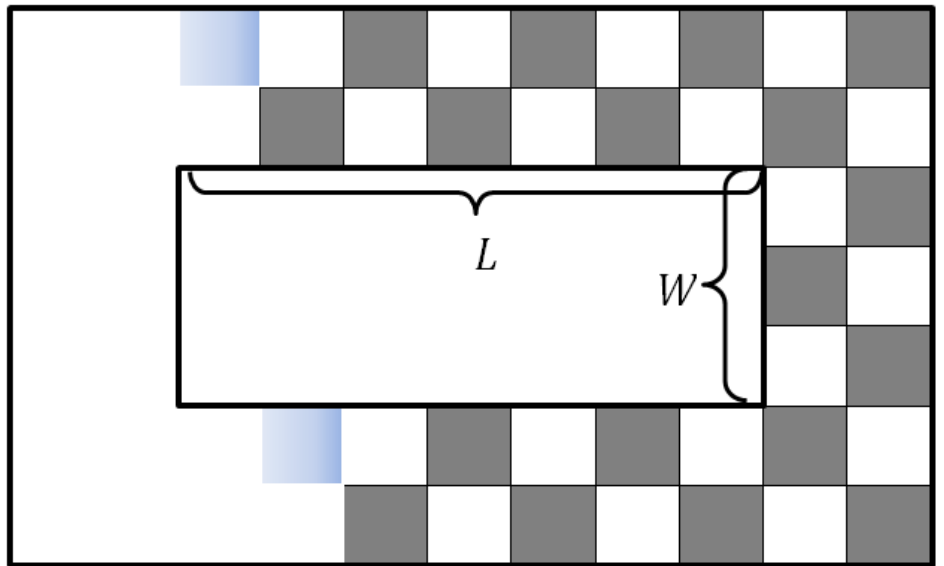
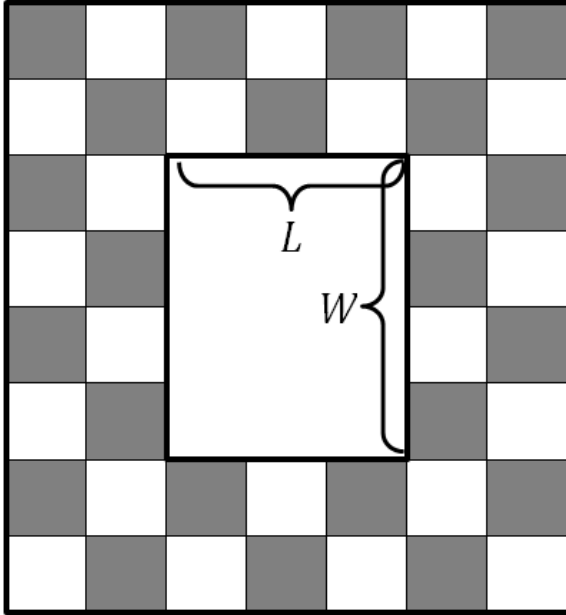
- B. The contractor that was hired to lay the tile in the cafeteria is trying to generalize a way to calculate the number of colored tiles needed for a checkerboard border surrounding a square of tiles with dimensions $s \times s$. Find an expression for the number of colored border tiles needed for any $s \times s$ square center.



Part 2

As the tile workers started to look more deeply into their work they found it necessary to develop a way to quickly calculate the number of colored border tiles for not just square arrangements but also for checkerboard borders to surround any $L \times W$ rectangular tile center.

Find an expression to calculate the number of colored tiles in the two row checkerboard border for any rectangle. Be prepared to share your strategy and justify your work. Create models to assist you in your work.



ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt



Union High School District

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

OCTOBER 16, 2014

**THURSDAY, OCTOBER 16, 2014
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 6:00 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. **CLOSED SESSION** **6:01 PM**

The Board convened to Closed Session at 6:01 PM to discuss the following:

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

- 2 Issues

B. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).

REGULAR MEETING / OPEN SESSION..... **6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	Gabri Posard, Alternate, San Dieguito High School Academy
Barbara Groth	Melanie Farfel, Canyon Crest Academy
Beth Hergesheimer	Renee Haerle, La Costa Canyon High School
Amy Herman	Erica Lewis, Torrey Pines High School
John Salazar	Hana Rivera Garza, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Jason Vilorio, Ed.D., Executive Director, Educational Services
Rick Ayala, Principal, Sunset/North Coast Alternative High Schools
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. CALL TO ORDER..... (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

ITEM 6

- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
- 6. APPROVAL OF MINUTES (2) / REGULAR BOARD MEETING OF OCTOBER 2, 2014 & PROP AA PROJECTS TOUR OF OCTOBER 6, 2014
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the minutes (2) of the October 2, 2014 Regular Board Meeting, as amended, and Prop AA Projects Tour of October 6, 2014, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
All Board members attended the board workshop on student achievement and Common Core held prior to the regular meeting today.
Ms. Groth attended Prop AA site tours at Diegueno, Oak Crest and Earl Warren middle schools, and San Dieguito High School and Canyon Crest Academy's, the Prop AA Fall Projects Tour and the Superintendent's Forum held at Canyon Crest Academy.
Ms. Herman attended the same Prop AA Site Parent Tours as Ms. Groth, the Prop AA Fall Projects Tour, the Middle School #5 Planning Committee meeting, and the Superintendent's Forum.
Ms. Hergesheimer attended all of the Prop AA Site Parent Tours, the Prop AA Fall Projects Tour, the Superintendent's Forum, and participated in the CSBA legal update webinar.
Mr. Salazar attended the Superintendent's Forum and the Torrey Pines High School homecoming game.
Ms. Dalessandro attended all of the Prop AA Site Parent tours, the Prop AA Fall Projects Tour, and the Superintendent's Forum.
- 9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave an update on parent concerns regarding the 2015-16 and 2016-17 instructional calendars related to the High Holy days and that a meeting is scheduled next week to discuss the calendars. Mr. Schmitt also clarified the facilitator contract for the high school enrollment study group. Mr. Schmitt extended his thanks to Barbara Groth for connecting the district with the guest speakers from the San Diego Committee on Foreign Relations.
- 10. DEPARTMENT UPDATE / SUNSET/NORTH COAST ALT. SCHOOLS RICK AYALA, PRINCIPAL
Principal Ayala gave an update highlighting Sunset and North Coast High Schools. Sunset High School has continued to have more credits completed by students, more graduates and continued success in the last year. They had 60 graduates last year with over 90% attending some type of college, and increase in student recognition. Sunset HS currently has 131 students enrolled. Sunset HS has had staffing changes this year and North Coast Alternative High School has gone mobile, splitting time during the week at Sunset, Canyon Crest Academy and San Dieguito High School Academy. North Coast Alt. HS currently has 17 students enrolled.

CONSENT ITEMS..... (ITEMS 11 - 15)

Item #15G5 was pulled from the consent agenda by Ms. Groth.

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that Consent Agenda Items #11-15G4 & 15H-K, be approved as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

ITEM 6

*It was moved by Ms. Hergesheimer, seconded by Ms. Groth, that Consent Agenda Item #15G5, be approved as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 3, 2015 through May 14, 2015, for an amount not to exceed \$59,200.00 plus labor & equipment rental fees, to be expended from the General Fund 03-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to Carlsbad Unified School District during the 2014-2015 school year, to be reimbursed \$20,007.00 per student per school year.
2. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to San Marcos Unified School District during the 2014-2015 school year, to be reimbursed \$20,007.00 per student per school year.
3. Bill Lane & Associates, Inc. (ICA), to provide adolescent transport services for at risk Special Education students to/from residential facilities, during the period August 29, 2014 through June 30, 2015, for an amount not to exceed \$15,000.00 per year, to be expended from the General Fund/Restricted 06-00.

ITEM 6

4. Alternative Teaching Strategy Center (NPA), to provide behavior intervention supervision, planning strategies, and aide to special education students, during the period July 1, 2014 through June 30, 2015, at the rates of \$130.00 per hour for (BID) student supervision and \$55.00 per hour for (BII) student aide services, to be expended from the General Fund/Restricted 06-00.
5. Jill Weckerly, Ph.D. (ICA), to provide neuropsychological, psycho educational, and behavior assessments and services, during the period July 1, 2014 through June 30, 2015, in the amount of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements and all related pertinent documents:

1. Fiscal Crisis & Management Assistance Team (FCMAT), to provide a study and analysis of district special education operations, during the period September 24, 2014 until project completion, for an estimated total cost of \$25,000.00 to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted).

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

ITEM 6

1. Mobile Modular Management Corporation, to provide continued storage rental of 13 relocatable classrooms at San Dieguito High School Academy, on a month-to-month rental during the period September 1, 2014 through June 30, 2015, in an amount not to exceed \$37,000.00 (\$3,700.00 monthly), to be expended from Building Fund–Prop 39 Fund 21-39.
2. D.A. Hogan & Associates, Inc., to provide supplemental permit support for use of reclaimed water at Canyon Crest Academy, during the period October 17, 2014 through completion, on a time and material basis in an amount not to exceed \$10,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Class Leasing, LLC., to provide DSA approved drawings for (3) 36' x 40' modular buildings at Earl Warren Middle School, during the period October 17, 2014 through completion, on a time and material basis in an amount not to exceed \$22,618.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Rancho Santa Fe Security Systems, Inc., to provide updated security system and upgrades at San Dieguito High School Academy, during the period October 17, 2014 through completion, in the amount of \$4,220.00, to be expended from Building Fund–Prop 39 Fund 21-39.

**Item 15G5 pulled from the Consent Agenda and voted on separately, as shown above.*

5. Fieldman, Rolapp & Associates, to provide financial advisor services for District General Obligation Bond, during the period October 17, 2014 through June 30, 2015, on a time and material basis in an amount not to exceed \$49,500.00, contingent upon closing of a bond sale and to be expended from future cost of issuance.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Placeworks, Inc., amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. LSA Associates, Inc., amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. URS Corporation, amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Westberg & White, Inc., amend contract B2011-06 to provide additional design services at Oak Crest Middle School for widening streets, fire access analysis and plans, and redesign of existing drop-off area, during the period October 18, 2014 through completion, increasing the amount by \$49,550.00 for a new total of 129,550.00, to be expended from Building Fund–Prop 39 Fund 21-39.

I. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing purchasing pursuant to bid and award documents from Chawanakee Unified School District for the lease of modular buildings, per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the Building Fund–Prop 39 Fund 21-39 and Capital Facilities Fund 25-19 or from the fund to which the purchases are charged, as presented.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #3, contract entered into with Commercial & Industrial Roofing Co. Inc., decreasing the contract amount by \$34,994.00 for a new total of \$50,625.00, and extending the contract 61 days.
2. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #1, contract entered into with EC Constructors, Inc., increasing the contract amount by \$4,028.00 for a new total of \$592,353.00, and extending the contract 61 days.
3. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #2, contract entered into with Commercial & Industrial Roofing Co., Inc., decreasing the contract amount by \$20,835.00 for a new total of \$27,254.00, and extending the contract 61 days.
4. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #3, contract entered into with Peltzer Plumbing, decreasing the contract amount by \$18,965.00 for a new total of \$127,035.00, and extending the contract 61 days.
5. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #4, contract entered into with ACH Mechanical Contractors, Inc., decreasing the contract amount by \$13,918.00 for a new total of \$107,782.00, and extending the contract 61 days.
6. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #5, contract entered into with Ace Electric Inc., decreasing the contract amount by \$44,250.00 for a new total of \$153,750.00, and extending the contract 61 days.
7. San Dieguito High School Academy Stadium Project Phase 2 CA2014-40, contract entered into with Gilbane Building Company, Inc., decreasing the contract amount by \$238,962.27 for a new total of \$2,645,336.73, and extending the contract 108 days.
8. Energy Conservation Services Contract B2009-17-Phase 2, contract entered into with Siemens Industry, Inc., decreasing the contract amount by \$111,596.03 for a new total of \$1,787,143.97.
9. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #2, contract entered into with Roof Construction, Inc., decreasing the contract amount by \$35,310.43 for a new total of \$325,258.57, and extending the contract 61 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #3, contract entered into with Commercial & Industrial Roofing Co. Inc.
2. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #1, contract entered into with EC Constructors, Inc.
3. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #2, contract entered into with Commercial & Industrial Roofing Co.
4. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #3, contract entered into with Peltzer Plumbing.
5. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #4, contract entered into with ACH Mechanical Contractors, Inc.
6. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #5, contract entered into with Ace Electric, Inc.
7. San Dieguito High School Academy Stadium Project Phase 2 CA2014-40, contract entered into with Gilbane Building Company, Inc.
8. Energy Conservation Services Contract B2009-17-Phase 2, contract entered into with Siemens Industry, Inc.

ITEM 6

- 9. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #2, contract entered into with Roof Construction, Inc.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

- 16. ADOPTION OF PROPOSED NEW ADMINISTRATIVE REGULATION, #6159.4/AR-1, "BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS"
Motion by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the proposed new Administrative Regulation, #6159.4/AR-1, "Behavioral Interventions For Special Education Students", as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*
- 17. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT EASEMENT AND RIGHT-OF-WAY
Motion by Ms. Herman, second by Ms. Hergesheimer, to adopt the Resolution of Intention to Convey Permanent Easement and Right-of-Way to City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair sewer facilities for the Canyon Crest Academy campus, as described in the attachment, and as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

INFORMATION ITEMS..... (ITEMS 18 - 27)

- 18. BELL SCHEDULE & FLEX START TIMES JASON VILORIA, EXECUTIVE DIRECTOR
Dr. Viloria gave an update on school bell schedules and flex start times in the following three areas: 1) priorities, 2) current progress and 3) the next steps. Priorities included focus on teacher collaboration time, student intervention/enrichment/support time, flexibility for students to start and end their day, and to increase course access. Current progress included most schools starting with staff committees, an audit of the current schedule, and preliminary discussions with student leadership groups. Next steps will include involving more students, staff, and parents in conversations, and with the process evolving over time as each site is in a different spot with unique school cultures.
- 19. ESTABLISHMENT OF DATE OF ORGANIZATIONAL BOARD MEETING, 2014
This item was submitted for board consideration and will be resubmitted for action at the November 13, 2014 board meeting.
- 20. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill had nothing further to report.
- 21. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
Ms. Norton had nothing further to report.
- 22. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT
Dr. Grove gave an update on the high school enrollment study group, including the process for selecting the committee members and the make up of the group which includes a diverse group of community representatives, teachers, students, and district representatives. The goal of the study group is to investigate all ways to enroll SDUHSD students into high schools, share those options with the community, and then present the options for community input and with the Board. The earliest any changes to high school enrollment would take place would be for the 2016-17 school year.
- 23. PUBLIC COMMENTS – No comments were presented.
- 24. FUTURE AGENDA ITEMS – None presented.
- 25. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 26. CLOSED SESSION – Nothing further to report.

27. ADJOURNMENT OF MEETING - Meeting adjourned at 7:37 PM.

Beth Hergesheimer, Board Clerk

Date

Rick Schmitt, Superintendent

Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED AND SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district, as shown on the following report.

FUNDING SOURCE:

Not applicable

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
NOVEMBER 13, 2014**

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$78.46	School Supplies	Target Take Charge of Education	Administration	SS
2	\$15,000.00	Writing Lab and After School Tutoring Costs	San Dieguito Academy Foundation	Administration	SDHSA
3	\$1,408.55	September Theater Technician Costs	San Dieguito Academy Foundation	Theater	SDHSA
4	\$1,408.55	October Theater Technician Costs	San Dieguito Academy Foundation	Theater	SDHSA
5	\$1,896.00	Technology Supplies	San Dieguito Academy Foundation	Technology	SDHSA
6	\$317.60	Technology Supplies	San Dieguito Academy Foundation	Technology	SDHSA
7	\$132.79	School Supplies	TRUIST	Administration	SDHSA
8	\$538.22	School Supplies	Canyon Crest Academy Foundation	Administration	CCA
9	\$5,846.69	School Supplies	Canyon Crest Academy Foundation	Administration	CCA
10	\$13,968.24	Technology Supplies	Canyon Crest Academy Foundation	Technology	CCA
11	\$4,286.89	Technology Supplies	Canyon Crest Academy Foundation	Technology	CCA
12	\$594.00	Science Supplies	Canyon Crest Academy Foundation	Science	CCA
13	\$1,500.00	Homework Club Costs	Oak Crest Foundation	Administration	OCMS
14	\$1,810.00	School Supplies	Oak Crest Foundation	Administration	OCMS
15	\$600.00	Art Supplies	Oak Crest Foundation	Art	OCMS
16	\$622.60	Technology Supplies	Carmel Valley Middle School PTSA	Technology	CVMS
17	\$200.00	School Supplies	Carmel Valley Middle School PTSA	Counseling	CVMS
18	\$318.98	School Supplies	Carmel Valley Middle School PTSA	Counseling	CVMS
19	\$168.00	School Supplies	Community of Change	Administration	CVMS
20	\$385.25	School Supplies	Diegueno Middle School PTSA	Administration	DNO
21	\$175.00	Science Supplies	Various Parents	Science	DNO
22	\$7,423.34	School Supplies	Diegueno Middle School PTSA	Administration	DNO
23	\$600.00	School Supplies	Diegueno Middle School PTSA	Administration	DNO
24	\$40.00	School Supplies	Kelly Casassa	Art	DNO
	\$59,319.16	Monetary Donations			
		*Value of Donated Items			
	\$59,319.16	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 17, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: Approval / Ratification of Field Trip
Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
November 13, 2014

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	12-15-14 - 12-19-14	Cassaw	David	LCC JV Basketball	15	2	JV Basketball Tournament	Lake Forest	CA	None	LCC Foundation / Parent Donations
2	11-29-14	Buth	Dwayne	LCC Wrestling	45	5	Wrestling Tournament	San Clemente	CA	None	LCC Foundation / Parent Donations
3	12-02-14	Buth	Dwayne	LCC Wrestling	24	3	Wrestling Tournament	San Clemente	CA	None	LCC Foundation / Parent Donations
4	12-05-14 - 12-06-14	Buth	Dwayne	LCC Wrestling	20	3	Wrestling Tournament	Placentia	CA	None	LCC Foundation / Parent Donations
5	12-18-14 - 12-21-14	Buth	Dwayne	LCC Wrestling	14	3	Wrestling Tournament	Reno	NV	1.5 Days	LCC Foundation / Parent Donations
6	01-01-15 - 01-03-15	Buth	Dwayne	LCC Wrestling	20	3	Wrestling Tournament	La Puente	CA	None	LCC Foundation / Parent Donations
7	01-10-15	Buth	Dwayne	LCC Wrestling	20	3	Wrestling Tournament	El Monte	CA	None	LCC Foundation / Parent Donations
8	01-16-15 - 01-17-15	Buth	Dwayne	LCC Wrestling	14	3	Wrestling Tournament	Temecula	CA	None	LCC Foundation / Parent Donations
9	02-26-15 - 02-28-15	Buth	Dwayne	LCC Wrestling	14	3	Wrestling Tournament	El Centro	CA	1 Day	LCC Foundation / Parent Donations
10	03-05-15 - 03-08-15	Buth	Dwayne	LCC Wrestling	14	3	Wrestling Tournament	Bakersfield	DA	1.5 Days	LCC Foundation / Parent Donations
11	03-13-15 - 03-15-15	Buth	Dwayne	LCC Wrestling	14	3	Wrestling Tournament	Lemoore	CA	None	LCC Foundation / Parent Donations
12	03-26-15 - 03-29-15	Buth	Dwayne	LCC Wrestling	5	2	National Wrestling Championships	Virginia Beach	VA	1.3 Days	LCC Foundation / Parent Donations
13	03-21-15	Rector	Casey	LCC Girls Lacrosse	50	50	Lacrosse game	Los Alamitos	CA	None	LCC Foundation / Parent Donations
14	11-28-14 - 11-29-14	Thorne	Brent	TPHS Cross Country	35	7	Mt. Sac Cross Country Race	Walnut	CA	None	TPHS Foundation / Parent Donations

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
November 13, 2014

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
15	02-20-15 - 02-22-15	Ramos	Cathy	SDA Biology	32	4	Catalina Island Marine Institute Visit	Catalina Island	CA	1 Day	SDA Foundation / Parent Donations
16	04-06-15 - 04-09-15	Foss	Jesse	LCC Boys Lacrosse	35	5	Varsity Lacrosse Games	Centennial	CO	None	LCC Foundation / Parent Donations
17	04-08-15 - 04-12-14	Wuertz	Jeremy	SDA Band	80	8	Music Festival, music clinic, college visits	San Francisco	CA	None	SDA Foundation / Parent Donations
18	03-20-15 - 03-22-15	Niddrie	Jackie	TPHS Mock Trial Competition Team	25	5	State Mock Trial Competition	Riverside	CA	1 Day	TPHS Foundation / Parent Donations

* Dollar amounts are listed only when District/site funds are being spent.
 Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation
Termination

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Sara Balderas**, 60% Temporary Counselor at Sunset High School for the remainder of the 2014-15 school year, effective 10/20/14 through 6/12/15.
2. **Brad Golden**, 60% Temporary Teacher (ASB and Cheer) at Torrey Pines High School for the remainder of the 2014-15 school year, effective 11/12/14 through 6/12/15.
3. **Todd Vollstedt**, 40% Temporary Teacher (mathematics) at La Costa Canyon High School, effective 11/12/14 through 6/12/15.

Change in Assignment

1. **Kathy Hamilton**, 100% Temporary Teacher (math) at La Costa Canyon High School, requests a contract reduction to an 80% assignment for the remainder of the 2014-15 school year, effective 11/12/14 through 6/12/15.
2. **Christina Moulton**, Temporary Teacher (science) at Canyon Crest Academy, Change in Assignment from 33% to 67% for Semester II/2014-15 school year, effective 1/26/15 to 6/12/15.

Leave of Absence

1. **Ariel Haas**, Permanent Teacher (science) at Canyon Crest Academy, requests to extend his 33% Unpaid Leave of Absence (67% assignment) for Semester II/2014-15 school year, effective 1/26/15 to 6/12/15.
2. **M. Cristy Halling**, Temporary Teacher (Special Education – Mild/Moderate Disabilities) at La Costa Canyon High School, requests 100% Unpaid Leave of Absence in accordance with CFRA, effective 10/20/14 to 11/28/14. She will resume her 100% assignment effective 12/01/14.

Resignation

1. **Raul Rojas**, Permanent Teacher (World Languages: Spanish) at Oak Crest Middle School, resignation for retirement purposes, effective 2/06/15.

Termination

1. **Robert Balogh**, 100% Temporary Teacher (English) at Oak Crest Middle School, Termination from Employment, effective 11/07/14.

ITEM 12A

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Beckwith Bass, Barbara**, Human Resources Analyst, SR52, 100.00% FTE, District Office-Human Resources, effective 10/10/14
2. **Canfield Jr., Dee Roger**, Custodian Floater, SR33, 100.00% FTE, Facilities, effective 11/12/14
3. **Graciano, Brent**, Custodian, SR32, 100.00% FTE, Earl Warren Middle School, effective 10/07/14
4. **Scheyer, Neal**, Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Carmel Valley Middle School, effective 10/27/14

Change in Assignment

1. **Cooper, Cheryl**, from Job Placement Assistant, SR35, 75.00% FTE, District Office-Special Education to 87.50% FTE, effective 11/03/14
2. **Del Val Gamino, Cristina**, from Human Resources Technician, SR42, 100.00% FTE, District Office-Human Resources to Human Resources Certificated Analyst, SR52, 100.00% FTE, effective 10/22/2014
3. **Lin, Jing**, from Nutrition Services Assistant I, SR25, 31.25% FTE, Earl Warren Middle School to 43.75% FTE. Torrey Pines High School, effective 11/03/14
4. **Murray, Mary**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Diegueno Middle School to 75% FTE, effective 10/21/14
5. **Wheatley, Dennis**, from Custodian, SR32, 100.00% FTE, San Dieguito High School Academy to Custodian Crew Leader, SR38, 100.00% FTE, effective 11/03/14
6. **Woodard, Wendy**, from Secretary, SR36, 100.00% FTE, Facilities to Administrative Secretary, SR40, 100.00% FTE, effective 09/26/14

Resignation

1. **Luce, Sonja**, Instructional Assistant-SpEd(NS), SR34, 59.38% FTE, Torrey Pines High School, effective 10/13/14

sj
11/13/14
classbdagenda

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Jason Vilorio, Executive Director of Educational Services
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes fifteen contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORTBoard Meeting Date: 11-13-14

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/27/15	22nd District Agricultural Association	Provide use of the Del Mar Fairgrounds for the San Dieguito Union High School District College Night and Fair	General Fund 03-00 and Torrey Pines High School fundraising events	\$7,875.00 plus labor and equipment rental fees
11/06/14 – 11/07/14	The DBQ Company	Provide two workshops introducing teachers to the DBQ Project 6-Step Method of helping students read with understanding, write clearly, and investigate history from a variety of perspectives	General Fund / Restricted 06-00	\$4,400.00
11/12/14	Encinitas Community Center	Provide facility rental for the high school enrollment study group meeting	General Fund 03-00	\$60.00
11/14/14 – 05/29/15	Advanced Reading Solutions LLC dba UROK Learning Institute	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	!! 1 A 1 TUTORIA TABLET COMPUTER !!	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	! # 1 Touch-Screen Tablet Computer Tutoring	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	#1 in Learning Online, Inc.	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	A + Educational Centers	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student

ITEM 13A

11/14/14 – 05/29/15	A Tree of Knowledge Educational Services, Inc.	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Basic Educational Services Team, Inc. (BEST)	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Club Z! In-Home Tutoring Services, Inc.	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Leading Edge Learning Center, LLC	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Professional Tutors of America, Inc.	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Total Education Solutions	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student
11/14/14 – 05/29/15	Variations Educational Services LLC	Provide Supplemental Educational Provider (SES) services for the Title 1 program	Title 1 General Fund / Restricted 06-00	\$687.08 per student

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Jason Vilorio, Executive Director of Educational Services
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AMENDMENT TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes two amendments to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

ITEM 13B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - AMENDMENT TO AGREEMENTS REPORT**Board Meeting Date: 11-13-14**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
NA	LRP Publications, Inc.	Amending the agreement for an electronic subscription Title 1 report to \$240.00 per year with annual adjustments	Title 1 General Fund /Restricted 06-00	\$240.00 per year with annual adjustments
NA	Edgenuity, Inc.	Amending the agreement for online instructional software licenses to include customization of the Health/PE bundle	General Fund 03-00	\$2,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14A

SPECIAL EDUCATION AGREEMENTS**Board Meeting Date: 11-13-14**

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
07/01/14 – 06/30/15	Vista Unified School District (MOU)	Provide transportation services to a San Dieguito Union High School District special education student	General Fund / Restricted 06-00	1	\$9,856.41

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AND RELEASE AGREEMENT

EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlements and Release Agreements summarizes one Settlement Agreements that provide services for a Special Education Student.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14C

SPECIAL EDUCATION AGREEMENTS

Board Meeting Date: 11/13/14

<u>Student SSID #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2050941385	<i>Parent Settlement Agreement</i> Reimbursement of Parentally Placed Private School Student (PPPSS) to Solstice Residential Dates of Agreement: 01/01/14 – 01/31/15	11/05/14	General Fund Special Education 06-00	NTE: PPPSS - \$98,449.75 Atty Fees - \$4,584.25 Parent Reimb. - \$18,650.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes three contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 11-13-14**

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
11/14/14 until project completion	John Sergio Fisher & Associates, Inc.	Provide architectural and engineering services including consulting, design and documentation of a replacement rigging system and the widening of an existing gallery, including obtaining DSA approval, construction administration and closeout at Canyon Crest Academy	Capital Facilities Fund 25-19	\$15,900.00
11/14/14 – 11/13/15 and then continuing until terminated with 30 day written notice	Tamara J. Neeley and Cassia O'Loughlin dba BGB/Bally Go Bragh	Provide district surplus personal property sale services as allowed per Education Code Section 17545	NA	50% base commission plus various bonus percentages based on annual and/or quarterly gross sales volume of items sold
11/15/14 – 02/28/15	The Regents of the University of California	Lease of facilities at the University of California, San Diego, for the Torrey Pines High School Girl's Water Polo, practices and games	Torrey Pines High School Foundation	\$6,993.84

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes two amendments to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT**Board Meeting Date: 11-13-14**

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
NA	Rancho Santa Fe Security Systems, Inc.	Amending the district wide alarm system monitoring & maintenance agreement to include fire and cellular systems being added or upgraded as part of the Proposition AA bond improvements	General Fund 03-00	\$22,000.00
9/12/14 – 06/30/15	Rehab United Sports Medicine and Physical Therapy, Inc.	Amending the certified athletic trainer services agreement to provide an additional certified athletic trainer whose services will be shared between Torrey Pines High School and La Costa Canyon High School	General Fund 03-00	\$34,011.56

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION AUTHORIZING ISSUANCE OF
NEW WARRANT IN LIEU OF A VOIDED
WARRANT

EXECUTIVE SUMMARY

On February 13, 2003 the Board adopted a Resolution Authorizing Issuance of New Warrant in Lieu of a Voided Warrant. Since this resolution was last adopted, there have been changes to administrative titles. The resolution presented reflects those changes by authorizing the Associate Superintendent of Business Services or the Chief Financial Officer to authorize the issuance of a new warrant in lieu of a voided warrant.

RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution Authorizing Issuance of New Warrant in Lieu of a Voided Warrant, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listings.

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/07/14 THRU 11/03/14

1 ITEM 15G

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
251119	10/07/14	03	CAROLINA BIOLOGICAL	003	MATERIALS AND SUPPLI	\$197.40
251120	10/07/14	03	SAN JOAQUIN COUNTY O	023	ADVERTISING	\$1,478.25
251121	10/07/14	03	APEX WORKPLACE SOLUT	023	COMPUTER LICENSING	\$215.40
251122	10/07/14	06	SSID #: 6113119004	030	MEDIATION SETTLEMENT	\$20,750.00
251123	10/07/14	03	GRAND PACIFIC CHARTE	028	SUBAGREEMENTS FOR SE	\$100,000.00
251124	10/07/14	06	THE COMMUNITY SCHOOL	030	OTHER CONTR-N.P.S.	\$60,270.00
251125	10/07/14	06	THE COMMUNITY SCHOOL	030	OTHER CONTR-N.P.S.	\$60,270.00
251126	10/07/14	06	THE COMMUNITY SCHOOL	030	OTHER CONTR-N.P.S.	\$41,790.00
251127	10/07/14	03	NO CTY STUDENT TRANS	028	SUBAGREEMENTS FOR SE	\$175,000.00
251128	10/07/14	06	BASHAR, FAYE	030	OTHER SERV.& OPER.EX	\$3,768.00
251129	10/07/14	03	SAN DIEGO SCENIC TOU	028	SUBAGREEMENTS FOR SE	\$75,000.00
251130	10/07/14	03	SOL TRANSPORTATION,	028	SPEC.ED.TRANSPORTATI	\$10,000.00
251131	10/07/14	03	VERDUGO TESTING CO.,	028	FEES - ADMISSIONS, T	\$9,100.00
251132	10/07/14	11	CARMEL VALLEY POOL/R	009	RENTS & LEASES	\$5,500.00
251133	10/07/14	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$161.99
251134	10/07/14	03	SAN DIEGO CO LIBRARY	024	PROF/CONSULT./OPER E	\$30,500.00
251136	10/07/14	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$710.00
251137	10/07/14	06	REHABMART LLC	030	NON CAPITALIZED EQUI	\$532.50
251138	10/07/14	03	CA COMMISSION ON TEA	014	FEES - ADMISSIONS, T	\$1,600.00
251139	10/07/14	03	C P R I	037	MATERIALS AND SUPPLI	\$138.25
251140	10/08/14	03	C I F	040	DUES-CIF	\$11,750.00
251141	10/08/14	03	A C T	024	TEST SCORING	\$250.00
251142	10/08/14	03	BAYDIN, INC.	023	COMPUTER LICENSING	\$500.00
251143	10/08/14	21-39	CITY TREASURER	036	NEW CONSTRUCTION	\$25,186.00
251144	10/08/14	21-39	COUNTY OF SAN DIEGO	036	LAND IMPROVEMENTS	\$426.00
251145	10/08/14	21-39	AMERICAN CHEMICAL &	036	IMPROVEMENT	\$2,215.30
251146	10/08/14	21-39	AMERICAN CHEMICAL &	036	IMPROVEMENT	\$1,529.50
251147	10/08/14	21-39	AMERICAN CHEMICAL &	036	EQUIPMENT	\$1,279.80
251148	10/08/14	21-39	FREDRICKS ELECTRIC I	036	EQUIPMENT REPLACEMEN	\$9,750.00
251149	10/08/14	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$500.00
251150	10/08/14	03	ROYAL BUSINESS GROUP	010	MATERIALS AND SUPPLI	\$54.54
251151	10/08/14	11	STAPLES ADVANTAGE	009	OFFICE SUPPLIES	\$500.00
251152	10/08/14	06	OCEANSIDE PHOTO & TE	009	MATERIALS AND SUPPLI	\$2,000.00
251153	10/08/14	11	SILVERSTONE, MONTY	009	MATERIALS AND SUPPLI	\$1,000.00
251154	10/08/14	11	DAN LEVINE PRODUCTIO	009	OTHER SERV.& OPER.EX	\$280.00
251155	10/08/14	11	FOX POINT FARMS	009	MATERIALS AND SUPPLI	\$1,000.00
251156	10/08/14	06	OFFICE DEPOT	024	PRINTING	\$1,130.49
251157	10/08/14	03	HOME SCIENCE TOOLS	008	MATERIALS AND SUPPLI	\$312.66
251158	10/08/14	21-39	CULVER NEWLIN INC	036	IMPROVEMENT	\$129.60
251159	10/08/14	21-39	REGENTS BANK	036	NEW CONSTRUCTION	\$399,193.35
251160	10/08/14	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$11,379.24
251161	10/08/14	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$146.63
251162	10/08/14	03	AMAZON.COM	035	NON-CAPITALIZED TECH	\$538.22
251163	10/08/14	03	AMAZON.COM	013	OFFICE SUPPLIES	\$165.22
251164	10/08/14	03	CLARIDGE PRODUCTS &	014	MATERIALS AND SUPPLI	\$228.96
251165	10/09/14	03	DEMCO INC	014	MATERIALS AND SUPPLI	\$70.94
251166	10/09/14	03	C D W G.COM	035	MATERIALS AND SUPPLI	\$1,102.94
251167	10/09/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$42.11
251168	10/09/14	03	ACCURATE LABEL DESIG	010	MATERIALS AND SUPPLI	\$408.07
251169	10/09/14	13	STAPLES ADVANTAGE	031	MATERIALS AND SUPPLI	\$103.68
251170	10/09/14	03	STAPLES ADVANTAGE	036	OFFICE SUPPLIES	\$155.09
251171	10/09/14	06	C D W G.COM	035	NON-CAPITALIZED TECH	\$4,216.95
251172	10/09/14	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$2,528.72
251173	10/09/14	03	FREE FORM CLAY & SUP	012	MATERIALS AND SUPPLI	\$325.00
251174	10/09/14	03	AMAZON.COM	013	OFFICE SUPPLIES	\$70.19

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/07/14 THRU 11/03/14

2 ITEM 15G

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
251175	10/09/14	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$3,492.08
251176	10/09/14	03	C D W G.COM	035	NON-CAPITALIZED TECH	\$10,682.94
251177	10/09/14	06	CHEF WORKS	009	MATERIALS AND SUPPLI	\$438.24
251178	10/09/14	03	BARNES & NOBLE BOOKS	035	MATERIALS AND SUPPLI	\$500.00
251179	10/09/14	03	BARNES & NOBLE BOOKS	035	OTHER BOOKS-LIBRARY	\$500.00
251181	10/09/14	06	ECONOMY RESTAURANT S	009	MATERIALS AND SUPPLI	\$1,468.80
251182	10/09/14	06	ECONOMY RESTAURANT S	009	MATERIALS AND SUPPLI	\$321.84
251183	10/09/14	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$76.05
251184	10/09/14	06	MISSION FEDERAL CRED	009	MATERIALS AND SUPPLI	\$1,490.29
251185	10/10/14	03	PALOS SPORTS, INC.	012	MATERIALS AND SUPPLI	\$777.89
251186	10/10/14	03	FREE FORM CLAY & SUP	004	MATERIALS AND SUPPLI	\$350.11
251187	10/10/14	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$61.47
251188	10/10/14	06	SWEETWATER SOUND	013	COMPUTER SOFTWARE	\$2,114.64
251189	10/10/14	06	SWEETWATER SOUND	013	NON CAPITALIZED EQUI	\$4,050.00
251190	10/10/14	03	EFR ENVIRONMENTAL SE	028	HAZARDOUS WASTE DISP	\$150.00
251191	10/10/14	06	STAPLES ADVANTAGE	030	MATERIALS AND SUPPLI	\$441.40
251192	10/10/14	03	HOME DEPOT	012	MATERIALS AND SUPPLI	\$1,000.00
251193	10/10/14	03	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$3,000.00
251194	10/10/14	03	APPERSON EDUCATION P	014	MATERIALS AND SUPPLI	\$96.23
251195	10/10/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$129.43
251196	10/10/14	06	AMAZON.COM	013	NON CAPITALIZED EQUI	\$539.99
251197	10/10/14	03	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$308.45
251198	10/10/14	03	APPERSON EDUCATION P	005	MATERIALS AND SUPPLI	\$239.46
251199	10/13/14	13	ISITE SOFTWARE LLC	031	COMPUTR SOFTWARE SUP	\$595.00
251200	10/13/14	03	U S GAMES	013	MATERIALS AND SUPPLI	\$224.10
251201	10/13/14	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$547.67
251202	10/13/14	21-39	STAPLES ADVANTAGE	036	IMPROVEMENT	\$4,029.18
251203	10/13/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$171.49
251204	10/13/14	03	LITTLE CAESARS PIZZA	012	REFRESHMENTS	\$1,000.00
251205	10/13/14	03	ENCINITAS, CITY OF	025	SEWER CHARGES	\$48,872.86
251206	10/13/14	21-39	OFFICE DEPOT	036	NEW CONSTRUCTION	\$370.87
251207	10/13/14	03	AMAZON.COM	035	NON-CAPITALIZED TECH	\$882.59
251208	10/13/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$171.49
251209	10/13/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$309.63
251210	10/14/14	03	MISSION FEDERAL CRED	006	PROF/CONSULT./OPER E	\$636.57
251211	10/14/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$229.93
251212	10/14/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$341.28
251213	10/14/14	03	C D W G.COM	035	NON-CAPITALIZED TECH	\$2,143.44
251214	10/14/14	03	C D W G.COM	035	NON-CAPITALIZED TECH	\$908.44
251215	10/14/14	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$1,746.04
251216	10/14/14	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$53.33
251217	10/14/14	03	DOMINO'S PIZZA	012	REFRESHMENTS	\$500.00
251218	10/14/14	03	JERSEY MIKE'S SUBS	012	REFRESHMENTS	\$500.00
251219	10/14/14	03	CENGAGE LEARNING	005	MATERIALS AND SUPPLI	\$1,336.35
251220	10/15/14	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$204.15
251221	10/15/14	03	CARMEL VALLEY POOL/R	025	FEES - ADMISSIONS, T	\$1,066.00
251222	10/15/14	03	PACIFIC RIM HYDROSEE	025	OTHER SERV.& OPER.EX	\$3,363.00
251223	10/15/14	06	JODIE K SCHULLER & A	030	OTHER CONTR-N.P.A.	\$12,800.00
251224	10/15/14	06	VISTA HILL DBA LEARN	030	SUB/MENTAL HEALTH SV	\$568,500.00
251225	10/15/14	06	VISTA HILL DBA LEARN	030	SUB/MENTAL HEALTH SV	\$65,000.00
251226	10/15/14	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$9,065.00
251227	10/15/14	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$48.83
251228	10/15/14	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$222.72
251229	10/15/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$138.13
251230	10/15/14	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$337.74

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251231	10/15/14	03	SEHI-PROCOMP COMPUTE	035	NON-CAPITALIZED TECH	\$951.66
251232	10/15/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$322.38
251233	10/15/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$50.75
251234	10/15/14	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$309.96
251235	10/15/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$360.83
251236	10/15/14	03	SCHOOL SAVERS	005	MATERIALS AND SUPPLI	\$5,643.79
251237	10/16/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$63.70
251238	10/16/14	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$1,265.93
251239	10/16/14	03	HEALTHY WITHIN INC.	040	OTHER SERV.& OPER.EX	\$300.00
251240	10/16/14	03	OFFICE DEPOT	006	PRINTING	\$82.10
251241	10/16/14	03	MISSION FEDERAL CRED	013	DUES AND MEMBERSHIPS	\$85.00
251242	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$3,552.60
251243	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$3,552.60
251244	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$3,552.60
251245	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251246	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251247	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251248	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$60,402.30
251249	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251250	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251251	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$52,678.50
251252	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251253	10/16/14	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$37,302.30
251254	10/16/14	06	COMPREHENSIVE ED SER	030	OTHER CONTR-N.P.A.	\$12,325.00
251255	10/16/14	03	AMERICAN SCHOOL COUN	013	DUES AND MEMBERSHIPS	\$129.00
251256	10/16/14	21-39	TRACE3, INC.	036	EQUIPMENT REPLACEMEN	\$2,551.50
251257	10/16/14	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$460.94
251258	10/16/14	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$218.27
251259	10/16/14	06	ECONOMY RESTAURANT S	009	MATERIALS AND SUPPLI	\$284.66
251260	10/16/14	03	STAPLES ADVANTAGE	035	MATERIALS AND SUPPLI	\$675.32
251261	10/17/14	06	SUNTEX INTERNATIONAL	004	COMPUTER LICENSING	\$105.00
251262	10/17/14	03	SAN DIEGO GYM REPAIR	013	REPAIRS BY VENDORS	\$85.00
251263	10/17/14	06	POWER SYSTEMS INC	013	MATERIALS AND SUPPLI	\$608.64
251264	10/17/14	06	MISSION FEDERAL CRED	013	MATERIALS AND SUPPLI	\$171.60
251265	10/17/14	21-39	OFFICE DEPOT	036	NEW CONSTRUCTION	\$657.54
251266	10/17/14	03	CUSTOM SHADES	013	MATERIALS AND SUPPLI	\$1,405.00
251267	10/17/14	13	NAKED JUICE	031	PURCHASES FOOD	\$5,000.00
251268	10/17/14	13	ECOLAB	031	PURCHASES SUPPLIES	\$2,000.00
251269	10/17/14	06	STAPLES ADVANTAGE	009	MATERIALS AND SUPPLI	\$39.16
251270	10/17/14	03	CITY TREASURER	021	OTHER SERV.& OPER.EX	\$50,819.80
251271	10/17/14	03	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$55.79
251272	10/17/14	13	MISSION FEDERAL CRED	031	OFFICE SUPPLIES	\$20.24
251273	10/17/14	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$17,701.04
251274	10/17/14	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$32,873.36
251275	10/17/14	03	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$19.97
251276	10/17/14	03	C D W G.COM	013	MATERIALS AND SUPPLI	\$322.57
251277	10/17/14	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$16.15
251278	10/17/14	03	FROGUTS INC	024	COMPUTER LICENSING	\$1,080.00
251279	10/17/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$225.48
251280	10/17/14	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$30.22
251281	10/20/14	06	CENGAGE LEARNING	012	TEXTBOOKS	\$722.75
251282	10/20/14	06	BILL LANE & ASSOCIAT	030	PROF/CONSULT./OPER E	\$15,000.00
251283	10/20/14	21-39	FRONTIER FENCE COMPA	036	NEW CONSTRUCTION	\$1,090.00
251284	10/20/14	21-39	CITY OF SAN DIEGO DE	036	LAND IMPROVEMENTS	\$266.86
251285	10/20/14	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$61.88

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251286	10/20/14	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$55.94
251287	10/20/14	06	SWEETWATER SOUND	009	MATERIALS AND SUPPLI	\$8,073.00
251288	10/20/14	03	HOME DEPOT	008	MATERIALS AND SUPPLI	\$300.00
251289	10/20/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$275.08
251290	10/20/14	03	SOUTHWEST SCHOOL/OFF	008	MATERIALS AND SUPPLI	\$29.49
251291	10/20/14	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$700.00
251292	10/20/14	06	NATL SCIENCE TEACHER	024	TEXTBOOKS	\$334.20
251293	10/20/14	06	SCHOOL & SCIENCE TEC	013	MATERIALS AND SUPPLI	\$819.88
251294	10/20/14	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$164.32
251295	10/20/14	03	WAXIE SANITARY SUPPL	013	MATERIALS AND SUPPLI	\$561.60
251296	10/20/14	03	MISSION FEDERAL CRED	004	MEDICAL SUPPLIES	\$75.24
251297	10/20/14	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$1,067.67
251298	10/21/14	06	D B Q COMPANY, THE	024	TEXTBOOKS	\$15,979.00
251299	10/21/14	03	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$800.00
251300	10/21/14	03	PROCURETECH	035	NON-CAPITALIZED TECH	\$2,982.29
251301	10/21/14	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$102.52
251302	10/21/14	03	FIREMASTER (FRANCHIS	028	FEES - ADMISSIONS, T	\$1,500.00
251303	10/21/14	21-39	UNITED SITE SERVICES	036	IMPROVEMENT	\$788.82
251304	10/21/14	03	LIGHTNING TECHNOLOGY	035	MATERIALS AND SUPPLI	\$147.50
251305	10/21/14	06	NEWS-2-YOU	030	COMPUTER LICENSING	\$1,246.56
251306	10/22/14	03	TRAINER'S WAREHOUSE	012	MATERIALS AND SUPPLI	\$711.08
251307	10/22/14	21-39	AZTEC TECHNOLOGY COR	036	NEW CONSTRUCTION	\$2,056.32
251308	10/22/14	03	BANG, DAVE ASSOCIATE	014	NON CAPITALIZED EQUI	\$3,875.04
251309	10/22/14	21-39	SOLAR ART WINDOW FIL	036	IMPROVEMENT	\$638.00
251310	10/22/14	03	22ND DISTRICT AGRICU	024	RENTS & LEASES	\$59,200.00
251311	10/22/14	06	MEDCO SUPPLY CO INC	030	MATERIALS AND SUPPLI	\$86.79
251313	10/22/14	03	VIRCO MANUFACTURING	005	MATERIALS AND SUPPLI	\$2,229.93
251315	10/23/14	03	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$337.72
251316	10/23/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$76.42
251317	10/24/14	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$34.01
251318	10/24/14	25-19	DAVIS DEMOGRAPHICS &	036	PROF/CONSULT./OPER E	\$18,930.00
251319	10/24/14	21-39	KITTY SIINO & ASSOCI	036	NEW CONSTRUCTION	\$5,000.00
251320	10/24/14	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$67.36
251321	10/24/14	13	ICON ENCLOSURES INC	031	FEES - ADMISSIONS, T	\$35.00
251322	10/24/14	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$13.91
251323	10/24/14	21-39	J P B L A, INC.	036	IMPROVEMENT	\$7,500.00
251324	10/24/14	21-39	COMM USA INC	036	EQUIPMENT REPLACEMEN	\$3,161.34
251325	10/24/14	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$139.89
251326	10/24/14	03	WARD'S MEDIA TECH	035	NON-CAPITALIZED TECH	\$2,929.00
251327	10/24/14	03	AREY JONES EDUCATION	035	MATERIALS AND SUPPLI	\$415.90
251328	10/27/14	21-39	SIERRA SCHOOL EQUIPM	036	IMPROVEMENT	\$18,904.24
251329	10/27/14	03/06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$3,793.08
251330	10/27/14	21-39	OFFICE DEPOT	036	NEW CONSTRUCTION	\$376.37
251331	10/27/14	21-39	SIMPLEX -GRINNELL L	036	IMPROVEMENT	\$619.50
251332	10/27/14	21-39	SUBSURFACE SURVEYS &	036	NEW CONSTRUCTION	\$10,000.00
251333	10/27/14	21-39	J P B L A, INC.	036	IMPROVEMENT	\$16,000.00
251334	10/27/14	03	COMM USA INC	012	MATERIALS AND SUPPLI	\$223.45
251335	10/27/14	06	OFFICE DEPOT	024	PRINTING	\$7,590.99
251337	10/27/14	03	ADVANCED WEB OFFSET	013	PRINTING	\$5,485.00
251338	10/27/14	03	SCHOOL SAVERS	014	NON CAPITALIZED EQUI	\$6,548.52
251339	10/27/14	06	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$614.58
251340	10/27/14	03	COUNTY OF SAN DIEGO	020	ELECTION EXPENSE	\$81,569.00
251341	10/28/14	21-39	MOBILE MODULAR MANAG	036	NEW CONSTRUCTION	\$48,100.00
251342	10/28/14	21-39	EDCO DISPOSAL CORPOR	036	NEW CONSTRUCTION	\$842.72
251343	10/28/14	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$68.17

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251344	10/28/14	06	WECKERLY, JILL, PH	030	PROF/CONSULT./OPER E	\$3,450.00
251345	10/28/14	03	ONE CIRCLE FOUNDATIO	012	MATERIALS AND SUPPLI	\$295.45
251346	10/28/14	03	STOPPER GROUP, THE	013	OTHER SERV. & OPER.EX	\$695.00
251347	10/28/14	03	A C T EDUCATION AND	010	TEST SCORING	\$250.00
251348	10/28/14	03	OFFICE DEPOT	023	MATERIALS AND SUPPLI	\$30.74
251349	10/29/14	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$480.01
251350	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251351	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251352	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251353	10/29/14	06	WINSTON SCHOOL OF SA	030	MEDIATION SETTLEMENT	\$25,419.48
251354	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251355	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251356	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251357	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251358	10/29/14	06	WINSTON SCHOOL OF SA	030	MEDIATION SETTLEMENT	\$25,689.90
251359	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$28,394.10
251360	10/29/14	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$3,380.25
251361	10/29/14	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$95.00
251362	10/29/14	06	M P S	024	TEXTBOOKS	\$5,958.40
251363	10/29/14	13	NATL FOOD GROUP	031	PURCHASES FOOD	\$4,067.70
251364	10/29/14	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$70.15
251365	10/29/14	06	SUNTEX INTERNATIONAL	004	COMPUTER LICENSING	\$105.00
251367	10/29/14	06	MISSION FEDERAL CRED	013	NON CAPITALIZED EQUI	\$1,219.31
251368	10/29/14	03	SIGLER WHOLESALE DIS	025	NON CAPITALIZED EQUI	\$1,438.56
251369	10/29/14	03	BRAINPOP LLC	012	COMPUTER LICENSING	\$1,495.00
251370	10/29/14	03	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$300.00
251371	10/29/14	11	MCCAFFERY, CECILIA (009	MATERIALS AND SUPPLI	\$1,000.00
251372	10/29/14	03	NASCO MODESTO	008	MATERIALS AND SUPPLI	\$105.36
251373	10/29/14	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$149.55
251374	10/29/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$91.69
251375	10/29/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$91.69
251376	10/29/14	03	HOLT MCDUGAL	008	TEXTBOOKS	\$1,542.13
251377	10/29/14	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$320.37
251379	10/29/14	06	PROVO CANYON SCHOOL	030	SUB/ROOM & BOARD	\$135,065.00
251380	10/29/14	06	OAK GROVE INSTITUTE	030	ROOM & BOARD	\$28,130.30
251381	10/29/14	06	OAK GROVE INSTITUTE	030	SUB/ROOM & BOARD	\$136,194.00
251382	10/29/14	03	WARD'S MEDIA TECH	035	NON-CAPITALIZED TECH	\$5,245.80
251383	10/29/14	03	GERARDY PHOTOGRAPHY	023	NON-CAPITALIZED TECH	\$1,242.00
251385	10/30/14	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$563.34
251386	10/30/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$281.63
251387	10/30/14	03	CALIFONE OUTLET	008	MATERIALS AND SUPPLI	\$167.19
251388	10/30/14	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$247.21
251389	10/30/14	25-19	ADVANCED CHEMICAL TR	036	RENTS & LEASES	\$6,510.00
251390	10/30/14	03	MOORE MEDICAL, LLC	012	MEDICAL SUPPLIES	\$62.10
251392	10/30/14	21-39	FREDRICKS ELECTRIC I	036	NEW CONSTRUCTION	\$1,950.00
251393	10/30/14	03	AREY JONES EDUCATION	035	COMPUTER SUPPLIES	\$172.15
251394	10/30/14	21-39	BANG, DAVE ASSOCIATE	036	IMPROVEMENT	\$3,321.00
251395	10/30/14	21-39	CITY OF SAN DIEGO DE	036	NEW CONSTRUCTION	\$437.50
251396	10/30/14	21-39	CITY OF SAN DIEGO DE	036	NEW CONSTRUCTION	\$293,836.50
251397	10/30/14	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$358.11
251398	10/30/14	03	MITY-LITE	001	MATERIALS AND SUPPLI	\$3,975.78
251399	10/30/14	06	CENGAGE LEARNING	024	MATERIALS AND SUPPLI	\$1,814.25
251400	10/31/14	03	MISSION FEDERAL CRED	030	REFRESHMENTS	\$113.34
251401	10/31/14	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$33.73
251402	10/31/14	03	APPERSON EDUCATION P	013	MATERIALS AND SUPPLI	\$591.49

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/07/14 THRU 11/03/14

6 ITEM 15G

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
251403	10/31/14	03	C D W G.COM	008	NON-CAPITALIZED TECH	\$385.25
251404	10/31/14	03	ACCURATE LABEL DESIG	013	MATERIALS AND SUPPLI	\$84.47
251405	10/31/14	03	MISSION FEDERAL CRED	008	MATERIALS AND SUPPLI	\$90.01
251407	10/31/14	03	COMM USA INC	037	PROF/CONSULT./OPER E	\$300.00
251408	10/31/14	13	C S N A	031	DUES AND MEMBERSHIPS	\$60.00
251409	11/03/14	03	MISSION FEDERAL CRED	035	COMPUTER LICENSING	\$688.47
251410	11/03/14	21-39	SVA ARCHITECTS, INC.	036	NEW CONSTRUCTION	\$9,369.16
251411	11/03/14	21-39	SVA ARCHITECTS, INC.	036	NEW CONSTRUCTION	\$265,300.00
850066	10/16/14	06	CALIFORNIA LEAGUE OF	022	CONFERENCE,WORKSHOP,	\$2,194.00
850072	10/08/14	03	SCHOOL SERVICES OF C	022	CONFERENCE,WORKSHOP,	\$195.00
850073	10/08/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$60.00
850074	10/13/14	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$100.00
850075	10/16/14	06	KAGAN PROFESSIONAL D	022	CONFERENCE,WORKSHOP,	\$945.00
850076	10/16/14	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$50.00
850077	10/21/14	06	POWAY UNIFIED	022	CONFERENCE,WORKSHOP,	\$15.00
850078	10/16/14	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$20.00
850079	10/16/14	03	A C S A/FOUNDATION F	022	CONFERENCE,WORKSHOP,	\$545.00
850080	10/17/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$20.00
850081	10/24/14	06	A S C D	022	CONFERENCE,WORKSHOP,	\$1,556.00
850082	10/24/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$200.00
850083	10/27/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$85.00
850084	10/27/14	03	C A S C	022	CONFERENCE,WORKSHOP,	\$119.00
850085	10/27/14	03	C A S C	022	CONFERENCE,WORKSHOP,	\$219.00
850086	10/27/14	06	N S T A	022	CONFERENCE,WORKSHOP,	\$440.00
850088	10/27/14	06	A C S A/FOUNDATION F	022	CONFERENCE,WORKSHOP,	\$3,080.00
850089	10/30/14	06	N S T A	022	CONFERENCE,WORKSHOP,	\$275.00
850090	10/30/14	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$125.00
REPORT TOTAL						\$3,933,212.43

Individual Membership Listings
For the Period of October 7, 2014 through November 3, 2014

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Vicki DeJesus	California Association of School Counselors	\$85.00
Ann Nebolon	American School Counselors Association	\$129.00
Siri Perlman	California School Nutrition Association	\$60.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 3, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Proposition AA – Agreements report summarizes thirteen agreements.

The first four agreements pertain to Fredricks Electric Inc., to provide data and electrical work. The first agreement, for data, will utilize unit price bid B2013-03, for Fredricks Electric, Inc. to provide campus wide fiber optic re-cabling at Canyon Crest Academy. The next three agreements for electrical work will utilize unit price bid B2013-10. One agreement will make the necessary electrical enhancements to power two interim food carts, as well as another agreement to provide electrical power for the two construction trailers at Earl Warren Middle School. The third is to disconnect existing temporary power and reconnect the electrical power after relocating the construction trailer at the San Dieguito High School Academy site.

The next two agreements pertain to United Site Services of California, Inc., United Site Services of California, Inc. will provide the rental of temporary construction fence to protect the tennis court and detention basin area at San Dieguito High School Academy, as well as provide temporary construction fencing related to select interior demolition at Building 100. At Earl Warren Middle School, United Site Services of California, Inc. will provide fencing to protect the HVAC units at the interim Warren Hall.

The next agreement pertains to Roesling Nakamura Terada Architects, Inc., for providing electrical engineering services for the relocation of the San Diego Gas & Electric electrical service to the Crown Castle cellular tower at Torrey Pines High School. The relocation of the electrical service accommodated the placement of the weight room building.

The next three agreements pertain to Trace3 Inc., One to provide the necessary equipment to expand the upgraded data and wireless network at additional areas of the San Dieguito High School Academy campus. A second, to purchase the necessary equipment to upgrade the data network, wireless network and telecom systems at Canyon Crest Academy and to

ITEM 15H

facilitate Middle School #5. The third is to provide a wireless controller to expand the district wide wireless network.

The parts, materials, and equipment to upgrade the data network, telephone system to Voice Over IP and wireless will be procured pursuant to District Board Policies 3310 and 3311, Purchasing Procedures and Bids, respectively, and to ensure these policies are being followed, the Board has adopted a Resolution on February 19, 2009 authorizing contracting pursuant to cooperative bid and award documents from Western State Contracting Alliance (WSCA) Computer Equipment Software, Peripherals & Related Services Contract, State of Minnesota for the purchase of computer equipment, software, peripherals, & related services.

The next agreement pertains to Class Leasing LLC. The District will utilize a cooperative bid from Chawanakee Unified District previously adopted by resolution at the October 16, 2014 board meeting. Class Leasing LLC will install relocatable buildings at Torrey Pines High School. They will provide and install ten (10) relocatable buildings for a 16 month lease at Torrey Pines High School to facilitate the modernization of the north-east science wing of Building B to provide larger (1,200–1,400 sq. ft.) and technology rich science classrooms and prep rooms to serve chemistry, biology, and physics programs.

The next agreement pertains to Dell APC will provide equipment and install the new server rack/data center for the new server room at Earl Warren Middle School. The contract will be procured, as well, pursuant to cooperative bid and award documents from WSCA.

Of last, the agreement for Willdan Financial Services is to provide continuing disclosure compliance review related to participation in the Securities and Exchange Commission's Municipalities Continuing Disclosure Cooperation Initiative.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15H

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

PROPOSITION AA – AGREEMENTS
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 11-13-14**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
November 14, 2014 through completion	Fredricks Electric, Inc.	to provide campus wide fiber optic re-cabling at Canyon Crest Academy	Building Fund– Prop 39 Fund 21-39	\$90,558.75
November 14, 2014 through completion	Fredricks Electric, Inc.	to provide electrical power to two interim food service carts at Earl Warren Middle School	Building Fund– Prop 39 Fund 21-39	\$1,950.00
November 14, 2014 through completion	Fredricks Electric, Inc.	to disconnect existing temporary power and reconnect after relocation of the construction trailer at San Dieguito High School Academy	Building Fund– Prop 39 Fund 21-39	\$1,490.00
November 14, 2014 through completion	Fredricks Electric, Inc.	to provide electrical power for two construction trailers at Earl Warren Middle School	Building Fund– Prop 39 Fund 21-39	\$11,275.00
November 14, 2014- August 14, 2015	United Site Services of California, Inc.	to provide temporary construction fence rental at San Dieguito Academy High School	Building Fund– Prop 39 Fund 21-39	\$6,932.46
October 23, 2014 - October 22, 2015	United Site Services of California, Inc.	to provide temporary construction fence rental at Earl Warren Middle School	Building Fund– Prop 39 Fund 21-39	\$1,562.40

ITEM 15H

November 14, 2014 through completion	Roesling Nakamura Terada Architects, Inc.	to provide electrical engineering services for relocating the SDG&E Service to cellular tower at Torrey Pines High School	Building Fund– Prop 39 Fund 21-39	\$3,300.00 plus reimbursable expenses
November 14, 2014 through completion	Trace3, Inc.	to provide the necessary equipment and installation to expand the upgraded data and wireless network in additional areas at San Dieguito Academy High School	Building Fund– Prop 39 Fund 21-39	\$24,714.00 plus shipping and tax
November 14, 2014 through completion	Trace3, Inc.	to purchase the necessary equipment to upgrade the data network, wireless network and telecom systems at Canyon Crest Academy and Middle School #5	Building Fund– Prop 39 Fund 21-39	\$536,708.50 plus tax
November 14, 2014 through completion	Trace3, Inc.	to provide wireless controller to expand the district wide wireless network	Building Fund– Prop 39 Fund 21-39	\$125,252.00 plus tax
February 1, 2015 – May 31, 2016	Class Leasing LLC.	to provide ten (10) relocatable buildings for a 16 month lease at Torrey Pines High School	Building Fund– Prop 39 Fund 21-39	\$843,006.00
November 14, 2014 through completion	Dell APC	to provide equipment and installation of the new server rack/data center for the new server room at Earl Warren Middle School	Building Fund– Prop 39 Fund 21-39	\$294,095.14 plus tax
October 6, 2014 through completion	Willdan Financial Services	to provide continuing disclosure compliance review	Capital Facilities Fund 25-18	\$2,400.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 3, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

The Diegueno Middle School Entry Enhancement Media Center CB2014-13 is nearly complete.

- Bid Package #1 completed by EC Constructors, Inc., is now decreased by \$23,341.00 for a new total contract amount of \$680,271.00.
- Bid Package #4 completed by Peltzer Plumbing, is now decreased by \$12,477.00 for a new total contract amount of \$185,523.00.
- Bid Package #5, completed by Countywide Mechanical Systems, is now decreased by \$25,000.00 for a new total contract amount of \$49,896.00.
- Bid Package #6, completed by Rowan Electric, Inc., is now decreased by \$5,687.00 for a new total contract amount of \$325,313.00.

Bid Package #3 completed by Commercial & Industrial Roofing Co. Inc., was accepted previously at the October 16, 2014 board meeting. To date the net result of the listed change orders, including Bid Package #3, is a credit back to the District of \$101,499.00 as summarized in the attached Diegueno Contracts Analysis.

The La Costa Canyon High School Information Commons Renovation CB2014-20 is now complete. Bid package #1, completed by Pacific Winds Building, Inc., is now decreased by \$0.88 for a new total contract amount of \$1,649,999.12. Bid Package #2 completed by Roof Construction Inc. was accepted previously at the October 16, 2014 board meeting. The net result of the listed change order, including Bid Package #2, is a credit back to the District of \$35,311.31 as summarized in the attached La Costa Canyon Contracts Analysis.

For administrative purposes, the completion date needs to be extended on the contracts to coincide with the Board's acceptance date.

ITEM 15K

RECOMMENDATION:

It is recommended that the Board approve change orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #1, contract entered into with EC Constructors, Inc., decreasing the contract amount by \$23,341.00 for a new total of \$680,271.00, and extending the contract 89 days.
2. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #4, contract entered into with Peltzer Plumbing, decreasing the contract amount by \$12,477.00 for a new total of \$185,523.00, and extending the contract 89 days.
3. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #5, contract entered into with Countywide Mechanical Systems, decreasing the contract amount by \$25,000.00 for a new total of \$49,896.00, and extending the contract 89 days.
4. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #6, contract entered into with Rowan Electric, Inc., decreasing the contract amount by \$5,687.00 for a new total of \$325,313.00, and extending the contract 89 days.
5. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #1, contract entered into with Pacific Winds, Inc., decreasing the contract amount by \$0.88 for a new total of \$1,649,999.12 and extending the contract 89 days.

FUNDING SOURCE:

N/A

ITEM 15K

Change Order

Project: Diegueno MS Media Remodel 2150 Village Park Way Encinitas, CA 92024	Contractor: EC Constructors, Inc. 9239 9834 River St Lakeside, CA 92040
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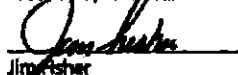
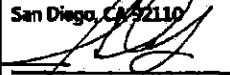
Change Order Number: BP01-01	Change Order Date: 10/27/2014
Notice to Proceed Date: 4/15/14	Contractual Duration: 123 Days
DSA Application Number: 04-113321	Westberg+White Job: 11007.02

Change Order Summary:	Final Deductive Change Order to the Contract
Total (Add / Credit):	<\$ 23,341>
Time Extension:	89 Days

I have reviewed the figures submitted by the Prime Contractor and they have been reviewed and accepted by the Architect of Record. I believe this request is valid and recommend your approval for acceptance.

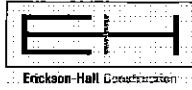
Not valid until signed by the Owner, Architect, and Contractor

Original Contract Sum:	\$ 703,612
Net Change by previously authorized Change Order(s):	\$ 0
Contract Sum prior to this Change Order:	\$ 703,612
The Contract Sum shall be increased / decreased / unchanged by this Change Order in the amount of:	<23,341>
The new Contract Sum including this Change Order:	\$ 680,271
The Contract Time shall be increased / decreased / unchanged by:	89 days
The date of Acceptance by the Board as of the date of this Change Order therefore is:	November 13, 2014.

EC Constructors 9834 River Street Lakeside, CA 92040  Sherri L. Summers Date: 10/27/14	Erickson-Hall Construction 500 Corporate Way Escondido, CA 92029  Jim Fisher Date: 10/27/14	Westberg+White Architects 1775 Hancock St, Ste 120 San Diego, CA 92110  David Tarpley Date: 10.27.14	San Dieguito Union HS District 710 Encinitas Blvd. Encinitas, CA 92024 Christina Bennett Date:
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Prepared by: Erickson-Hall Construction Co.
500 Corporate Drive
Escondido, CA 92029

ITEM 15K



Bid Package Allowances
3340 Diegueno MS Project

Bid Package 01 EC Constructors		Total Contract (Incl Allowance)		\$703,612.00
Demo, Earthwork, Concrete		Final Contract		\$680,271.00
Date	AUR#	AUR Amount	Balance	
		ORIGINAL ALLOWANCE	\$ 120,000.00	
6/24/2014	01	Colored Concrete for all Site Work	\$ 13,501.00	\$ 106,499.00
8/5/2014	5	Reinforcement per DSA and RFI #1 & 1R1	\$ 4,365.00	\$ 102,134.00
10/20/2014	41	Add CMU Wall Cap in front of Bldg. A	\$ 1,941.00	\$ 100,193.00
8/5/2014	23R	Remove & Replace Concrete around Bldg. A, Remove Concrete & Base at Teacher's pastio Bldg. A (East).	\$ 7,048.00	\$ 93,145.00
8/11/2014	25R	Chip Out Concrete to Raise CB	\$ 415.00	\$ 92,730.00
10/6/2014	27R	Gate Changes per Site Meeting	\$ 7,745.00	\$ 84,985.00
10/6/2014	30	Delete Redwood Header Req	\$ (1,480.00)	\$ 86,465.00
10/16/2014	48.A	Site Sewer Investigation & Riser Repair at Entrance, Bldg. A Catch Basin Relocation	\$ (2,904.00)	\$ 89,369.00
10/3/2014	24R	Premium OT Time for Sealant Expansion Joints, Place & Finish Buckled Conc. At Parking Lot per DSA Drawings, Slap & Ramp Extension per RFI 20, & Place Tables North of E	\$ 6,338.00	\$ 83,031.00
9/12/2014	40	Remove & replace broken sidewalk North of Bldg. E - B/C to Rowan	\$ 3,676.00	\$ 79,355.00
9/12/2014	38R	Demo Concrete, Grade & Place Base at Parking Lot, Slip Dowels at Paving Joints, OT for Concrete Crews	\$ 21,752.00	\$ 57,603.00
9/12/2014	17R	Rework Soil Adjacent to E per Ninyo & Moore, & Rebar in Lieu of Mesh at E	\$ 10,652.00	\$ 46,951.00
10/3/2014	39	Install Irrigation Sleeve & New Irrigation Line Due to Inaccurate As-Builts, Relocate Irrigation at AC Ramp, Regrade, Reirrigate, Reseed North of E, Add Mulch, Add Fiber Roll	\$ 20,703.00	\$ 26,248.00
9/12/2014	26R	Added Rail North East of E	\$ 2,620.00	\$ 23,628.00
9-Oct	44.A	Repair 3/4" PVC Damaged by Anton's During Demo at Access Road at Back of School, Repair 4" PVC & Coated Ridged Coupling Damaged During Dirt Demo	(\$1,947.00)	\$ 25,575.00
16-Oct	51.A	Repair Gas Line that was not Marked-Out by ECC	\$ (948.00)	\$ 26,523.00
20-Oct	52	Remove and Replace Damaged Asphalt at Parking Lot Islands	\$ 3,182.00	\$ 23,341.00
		TOTAL	\$ 96,659.00	
		Final Deductive Change Order	\$ 23,341.00	

ITEM 15K

Change Order

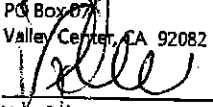
Project: Diegueno MS Media Remodel 2150 Village Park Way Encinitas, CA 92024	Contractor: Peltzer Plumbing PO Box 07 Valley Center, CA 92082
Change Order Number: BP04-01	Change Order Date: 10/27/2014
Notice to Proceed Date: 4/15/14	Contractual Duration: 123 Days
DSA Application Number: 04-113321	Westberg+White Job: 11007.02

Change Order Summary:	Final Deductive Change Order to the Contract
Total (Add / Credit):	<\$12,477>
Time Extension:	89 Days

I have reviewed the figures submitted by the Prime Contractor and they have been reviewed and accepted by the Architect of Record. I believe this request is valid and recommend your approval for acceptance.

Not valid until signed by the Owner, Architect, and Contractor

Original Contract Sum:	\$ 198,000
Net Change by previously authorized Change Order(s):	\$ 0
Contract Sum prior to this Change Order:	\$ 198,000
The Contract Sum shall be increased / decreased / unchanged by this Change Order in the amount of:	<\$12,477>
The new Contract Sum including this Change Order:	\$ 185,523
The Contract Time shall be increased / decreased / unchanged by:	89 days
The date of Acceptance by the Board as of the date of this Change Order therefore is: November 13, 2014.	

Peltzer Plumbing PO Box 07 Valley Center, CA 92082  Vern Peltzer Date: 10/27/2014	Erickson-Hall Construction 500 Corporate Way Escondido, CA 92029 Jim Fisher Date:	Westberg+White Architects 1775 Hancock St, Ste. 120 San Diego, CA 92110 David Tarpley Date:	San Dieguito Union HS District 710 Encinitas Blvd. Encinitas, CA 92024 Christina Bennett Date:
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Prepared by: Erickson-Hall Construction Co.
500 Corporate Drive
Escondido, CA 92029.

ITEM 15K.



Bid Package Allowances
3340 Diegueno MS Project

Bid Package 04 Peltzer Plumbing
Plumbing

Total Contract (Incl Allowance) **\$198,000.00**
Final Contract **\$185,523.00**

Date	AUR#	Description	AUR Amount	Balance
		ORIGINAL ALLOWANCE		\$ 30,000.00
8/5/2014	12	Reroute Plumbing for ADA in E	\$ 1,399.00	\$ 28,601.00
8/5/2014	22	(E) Roof Rot Repairs	\$ 2,528.00	\$ 26,073.00
10/15/2014	50	Add Water Hammer Arrestors in G	\$ 848.00	\$ 25,225.00
10/15/2014	48	Cutting and Capping Site Water Lines & Various Other Back Charges	\$ 8,012	\$ 17,213.00
10/15/2014	49	Repair 2-1/2" Irrigation Line by Back Road Due to Shallow Line	\$ 711.00	\$ 16,502.00
10/15/2014	47	SD Excavation to Add Catch Basins Between Bldg. A and B	\$ 3,601.00	\$ 12,901.00
10/22/2014	53	Site Sewer High Pressure Jetting West Side of Media Center	\$ 424.00	\$ 12,477.00
TOTAL \$			17,523.00	
Final Deductive CO			\$	12,477.00

Change Order

Project: Diegueno MS Media Remodel 2150 Village Park Way Encinitas, CA 92024	Contractor: Countywide Mechanical Systems 9330 Stevens Road Santee, CA 92071
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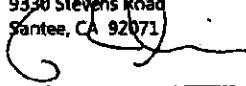


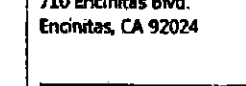
Change Order Number: BP05-01	Change Order Date: 10/27/2014
Notice to Proceed Date: 4/15/14	Contractual Duration: 123 Days
DSA Application Number: 04-113321	Westberg+White Job: 11007.02

Change Order Summary:	Final Deductive Change Order to the Contract
Total (Add / Credit):	<\$25,000>
Time Extension:	89 Days

I have reviewed the figures submitted by the Prime Contractor and they have been reviewed and accepted by the Architect of Record. I believe this request is valid and recommend your approval for acceptance.

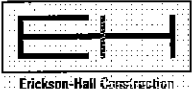
Not valid until signed by the Owner, Architect, and Contractor

Original Contract Sum:	\$ 74,896
Net Change by previously authorized Change Order(s):	\$ 0
Contract Sum prior to this Change Order:	\$ 74,896
The Contract Sum shall be increased / decreased / unchanged by this Change Order in the amount of:	<\$25,000>
The new Contract Sum including this Change Order:	\$ 49,896
The Contract Time shall be increased / decreased / unchanged by:	89 days
The date of Acceptance by the Board as of the date of this Change Order therefore is:	November 13, 2014.

Countywide Mech. Systems 9330 Stevens Road Santee, CA 92071  Randall Signore Date: 10/27/14	Erickson-Hall Construction 500 Corporate Way Escondido, CA 92029  Jim Fisher Date: 10/27/14	Westberg+White Architects 1775 Hancock St., Ste. 120 San Diego, CA 92116  David Tarpley Date: 10.27.14	San Dieguito Union HS District 710 Encinitas Blvd. Encinitas, CA 92024  Christina Bennett Date:
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Prepared by: Erickson-Hall Construction Co.
500 Corporate Drive
Escondido, CA 92029

ITEM 15K



Bid Package Allowances
3340 Diegueno MS Project

Bid Package 05		Countywide Mechanical	Total Contract (Incl Allowance)	\$74,896.00
HVAC			Final Contract	\$49,896.00
Date	AUR#	Description	AUR Amount	Balance
		ORIGINAL ALLOWANCE	\$	25,000.00
			Total \$	-
		Final Deductive CO Issued	\$	25,000.00

Change Order

Project: Diegueno MS Media Remodel
2150 Village Park Way
Encinitas, CA 92024

Contractor: Rowan Electric
2778 Loker Ave. W
Carlsbad, CA 92010

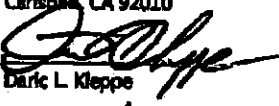
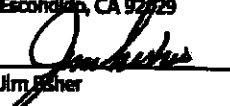

Change Order Number: BP06-01 **Change Order Date:** 10/27/2014
Notice to Proceed Date: 4/15/14 **Contractual Duration:** 123 Days
DSA Application Number: 04-113321 **Westberg+White Job:** 11007.02

Change Order Summary:	Final Deductive Change Order to the Contract
Total (Add / Credit):	<\$5,687>
Time Extension:	89 Days

I have reviewed the figures submitted by the Prime Contractor and they have been reviewed and accepted by the Architect of Record. I believe this request is valid and recommend your approval for acceptance.

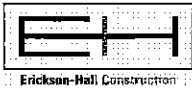
Not valid until signed by the Owner, Architect, and Contractor

Original Contract Sum:	\$ 331,000
Net Change by previously authorized Change Order(s):	\$ 0
Contract Sum prior to this Change Order:	\$ 331,000
The Contract Sum shall be increased / decreased / unchanged by this Change Order in the amount of:	<\$5,687>
The new Contract Sum including this Change Order:	\$325,313
The Contract Time shall be increased / decreased / unchanged by:	89 days
The date of Acceptance by the Board as of the date of this Change Order therefore is:	November 13, 2014.

Rowan Electric 2778 Loker Ave W. Carlsbad, CA 92010  Daric L. Kleppe Date: 10/26/14	Erickson-Hall Construction 500 Corporate Way Escondido, CA 92029  Jim Fisher Date: 10/27/14	Westberg+White Architects 1775 Hancock St., Ste. 120 San Diego, CA 92110  David Tarpley Date: 10.28.14	San Diego Union HS District 710 Encinitas Blvd. Encinitas, CA 92024 Christina Bennett Date:
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Prepared by: Erickson-Hall Construction Co.
500 Corporate Drive
Escondido, CA 92029

ITEM 15K

Bid Package Allowances
3340 Diegueno MS Project

Bid Package 06 Rowan Electric

Total Contract (Incl Allowance)

\$331,000.00

Electrical

Final Contract

\$325,313.00

Date	AUR#	Description	AUR Amount	Balance
		ORIGINAL ALLOWANCE		\$ 70,000.00
8/5/2014	19	Power to Insta-Hots, Demo Receptacles/Boxes	\$ 3,365.00	\$ 66,635.00
8/5/2014	18	Core Holes for Conduit Re-routing at E	\$ 829.00	\$ 65,806.00
8/5/2014	10	Add Power to Condensing Units CDFK	\$ 5,532.00	\$ 60,274.00
8/5/2014	9	Add Lights in Circular Soffit	\$ 2,357.00	\$ 57,917.00
8/5/2014	8	Rework Conduits Bldg E	\$ 1,174.00	\$ 56,743.00
8/5/2014	6	Revise Box at Bldg A/Add Wire Mold	\$ 8,506.00	\$ 48,237.00
8/5/2014	45	CO 19Da - Added Conduits on South Side of Bldg G T&M (Rework Conduits Shown as Existing on Plans), & Extend FA Conduits into Bldg. C per RFI #67	\$ 14,570.00	\$ 33,667.00
8/27/2014	34	Switch from Soffit to Wall Pack Light Due to No Soffit where shown per RFI #37	\$2,179.00	\$ 31,488.00
8/27/2014	35	Change Fixture Type C from Recessed to Surface Mounted per RFI #54	\$2,060.00	\$ 29,428.00
27-Aug	36	Shim & Expand Openings Between Decorative Beams for Light Fixtures per RFI #60	\$1,521.00	\$ 27,907.00
27-Aug	37	Rework Lighting in Bldg. E to Replace 2x4 Fixtures with 2x2 Fixtures	\$1,064.00	\$ 26,843.00
9-Oct	42	Provide Hand Dryer Power in Bldg. G, Change L6- 30R to L14-30R & Repull Wire, Temp Power to New IDF Panel for Power in Racks of Media Center, Install Wire Mold in Open Area of Media Center Saturday OT	\$9,060.00	\$ 17,783.00
9-Oct	43	Shut Down Main Breaker to Install 400 Amp Breaker Land Wires, Test on OT, Install 3/4" Conduit Chases on 3 Columns & Pull Cables for Digital Networks, Provide 120V for Projection Screen, Install Red 3/4" EMT from Pull Box Outside of A to Annunciator Panel in Admin.	\$2,896.00	\$ 14,887.00
9-Oct	44	Repair 3/4" PVC Damaged by Anton's During Demo at Access Road at Back of School, Repair 4" PVC and Coated Ridged Coupling	\$9,102.00	\$ 5,785.00 BC to ECC 33%
9/12/2014	40.A	Remove & replace broken sidewalk North of Bldg. E - B/C to Rowan	\$ (850.00)	\$ 6,635.00 BC from ECC 1
15-Oct	51	Gas Pipe Repair Not Marked Out by ECC	\$948.00	\$ 5,687.00 BC to ECC
		TOTAL	\$ 64,313.00	
		Final Deductive Change Order		\$ 5,687.00

ITEM 15K

Diegueno Contracts Analysis

Change Order Summary

		Contract Value	New Contract Amount	Difference
<i>Bid Package #1</i>	<i>ECC</i>	\$ 703,612.00	\$ 680,271.00	\$ 23,341.00
<i>Bid Package #3</i>	<i>C&I</i>	\$ 85,619.00	\$ 50,625.00	\$ 34,994.00
<i>Bid Package #4</i>	<i>Peltzer</i>	\$ 198,000.00	\$ 185,523.00	\$ 12,477.00
<i>Bid Package #5</i>	<i>Countywide</i>	\$ 74,896.00	\$ 49,896.00	\$ 25,000.00
<i>Bid Package #6</i>	<i>Rowan</i>	\$ 331,000.00	\$ 325,313.00	\$ 5,687.00
			<i>Credit to District</i>	\$ 101,499.00

ITEM 15K

CHANGE ORDER

PROJECT: CB2014-20 Bid Package #1

CHANGE ORDER #1

DISTRICT:

San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:

Mr. Joe Longo
Pacific Winds Building, Inc.
19 Hammond Suite 504
Irvine, CA 92618

The contract is changed as follows:

This change order represents settlement of all contractor cost and time issues related to this project through November 13, 2014 as follows:

Extend contract end date to coincide with Board acceptance date: 89 calendar days

These changes represent full and complete compensation for all costs, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's Contingency.

The contract sum was	\$	1,650,000.00
Net change by previously approved change orders	\$	0.00
The contract sum prior to this change order was	\$	1,650,000.00
The contract sum will be changed by this change order in the amount of	\$	(0.88)
The new contract sum, including this change order will be	\$	1,649,999.12

Upon signing by the Contractor, and Owner, the above noted contract is hereby amended according to this Change Order and the terms of the Agreement.

CONTRACTOR
Pacific Winds Building, Inc.

OWNER
San Dieguito Union H.S.D.

By: _____

By: _____

Name: _____

Name: Christina Bennett

Title: _____

Title: Director of Purchasing

Date: _____

Date: _____

ITEM 15K

La Costa Canyon Contracts Analysis

CB2014-20 Change Order Summary

Contract Value New Contract Amount

Difference

		Contract Value	New Contract Amount	Difference
Bid Package #1	<i>Pacific Winds Building, Inc.</i>	\$ 1,650,000.00	\$ 1,649,999.12	\$ 0.88
Bid Package #2	<i>Roof Construction Inc.</i>	\$ 360,569.00	\$ 325,258.57	\$ 35,310.43
			<i>Credit to District</i>	\$ 35,311.31

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 3, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

The Diegueno Middle School Entry Enhancement to Media Center (CB 2014-13) and La Costa Canyon High School Media Center project (CB 2014-20) Bid Package #1 were completed on time and under budget. It is recommended that the Board of Trustees accept the construction projects as complete.

RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office and notice the Labor Commissioner:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #1, contract entered into with EC Constructors, Inc.
2. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #4, contract entered into with Peltzer Plumbing.
3. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #5, contract entered into with Countywide Mechanical Systems.
4. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #6, contract entered into with Rowan Electric, Inc.
5. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #1, contract entered into with Pacific Winds Building, Inc.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 3, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED AND SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: ESTABLISHMENT OF DATE OF ORGANIZATIONAL MEETING, DECEMBER 11, 2014

EXECUTIVE SUMMARY

According to Education Code sections 35143 and 7200(c)(2), all Governing Boards are required to hold an annual organizational meeting for the purpose of establishing future meeting dates and electing officers. The outcome of said meeting is then reported to the County Office of Education within a specific window of time. The San Diego County Office of Education requests that this meeting be held between December 5 and 19, 2014.

The Board considered the proposed date of the organizational meeting at the October 16, 2014 Board meeting.

RECOMMENDATION:

It is recommended that the Board establish December 11, 2014 as the date for the Organizational Board Meeting, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable

Organizational Meetings of Governing Boards -4-

October 7, 2014

**NOTICE OF DECEMBER 2014
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than November 20, 2014, to:

Peg Marks
Legal Services, Room 609
San Diego County Office of Education
Email: pmarks@sdcoe.net
Fax: (858) 541-0697

School District: San Dieguito Union High

Date of Organizational Meeting: December 11, 2014
(Date between December 5 and December 19 inclusive)

Time of Meeting: 6:30 pm

Clerk/Secretary to the Governing Board

Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 28, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION OF INTENTION TO CONVEY
PERMANENT NON-EXCLUSIVE EASEMENT
AND RIGHT-OF-WAY

EXECUTIVE SUMMARY

As part of the La Costa Valley site project design, the Olivenhain Municipal Water District requires an easement and right-of-way for access to water facilities to be constructed for water connections for domestic and fire water located along the northern edge of the parcel along Calle Barcelona.

The adoption of the Resolution of Intention to Convey Interest in Real Property and Right-of-Way is the first step in granting an easement. The final steps will require a public hearing and adoption of a Resolution Conveying an Interest in a Permanent Non-Exclusive Easement and Right-of-Way at the December 11, 2014 board meeting.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution of Intention to Convey Permanent Non-Exclusive Easement and Right-of-Way to the Olivenhain Municipal Water District, for the purpose of access to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication at the La Costa Valley site, as described in the attachment.

FUNDING SOURCE:

Not applicable.

Resolution of Intention to Convey)
Permanent Non-Exclusive Easement)
and Right-of-Way)
_____)

On motion of Member _____, seconded by
Member _____, the following resolution is adopted:

WHEREAS, the Olivenhain Municipal Water District, a public agency, has requested this Board to convey a permanent non-exclusive easement and right-of-way to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESOLVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to convey to the Olivenhain Municipal Water District, a public agency, upon the terms and conditions that are set forth in that certain form entitled "Grant of Water Easement", a copy of which is attached hereto, marked Exhibit "A" and by this reference made a part hereof, a permanent non-exclusive easement in real property and right-of-way belonging to said District and more particularly described in said Exhibit "A" for a right-of-way in, upon, over, under and across the lands described therein, and to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication purposes, at such locations and elevations, upon, along, over and under the right-of-way described therein, together with the right of ingress and egress from the easement by a practical route or routes, in, upon, over, or across all that real property more particularly described as Lot 483 of Carlsbad Tract No. 88-03-2 according to map there of No. 13386, filed in the Office of the County Recorder of San Diego County, December 20, 1996, together with the right to use said easement for access to rights of way situated in adjacent lands.

BE IT RESOLVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on December 11, 2014 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said conveyance should not be made.

Resolution of Intention to Convey
Permanent Non-Exclusive Easement
and Right-of-Way
(Continued)

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit "B", once not less than (5) days before the date of the meeting in U-T San Diego, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California, this 13th day of November 2014.

Joyce Dalessandro

Amy Herman

Beth Hergesheimer

Barbara Groth

John Salazar

Members of the Governing Board of the San Dieguito
Union High School District

Exhibit “A”

“Grant of Water Easement”

RECORDING REQUESTED BY:

OLIVENHAIN MUNICIPAL WATER DISTRICT

AND WHEN RECORDED MAIL TO:

OLIVENHAIN MUNICIPAL WATER DISTRICT
1966 OLIVENHAIN ROAD
ENCINITAS, CALIFORNIA 92024-9761

Title Order No. 12200726-U50
Tax Parcel No's. 255-273-08-00, portion

GRANT OF WATER EASEMENT

This space for Recorder's use
NO DOCUMENTARY TRANSFER TAX NO FEE

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, a California School District, (hereinafter "GRANTOR") hereby grants to the **OLIVENHAIN MUNICIPAL WATER DISTRICT**, a public agency (hereinafter "GRANTEE"), its successors, or assigns, the following described non-exclusive easement, in gross, for a right-of-way in, upon, over, under and across the lands described below, and to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication purposes, at such locations and elevations, upon, along, over and under the right-of-way described herein as GRANTEE may now or hereafter determine in its sole discretion without any additional compensation therefor, together with the right of ingress and egress from the easement by a practical route or routes in, upon, over, or across the land described below, together with the right to use said easement for access to GRANTEE's rights of way situated in adjacent lands, without any additional compensation therefor.

The land encompassing said easement is situated in the County of San Diego, State of California, and is more particularly described as follows, to wit:

LOT 483 OF CARLSBAD TRACT NO. 88-03-2 ACCORDING TO MAP THEREOF NO. 13386, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, DECEMBER 20, 1996

Said easement of right-of-way in the aforesaid lands are more particularly described as follows, to wit:

See Exhibit 'A' (legal description) and Exhibit 'B' (plat) attached hereto and made a part hereof.

GRANTOR, its heirs, successors, or assigns, shall not erect or construct or permit to be erected or constructed, any building, structure or improvement of any kind on, over or under any portion of the easement, nor shall GRANTOR, its heirs, successors, or assigns, plant any tree or trees or plant any other vegetation or flora, nor dig or drill any hole or wells on any portion of the easement.

In the event GRANTOR or its heirs, successors, and assigns places, or permits to be placed, any encroachment on any portion of the easement, GRANTEE shall have the right to remove the encroachment after five (5) days written notice to GRANTOR, and GRANTOR or its heirs, successors, and assigns agrees to pay all fees and costs, including staff and engineering costs and attorney's fees, incurred by GRANTEE in removing the encroachment. All fees and costs incurred by GRANTEE, including staff and engineering costs and attorney's fees, shall earn interest at the rates set by California law for interest on judgments.

GRANTEE may, in its sole discretion, erect, maintain, or use gates in all fences which now cross or later cross any portion of the easement. GRANTEE shall also be entitled to trim, cut, or clear away any trees, brush, or other vegetation or flora from time to time as GRANTEE determines in its sole discretion without any additional compensation.

GRANTEE shall be entitled to partition, assign, joint venture, or share all or any portion of said easement with any other person or entity, including, but not limited to, any person or entity supplying services or facilities to the public as GRANTEE may determine in its sole discretion without paying any additional compensation to GRANTOR or GRANTOR's heirs, successors, or assigns, therefor.

GRANTOR, its heirs, successors, or assigns, agrees that no other easement or easement shall be granted on, under, or over said easement without obtaining the prior written consent of GRANTEE.

GRANTEE may at any time increase its use of the easement, change the location of pipelines or other facilities within the boundaries of the easement right-of-way, or modify the size of existing pipelines or other improvements as it may determine in its sole discretion from time to time without paying any additional compensation to GRANTOR or GRANTOR's heirs, successors, or assigns, provided GRANTEE does not expand its use of the easement beyond the easement boundaries described herein.

It is also understood and agreed by the parties that the GRANTOR and the GRANTOR's heirs, successors, or assigns, shall not increase or decrease or permit to be increased or decreased the ground elevations within the above-described easement which exist at the time this document is executed, without obtaining the prior written consent of the GRANTEE.

In the event of any dispute involving this Agreement, whether or not litigation is commenced, or if any arbitration proceeding, administrative proceeding or litigation in law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions or performance of said easement, the prevailing party shall be entitled to an award of all attorney's fees and the costs of the proceeding, which shall be determined by the court of the presiding officer having authority to make this determination.

GRANTOR expressly warrants and represents that GRANTOR has the power to grant said easement in accordance with its terms.

GRANTOR has executed said Easement this _____ day of _____, 20 _____.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT,
a California School District

Eric R. Dill
Associate Superintendent

R/W NO.: <u>12200726-U50</u>
DRAWN BY: <u>Fusco Engineering Inc.</u>
CHECKED BY: <u>OMWD</u>
PROJ. No.: <u>W590151</u>
DATE: <u>August 6, 2014</u>

EXHIBIT "A"
WATER EASEMENT
LEGAL DESCRIPTION

APN 255-273-08
PAGE 1 OF 2

THE LAND DESCRIBED HEREIN IS LOCATED IN THE CITY OF CARLSBAD, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, BEING A PORTION OF LOT 483 OF THE CITY OF CARLSBAD TM NO. 88-03-02, ACCORDING TO MAP THEREOF NO. 13386 FILED IN THE OFFICE OF THE SAN DIEGO COUNTY RECORDER DECEMBER 20, 1996, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL A

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 483, SAID CORNER BEING ON THE SOUTHEASTERLY RIGHT-OF-WAY OF CALLE BARCELONA, 84.00 FEET WIDE, THENCE ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY AND THE NORTHWESTERLY BOUNDARY OF SAID LOT 483, NORTH 62°30'30" EAST 562.07 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY AND SAID BOUNDARY, NORTH 62°30'30" EAST 60.77 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE LEAVING SAID RIGHT-OF-WAY AND SAID BOUNDARY, SOUTH 27°29'30" EAST 22.00 FEET; THENCE SOUTH 62°30'30" WEST 60.77 FEET; THENCE NORTH 27°29'30" WEST 22.00 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINS 1,337 SQUARE FEET OR 0.0307 ACRES OF LAND, MORE OR LESS.

PARCEL B

BEGINNING AT THE PREVIOUSLY DESCRIBED POINT "A", THENCE CONTINUING ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY AND SAID NORTHWESTERLY BOUNDARY, NORTH 62°30'30" EAST 135.27 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE RIGHT HAVING A RADIUS OF 2208.00 FEET; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY, SAID BOUNDARY AND SAID CURVE, 600.65 FEET THROUGH A CENTRAL ANGLE OF 15°35'11" TO A POINT TO WHICH A RADIAL LINE BEARS NORTH 11°54'19" WEST AND THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY, SAID BOUNDARY AND SAID CURVE, 25.00 FEET THROUGH A CENTRAL ANGLE OF 00°38'55" TO A POINT OF NON-TANGENCY, A RADIAL LINE TO SAID POINT BEARS NORTH 11°15'23" WEST;

**EXHIBIT "A"
WATER EASEMENT
LEGAL DESCRIPTION**

APN 255-273-08
PAGE 2 OF 2

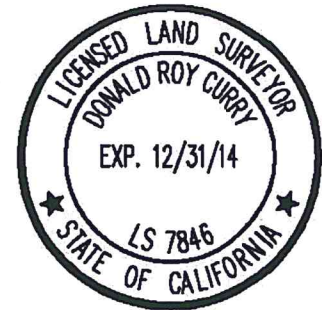
THENCE LEAVING SAID RIGHT-OF-WAY, SAID BOUNDARY AND SAID CURVE,
SOUTH 11°34'51" EAST 21.00 FEET; THENCE SOUTH 78°25'09" WEST 25.00 FEET;
THENCE NORTH 11°34'51" WEST 21.00 FEET TO THE TRUE POINT OF BEGINNING.

CONTAINS 526 SQUARE FEET OR 0.0121 ACRES OF LAND, MORE OR LESS.

ALL SUBJECT TO ALL COVENANTS, EASEMENTS AND AGREEMENTS OF RECORD.

ALL AS SHOWN ON EXHIBIT "B", ATTACHED HERETO AND BY THIS REFERENCE
MADE A PART HEREOF.

DATED THIS 10th DAY OF July, 2014.

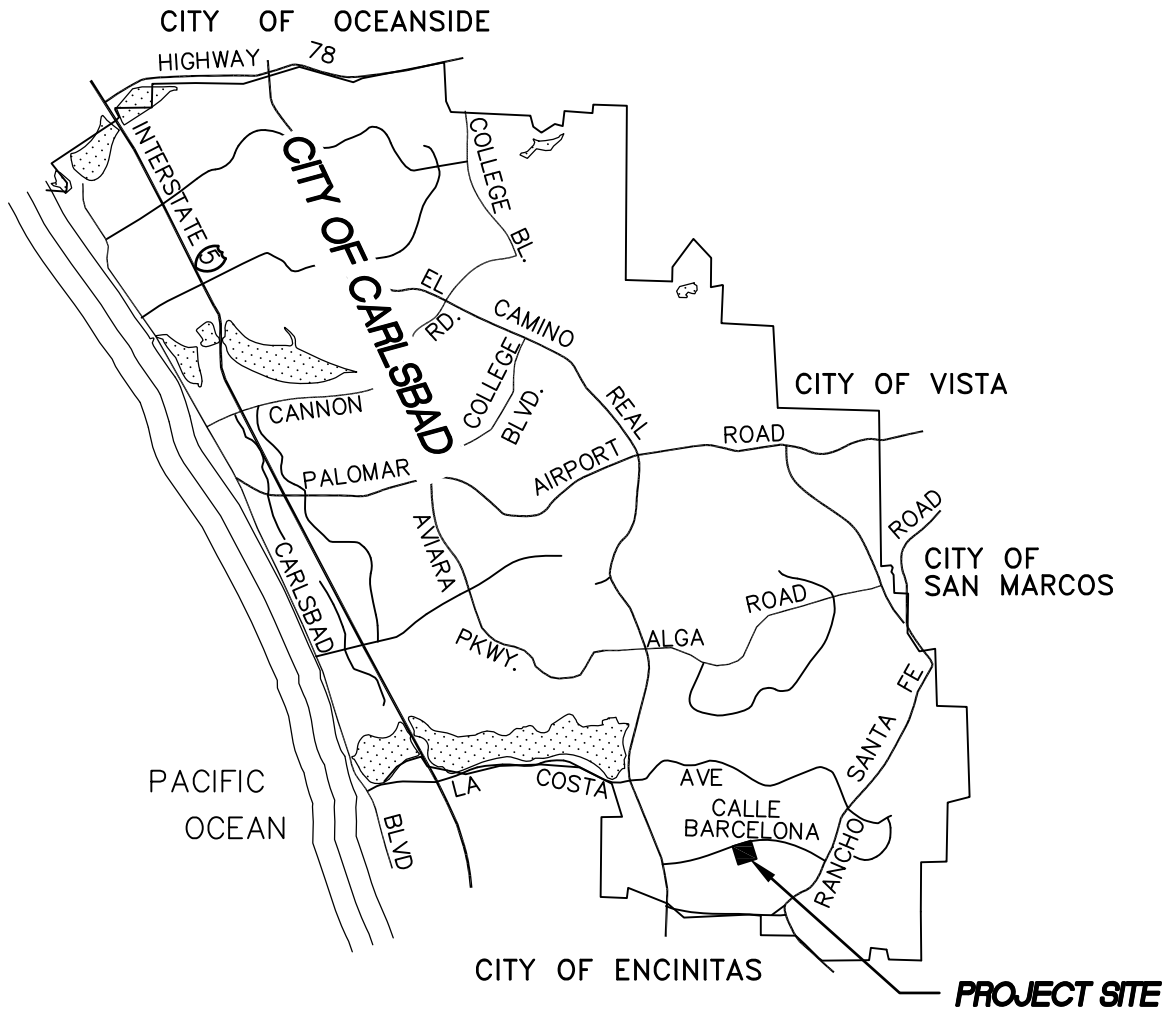


Donald Roy Curry
DONALD ROY CURRY, L.S. 7846
EXP. 12/31/14

EXHIBIT "B"

PAGE 1 OF 4

VICINITY MAP



NOT TO SCALE

PROJECT: SDUHSD LA COSTA VALLEY SCHOOL SITE FDC & BF INSTALL

REFERENCES:
MAP 13386
OMWD-W590151 SHEET C-3.1
PER CITY DWG. 481-7A

SCALE: NONE

PLAT
OF EASEMENT REQUIRED BY THE
OLIVEHAIN MUNICIPAL WATER DISTRICT


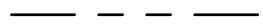
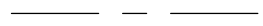
FUSCOE ENGINEERING INC.

PN. NO. W590151
R/W NO. 12200726-U50
TAX PAR. 255-273-08

DATE AUG. 6, 2014

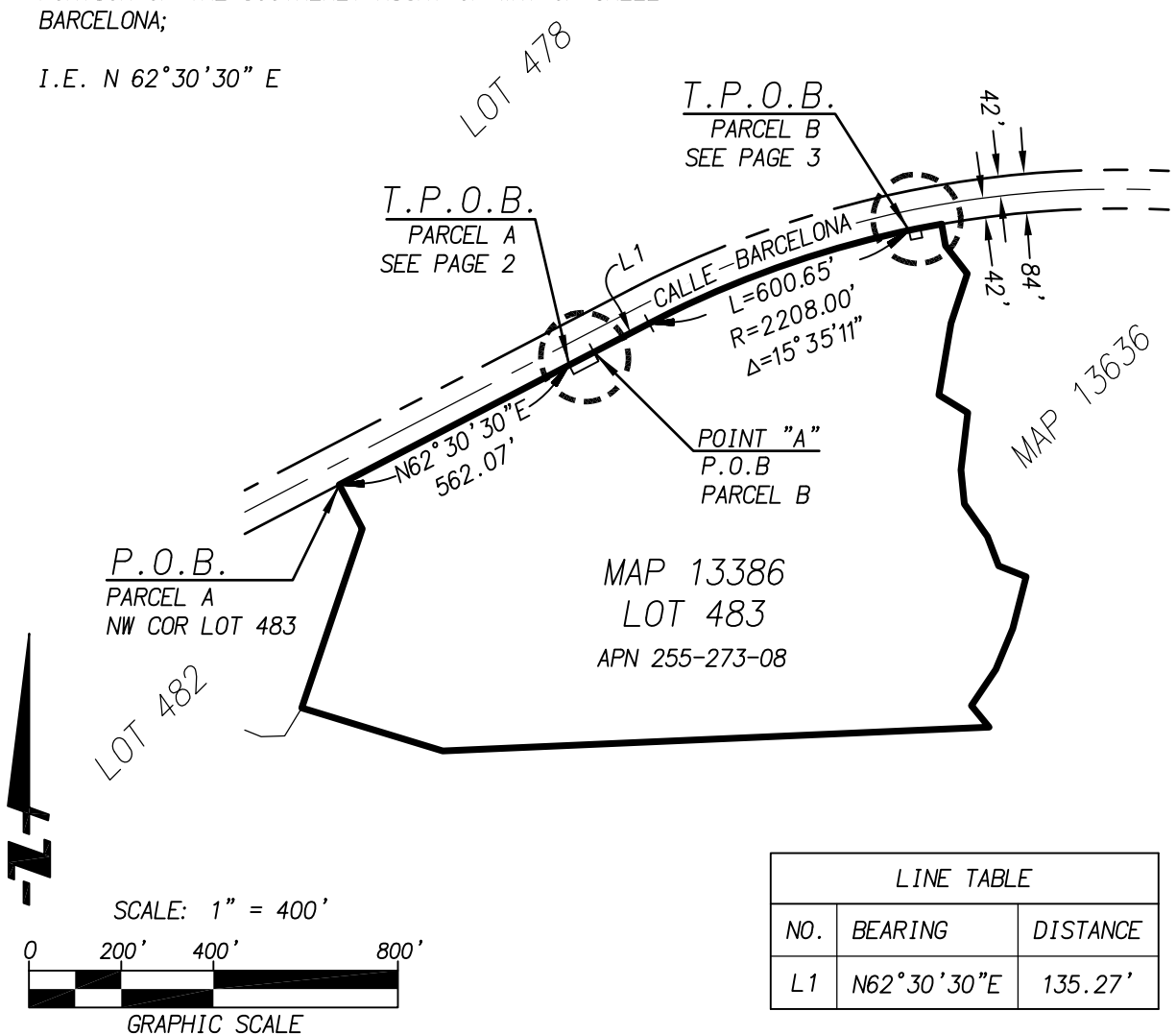
EXHIBIT "B"

LEGEND

-  INDICATES PROPERTY BOUNDARY
-  INDICATES STREET RIGHT-OF-WAY
-  INDICATES STREET CENTERLINE

THE BEARING USED HEREIN ARE BASED ON A PORTION OF THE NORTHERLY BOUNDARY OF LOT 483, ALSO BEING A PORTION OF THE SOUTHERLY RIGHT-OF-WAY OF CALLE BARCELONA;

I.E. N 62° 30' 30" E



PROJECT: SDUHS D LA COSTA VALLEY SCHOOL SITE FDC & BF INSTALL


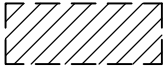
REFERENCES: MAP 13386 OMWD-W590151 SHEET C-3.1 PER CITY DWG. 481-7A SCALE: 1" = 400'	PLAT OF EASEMENT REQUIRED BY THE OLIVEHAIN MUNICIPAL WATER DISTRICT	PN. NO. W590151 R/W NO. 12200726-U50 TAX PAR. 255-273-08
	FUSCOE ENGINEERING INC.	DATE AUG. 6, 2014

M:\PROJECTS\02771 SAN DIEGUITO UNION HS DISTRICT\001-01 LA COSTA VALLEY\MAP\CAD\LEGAL DESCRIPTIONS\WATER EASEMENTS\WATER EASEMENTS

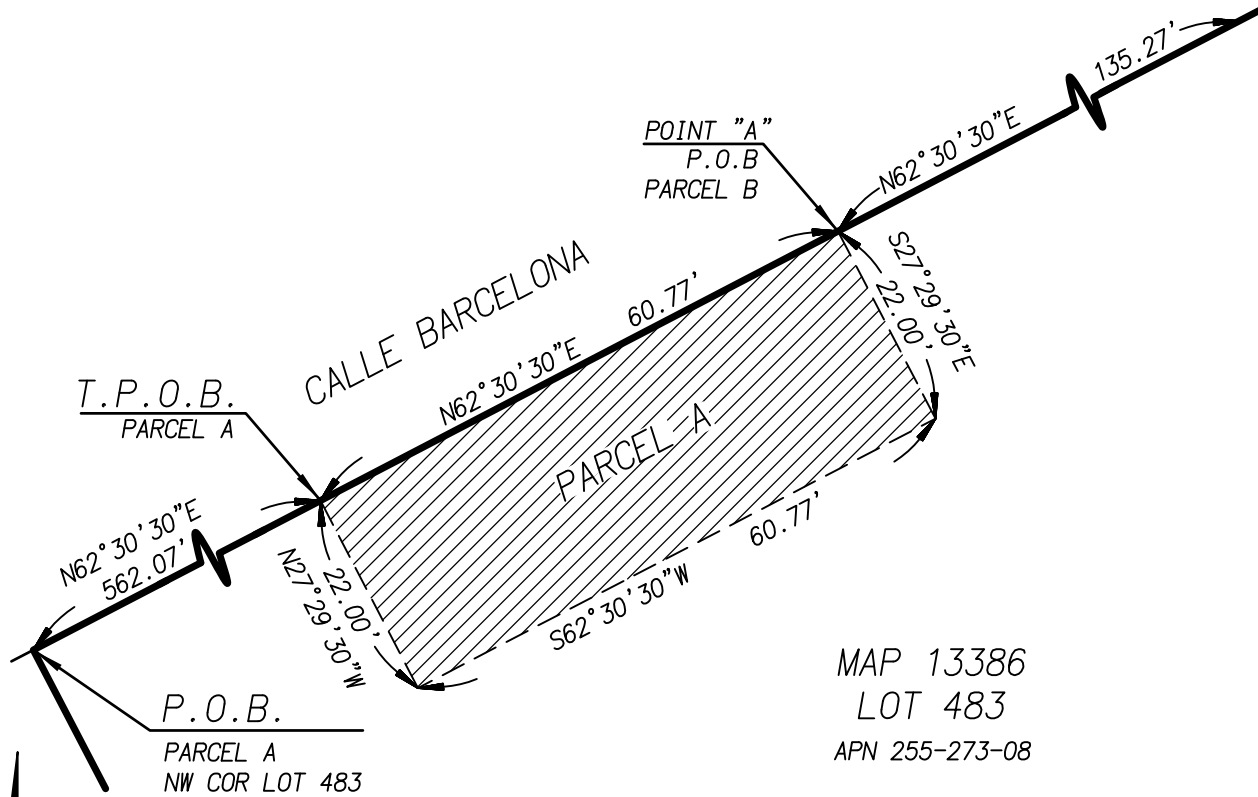
EXHIBIT "B"

PAGE 3 OF 4

LEGEND

-  INDICATES PROPERTY BOUNDARY
-  INDICATES WATER EASEMENT
PARCEL A AREA = 0.031 ACRES

SEE SHEET 3



MAP 13386
LOT 483
APN 255-273-08



SCALE: 1" = 20'



GRAPHIC SCALE

PROJECT: SDUHSD LA COSTA VALLEY SCHOOL SITE FDC & BF INSTALL

REFERENCES:
MAP 13386
OMWD-W590151 SHEET C-3.1
PER CITY DWG. 481-7A
SCALE: 1" = 20'


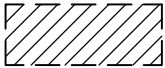
PLAT
OF EASEMENT REQUIRED BY THE
OLIVEHAIN MUNICIPAL WATER DISTRICT
FUSCOE ENGINEERING INC.

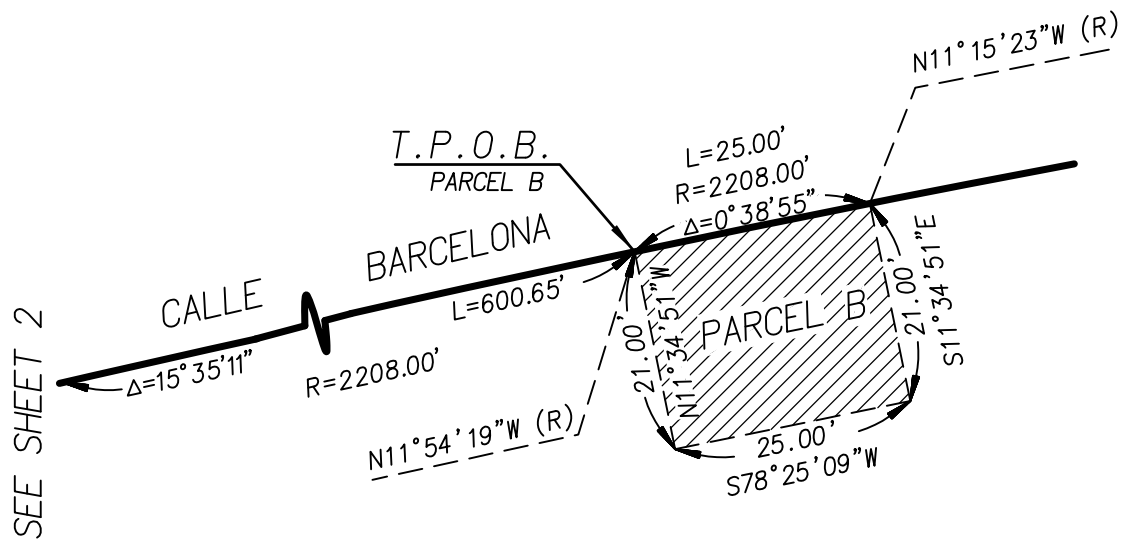
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R/W NO. 12200726-U50
TAX PAR. 255-273-08
DATE AUG. 6, 2014

EXHIBIT "B"

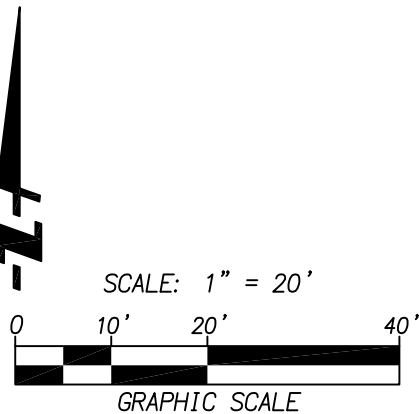
PAGE 4 OF 4

LEGEND

-  INDICATES PROPERTY BOUNDARY
-  INDICATES WATER EASEMENT
PARCEL B AREA = 0.012 ACRES



MAP 13386
LOT 483
APN 255-273-08



PROJECT: SDUHSD LA COSTA VALLEY SCHOOL SITE FDC & BF INSTALL

REFERENCES:
MAP 13386
OMWD-W590151 SHEET C-3.1
PER CITY DWG. 481-7A
SCALE: 1" = 20'

PLAT
OF EASEMENT REQUIRED BY THE
OLIVEHAIN MUNICIPAL WATER DISTRICT
FUSCOE ENGINEERING INC.

PN. NO. W590151
R/W NO. 12200726-U50
TAX PAR. 255-273-08
DATE AUG. 6, 2014

Exhibit “B”

“Notice”

NOTICE OF INTENTION TO CONVEY

PERMANENT NON-EXCLUSIVE EASEMENT AND RIGHT-OF-WAY

NOTICE IS HEREBY GIVEN that the Governing board of the San Dieguito Union High School District on November 13, 2014, adopted a Resolution of Intention to Convey Permanent Non-Exclusive Easement and Right-of-Way to dedicate to the Olivenhain Water District, a public agency, a permanent non-exclusive easement and right-of-way across property of this District located along Calle Barcelona (Lot 483 of Carlsbad Tract. No. 88-03-2) in the City of Carlsbad, County of San Diego, State of California, for a right-of-way in, upon, over, under and across the lands described therein, and to erect, construct, reconstruct, replace, repair, maintain, and use a pipeline or pipelines for any and all purposes, together with any other facilities, fixtures and appurtenances, including, but not limited to, facilities for power transmission and communication purposes, at such locations and elevations, upon, along, over and under the right-of-way described therein, together with the right of ingress and egress from the easement by a practical route or routes, in, upon, over, or across all that real property (a description of the purposes of the easement, of the route therein and other particulars of the dedication are on file and may be examined in the office of the Director of Planning Services of the San Dieguito Union High School District located at 684 Requeza Drive, Encinitas, CA) and has set 6:30 o'clock, p.m., December 11, 2014, at San Dieguito Union High School District, 710 Encinitas Blvd., Encinitas, California for a public hearing upon the question of making such conveyance, at which time interested parties may appear and protest.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By: Beth Hergesheimer
Clerk

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 29, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION DEDICATING AN INTEREST
IN REAL PROPERTY AND RIGHT-OF-WAY

EXECUTIVE SUMMARY

The Board of Trustees, at the October 16, 2014 meeting, adopted a Resolution of Intention to Convey Interest in Real Property and Right-of-way to the City of San Diego related to access to sewer facilities located at the varsity baseball fields at Canyon Crest Academy.

Since the October 16th action the necessary posting and publication of the Board's intent has been accomplished in order for the Board of Trustees to hold a public hearing regarding the easement dedication and subsequent vote on the Resolution Conveying an Interest in Real Property Easement and Right-of-Way.

RECOMMENDATION:

It is recommended that the Board

- a) Hold a Public Hearing, allowing comments from the public on the Board's intention to convey an interest in real property easement and right-of-way to City of San Diego, and
- b) adopt the Resolution Conveying an Interest in Real Property Easement and Right-of-Way to City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair sewer facilities for the Canyon Crest Academy campus, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

ITEM 18

Resolution Conveying an Interest in Real)
Property Easement and Right-of-Way)
_____)

On motion of Member _____, seconded by Member
_____, the following resolution is adopted:

WHEREAS, this Board on October 16, 2014, adopted a Resolution of Intention to Convey Interest in Real Property and Right-of-Way owned by this District to the City of San Diego; and

WHEREAS, said resolution of intention provided that a public hearing on the request of making such dedication be held by this Board at its regular place of meeting on November 13, 2014, at 6:30 o'clock p.m., at which time and place all persons interested therein might appear and show cause why said dedication should not be made; and

WHEREAS, notice of the adoption of said resolution of intention was duly given as provided by law, all of which appears by the affidavits of posting and publication on file in the office of this Board; and

WHEREAS, this Board formally convened at the time and place set forth in said resolution of intention, and no persons appeared to object to or protest either verbally or in writing against the dedication of the property described in said resolution; and

WHEREAS, in the judgment of this Board it is expedient and for the best interests of this District that said dedication be made; NOW THEREFORE,

BE IT RESOLVED AND ORDERED by the Governing Board of the San Dieguito Union High School District of San Diego County that an interest in real property and right-of-way for the purposes described in the resolution adopted by this Board on October 16, 2014, be and it is hereby conveyed to the City of San Diego;

BE IT FURTHER RESOLVED AND ORDERED that the Secretary of this Board be and is hereby authorized and directed to execute and deliver the Grant Deed – Access Easement described in said resolution of intention to said applicant.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District of San Diego County, California this 13th day of November 2014, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 28, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: RESOLUTION RENDERING ZONING
ORDINANCES INAPPLICABLE / EARL
WARREN MIDDLE SCHOOL

EXECUTIVE SUMMARY

Staff has been working with the City of Solana Beach to develop the Earl Warren Middle School construction plans. A Site Plan with Site Section is attached.

The plan incorporates a number of design features to resolve both school site and City of Solana Beach concerns such as:

- providing on-site drop-off and pick-up zones, and increasing on-site parking to improve traffic conditions at Stevens Avenue and Lomas Santa Fe Drive,
- providing a fire loop road for emergency vehicles,
- providing a storm drain system designed for a 100-year event to limit exposure to the City's system, and
- providing a landscape plan that would replant 3 trees for every 1 removed.

To accommodate such features, the existing building area has been reduced and has necessitated the use of two two-story buildings that have been designed and oriented to take advantage of the significant slope of the school site as it rises to the north along Stevens Avenue.

ITEM 19

Pursuant to Chapter 17.32 – Public Institutional Zone (PI); Section 17.32.030 Property Development Regulations, Paragraph D sets maximum building height for properties west of Highway 101 as 30 feet within the City of Solana Beach.

The initial proposed building heights are:

Building A (Administration/Classrooms – two story)	46'-10"
Building B (Classrooms – two story)	32'-10"
Building C (Classrooms – single story)	17'-3"
Building F (Food Service)	21'-0"
Building M (Multi-Purpose, Music, Art)	30'-9"

Illustrated in the Site Section are some key elements. The light gray line denotes the grade along the west side of the school site. Against this vantage, one can see illustrated in gray the existing share-use library as well as the existing classroom rows rising to the north along the existing grade (dotted line) from San Rodolfo Dr to Lomas Santa Fe Dr. The plan, sensitive to sight lines, takes advantage of the grade change by lowering the grade at the north end of the site for the drop-off and parking area, and infilling the center (illustrated in dark gray) to create a two-tier site in lieu of the existing five tiers. With the exception of the elevator tower, necessary to assist handicap persons transitioning between the lower and upper tiers, the proposed structures remain under the backdrop of the western grade.

The 46'-10" is the elevator tower portion of Building A best illustrated in the attached Earl Warren Entry and Aerial View. In working with the City of Solana Beach, the elevator tower has since been reduced six feet to approximately 40'-10".

While staff will continue to work in good faith with the City of Solana Beach, in order to maintain the schedule to start construction in the Summer of 2015 and deliver the new school site for use in the Fall of 2017, it is recommended that the District utilize the protections afforded by Government Code 53094 given that the property is for a school site facility and not exclusively for that of nonclassroom facilities, such as a purchasing warehouse or maintenance repair building.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution Rendering Zoning Ordinances Inapplicable to Property Owned by the San Dieguito Union High School District at Earl Warren Middle School Located at 155 Stevens Avenue, City of Solana Beach

FUNDING SOURCE:

Not applicable.

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

RESOLUTION RENDERING ZONING ORDINANCES INAPPLICABLE
TO PROPERTY OWNED BY THE SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT AT EARL WARREN MIDDLE SCHOOL LOCATED AT
155 STEVENS AVENUE, CITY OF SOLANA BEACH

WHEREAS, section 53094 of the California Government Code authorizes the governing board of a school district, by a vote of two-thirds of its members, to render a local zoning ordinance inapplicable to a proposed use of property, except when such property is used for non-classroom purposes; and

WHEREAS, The San Dieguito Union High School District (“District”) operates Earl Warren Middle School (the “School”) within its geographical jurisdiction and owns the property comprising the School (the “Property”); and

WHEREAS, the District has identified that the School is an aging campus that is characterized by significant access compliance issues, infrastructure inadequacies, and insufficient core learning facilities; and

WHEREAS, the District has determined that the most viable course of action was to replace the existing School with a modern, accessible, sustainable School that includes high performance learning environments, and technology rich facilities; and

WHEREAS, the District desires to undertake construction of two multi-story classroom buildings at the School, as more specifically described in Exhibit A to this Resolution, because the Property is not of sufficient size for the additional classrooms to be constructed/expanded on ground level; and

WHEREAS, the City of Solana Beach zoning ordinance limits the height of buildings on the Property to 30 feet in height; and

WHEREAS, several of the classroom buildings planned by the District exceed the City’s height limitation; and

WHEREAS, the Board of Trustees of the District deems it necessary and advisable to exercise its statutory right of exemption from local zoning ordinances applicable to the Property at the School to be used for classroom facilities purposes; and

WHEREAS, the Property at 155 Stevens Avenue, Solana Beach is located within the City of Solana Beach;

NOW, THEREFORE, BE IT RESOLVED:

1. Any and all zoning ordinances of the City of Solana Beach, California, otherwise applicable to the Property and to the School’s proposed continued use of the Property for classroom facilities use are hereby declared to be inapplicable.

ITEM 19

2. The District shall notify the City of Solana Beach, California of this Resolution to render inapplicable the zoning ordinances for purposes of construction of multi-story classroom facilities at the Property within ten (10) days of adoption of this Resolution.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District this 13th day of November, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Board of Trustees
San Dieguito Union High School District

Exhibit A

Description of Proposed Classroom Buildings Heights at Earl Warren Middle School

Figures are to highest point of building structure

Building A (Administration/Classrooms – two story)	40'-10"
Building B (Classroom – two story)	32'-10"
Building C (Classroom – single story)	17'-3"
Building F (Food Service)	21'-0"
Building M (Multi-Purpose, Music, Art)	30'-9"

ITEM 19

Exhibits to Executive Summary
Earl Warren Middle School Site Plan with Site Section

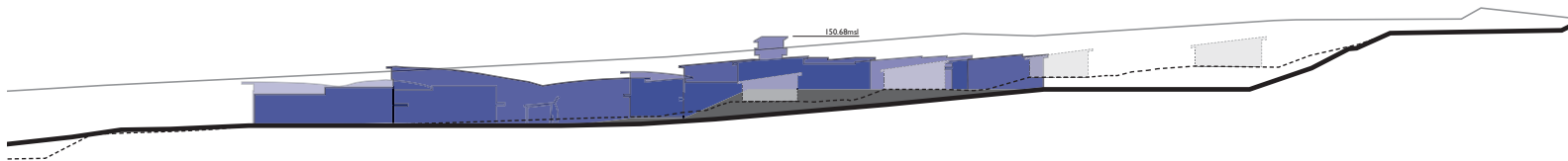
ITEM 19

EARL WARREN MIDDLE SCHOOL



ZONE	PI-PUBLIC INSTITUTION
LOT AREA	20 ACRES (871,200 SF)
BUILDING AREA	63,146 GSF
BLDG FOOTPRINT AREA	54,513 SF (6%)
PAVED AREA	289,067 SF (34%)
LANDSCAPE COVERAGE	527,620 SF (60%)
FLOOR AREA RATIO	.08 ACTUAL 2.0 MAX ALLOWED
ALLOWABLE BLDG HEIGHT	30'-0"
PROPOSED BUILDING HEIGHTS	
BUILDING A	150.68msl
BUILDING B	143.33msl
BUILDING C	142.51msl
BUILDING F	128.00msl
BUILDING M	138.25msl
TOTAL CLASSROOMS	22
PARKING	56 SPACES FOR SCHOOL REQUIRED 3 ACCESSIBLE 53 STANDARD 333' PEDESTRIAN LOADING
SETBACKS	
FRONT	20'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
REAR	10'

SITE PLAN Scale 1"=60'



SITE SECTION

EARL WARREN MIDDLE SCHOOL

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT November 4, 2014

ITEM 19

Illustration of Earl Warren Middle School Entry

ITEM 19



ITEM 19

Illustration of Aerial View of Earl Warren Middle School

ITEM 19



San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: John Addleman, Director, Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF EDUCATION
SPECIFICATIONS / EARL WARREN
MIDDLE SCHOOL / SOLANA BEACH

EXECUTIVE SUMMARY

The attached San Dieguito Union High School District Education Specification for Earl Warren Middle School takes into account the District's Long Range Task Force Plan, the Earl Warren Master Plan, and the Earl Warren Middle School site committee. The Educational Specification is a detailed outline of essential components of the new middle school to be built in place of the existing Earl Warren Middle School.

School districts that reconstruct more than 50% of an existing school site and that utilize the State School Facility Program funding are required to submit Education Specifications to the California Department of Education as a condition of Final Plan Approval of construction projects (Title 5, California Code of Regulations Section 14030[a]). The Educational Specifications shall define the following:

- Enrollment of the school and grade level configuration
- Emphasis in curriculum content or teaching methodology that influences school design
- Type, number, size, function and special characteristics of each space
- Spatial relationships of the instructional area that are consistent with the educational program
- Community functions that may affect school design

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RECOMMENDATION:

It is recommended that the Board approve the Education Specifications Report for Earl Warren Middle School, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

Earl Warren Middle School Education Specifications
November 2014



Prepared by:
San Dieguito Union High School District
Facilities Planning and Construction Department

Section 1

Introduction - History of Master Plan and Educational Specifications Development

In 2008, the District formed the Long Range Facilities Action Plan Task Force (Task Force). The Task Force was comprised of a broadly based community of members, including parents, business community members, local community organizations, regional planning management, students, school union leaders, and school administrators. The Task Force created a vision for the schools of the District, including Earl Warren Middle School, which will focus on creating learning environments that will embrace variety in teaching and learning styles, will be responsive to our rapidly changing world, and will encourage students to be good stewards and citizens of a greater community. The three areas of focus of the 21st Century Learning Environment are:

Flexible, Adaptable, and Technology Rich Facilities - As technology changes, schools must adapt. Flexible, adaptable schools encourage teaching and learning that is responsive to the needs of the user. Small learning communities, interactive public spaces, and "anytime, anywhere" access to technology will expand the boundaries of the traditional classroom setting.

Sustainable, High Performance Environments for Learning - The facts have shown that high performance learning environments improve student performance and attendance. Sustainably designed schools are models for energy efficiency, but, more importantly, are teaching tools that model behavior for living in our resource-challenged world.

Community Focused Campuses - Students need to understand their place in the community. By inviting the community in - through joint use spaces and public gathering places - schools become seamless parts of the communities they serve. With schools and programs that mimic the "real world," students are prepared to be a responsible citizenry.

Over the next year and a half, the Task Force analyzed capacity vs. enrollment, parity and modernization, surplus sites and administration/support facilities, student housing needs, and funding and timing. During the course of this analysis, Must Do and Should Do items were identified and incorporated into each school site's master plan:

Must Do - Must Do items relate to issues that make a school site accessible and functional, (i.e. Americans with Disabilities Act access), Fire and Life Safety Issues (i.e. Fire Sprinklers and Alarms), Structural Safety Issues (i.e. bringing aging buildings up to current building codes), Hazardous Materials Issues (i.e. proper infrastructure for chemistry and biotech labs), Infrastructure Issues (i.e. Utilities, Clock/Bell/Phone), and Envelope Issues (i.e. Roofs, Windows, etc.)

Should Do - Should Do items relate to upgrading schools to 21st Century Learning Environment Standards, Evaluating Core Facility Parity Issues (i.e. ensuring students have access to similar facilities regardless of school site), Making Improvements for Sustainable "Green" Design, Replacing Portable Classrooms with Permanent Classrooms, Community Joint Use, and Resolving Site Circulation and Parking Issues.

The Long Range Facilities Action Plan was presented to the Board of Trustees on March 11, 2010 in a Facilities Workshop.

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In that workshop, a 500 seat capacity middle school, Earl Warren Middle School, was identified to meet the grade 7-8 needs of existing Earl Warren Middle School boundary, namely the communities of Solana Beach, Del Mar, and the unincorporated areas east of I-5 including Fairbanks Ranch.

In the Fall of 2010, a Steering Committee comprised of District Administrators was formed to further define the physical characteristics of the 21st Century Learning Environment in order to set standards by which each school site could make the 21st Century Learning Environment their own. The standards were shared with the Board of Trustees at the January 18, 2011 Facilities Workshop.

In 2011, a School Site Committee was formed for each school site to connect the findings of the Task Force with the standards of the 21st Century Learning Environment, in order to make it their own while maintaining the vision of the Task Force district-wide. Each School Site Committee was different, but was largely comprised of parents, community members, teachers, students, school administrators and architects. Planning and Facilities Staff further refined the master plans with the School Site Committee architects and paired them with construction managers to develop construction cost estimates and preliminary construction schedules. This work was shared with the Board of Trustees in a Facilities Update on November 17, 2011.

In November of 2012, the community of San Dieguito Union High School District passed Prop AA enabling the District to move forward with the implementation of the school site master plans

Description of the Educational Specifications

School Districts that utilize State School Facility Program funding are required to submit Educational Specifications (Ed Spec) to the California Department of Education as a condition of Final Plan Approval of construction projects (Title 5, California Code of Regulations Section 14030[a]). The Ed Spec shall define the following:

- Enrollment of the school and grade level of configuration
- Emphasis in curriculum content or teaching methodology that influences school design
- Type, number, size, function and special characteristics of each space
- Spatial relationships of the instructional area that are consistent with the educational program
- Community functions that may affect school design

In turn, the Ed Spec is a guide for the planning of school facilities that takes into account a collection of objectives relating to the needs of the community, educational goals, policies, processes, and statements of various support programs

In order for a school to meet the needs of a community, questions have to be answered during the master planning and programming phases. The Ed Spec, relative to the Earl Warren Middle School Master Plan, provides a framework with a process and format for planners to collect and analyze pertinent information such as teaching styles and student learning styles. This participatory process provided the means of involving instructional and community stakeholders in the process to assist in the instructional programming of the school facilities to help instill a sense of ownership in their school facility.

The Ed Spec provides the basic data and information necessary for a clear understanding of how the physical plant should support instructional objectives; i.e. the form supports the function. The Ed Spec is intended to be used as a guide when designing and rebuilding the middle school and follows Title 5, California Code of Regulations for School Facilities Construction. Title 5 regulations may be viewed at www.cde.ca.gov/LS/fa/sf/title5regs.asp.

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In addition to the Ed Spec and Title 5, all applicable codes and regulations must be followed in the construction of school facilities. These include, but are not limited to: applicable local and state building codes, fire life safety requirements, and Americans with Disabilities Act.

In many cases, due to outcomes of the design and construction process, there will be variances to the Ed Spec.

Description of Guideline Format

To assist the design team, the guidelines for instructional spaces provides a description of each specific instructional space within the middle school in a standardized format. All of the sections, starting with Section 2 - General Classroom follow the same format to present the requirements of a space.

Each section in Chapter 3 – Guidelines for Spaces is divided into the subsections described below. If the component contains more than one type of space/classroom with differing requirements, then the different space requirements are listed separately within the respective subsections.

1. **Space Program Summary:** The square foot requirement for a particular space is indicated.
2. **General Requirements:** For each space a program description and philosophy of what is taught in the space is presented. Various activities that occur within the space are described. This write-up provides the design team with background information to give an idea of how to design and plan the room layout.
3. **Recommended Adjacency:** Provides a general description of the interior spaces of a building related to other areas, and/or the relationship of a building to other buildings or areas on campus.
4. **Individual Space Attributes:** A more detailed description is provided in this subsection of specific items such as electrical, plumbing, communications, lighting, air conditioning and ventilation, acoustics, safety, and security criteria for each space.

Section 2 – General Classroom

2.1 Space Program Summary

- Classroom Area 960 gsf

2.2 General Requirements

The general classroom at the middle school will provide the necessary facilities for health education, English and language arts, mathematics, and social studies programs.

- English and Language Arts programs
 - The English and Language Arts programs encompasses the acquisition of listening, speaking, reading, writing and thinking skills, and the study of literature and language, so that the student will develop the ability to communicate in both oral and written forms, to appreciate literature, and to understand language systems within a broad perspective of communication. At the middle school level, the program includes speech-drama, newswriting, and yearbook production as electives.
 - Through grades 7 and 8, students will either work alone, in small groups, or as a whole class. Within the groups, they will read published stories and their own compositions to each other, listen to tapes, watch films, develop group dramas, discuss stories read, and participate in other activities conducive to enlarging their knowledge, skills, and appreciation. The teacher will encourage optimum individual initiative, with students doing individual assignments such as writing a paper or conducting research in class, and small-group assignments such as participating in round-table discussions, working on special projects, and rehearsing dramas.
- World Languages program
 - World Languages may begin in the elementary school with limited instruction. The more formalized classes begin in the middle or high school. The program consists of coordinated, sequential levels of instruction through the middle and high school years. The objective of the program is to provide students with the language skills of speaking, listening, comprehending, reading, and writing. The skills are developed within the context of acquiring knowledge and understanding of the culture and people whose language is being studied. Conversational and culture courses and introductory courses available at the middle school level are designed to provide experiences with simple conversational patterns and cultural aspects of the language.
 - At the novice, or beginning stage, students frequently work together with the teacher as a total group. A number of activities, however, call for small group interaction. Language games, peer tutoring, the use of audio/visual aids, drama productions as well as reading and conversation practice are all part of the paired and small group activities. The teachers are able to interact with the various groups and assist with the organization and evaluation of their various activities. Flexible use of existing space is a key factor in facilitating this teaching/learning approach.
- Mathematics program
 - The Mathematics program provides learning experiences for all students to enable them to meet the mathematics standards of California. The mathematics content standards are clear, broad statements that identify what all students should know about mathematics and be able to do using mathematical concepts in order to make sense of the world around them.

ITEM 20

- Students should have opportunities to work in flexible groups, i.e., large group, small groups, or individually as appropriate. This will sometimes require table arrangements where 4–6 students may need to work or where individual students may need to do work seated on a chair with an attached desk or table. The teacher will need the ability to move among students to assess progress, clarify concepts, and provide small group or individual instruction.
- Social Studies program
 - The Social Studies Program in the middle school (7-8) involves students in exploring the historical, geographic, cultural, economic and political dimensions, and linkages of their local community (from local community to US and the World). They learn social studies by engaging in the roles and behaviors of historians, geographers, anthropologists, etc. The focus is on expanding knowledge of concepts such as justice, equity, democracy, collaboration and cooperation and processes such as more sophisticated problem-posing and solving, decision-making and conflict-solving.
 - The learning environment in social studies classes focuses on students and teachers as caring and responsible human beings and on their proficiency as critical thinkers, inquirers, and imaginative problem solvers. Learning approaches, methods, and activities focus on learning as a social process which begins and proceeds with curiosity and inquiry. The learning activities focus on significant themes and concepts that allow for integration and interdisciplinary studies; current events and contemporary issues are integral parts of the curriculum and instruction. Learning activities emphasize development of in depth understanding through analysis questioning, synthesis, self-reflection, self-evaluation, and application of skills and knowledge to real life problems and experiences.

The general classrooms should be configured to allow interdisciplinary teaching and group collaboration.

Various activities that occur within a middle school general classroom involve:

- Class demonstrations using various media.
- Group collaboration work as well as individual work.
- Viewing of multi-media productions.
- Display of charts and exhibits.

Within each general classroom the total area shall provide space for teachers to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student movement from one activity to another. One wall shall be designated as the main instructional wall to accommodate the main whiteboard space (to include screen compatible surface), supplemental tackable surfaces, IP based controller for audio/visual components, and space for mounting a short throw projector.

Additional whiteboards and tackable surfaces may need to be strategically located on other walls of the classroom. Adequate reserve space shall be provided for display and storage of student work. Area shall be provided and should note the suggested location for the teacher workstation components when required. The teacher workstation (typically a desk, computer, telephone, and a vertical file cabinet) needs to be located to allow visual control of the classroom. Floor space is also required for movable furniture and equipment such as bookshelves and storage units. The space requirements for these components may require either floor space or have construction implications that need to be accommodated in the space layout.

ITEM 20

2.3 Recommended Adjacency

An area, such as a resource space in the media center, multiple-purpose room, or gymnasium should be designed to also allow for multiple classes meeting together. There should be open, outdoor common areas in proximity to classrooms to facilitate projects and investigations where students could work outside to do various activities.

2.4 Individual Space Attributes – See Appendix Section 2.4

Section 3 – Special Education Classroom

3.1 Space Program Summary

- Resource Services Classroom 960 gsf

3.2 General Requirements

The special education program provides services to students with varying disabilities. Because students with multiple disabilities are served, most of the needs of the various exceptionalities must be taken into account when designing these rooms.

Students are instructed in all subject areas including: academics, language, motor, music, art, and adapted physical education. Students of several ages, grade levels, and with a variety of academic, health, and social and emotional problems may be instructed together. A variety of multi-level materials, equipment, and furnishings may be needed. Students will be instructed individually, in study carrels, in centers, at computers, or in small groups.

3.3 Recommended Adjacency

Special Education classrooms should be distributed throughout the campus for appropriate integration with general education. Care needs to be given not to create Special Education areas or a “wing” of campus.

3.4 Individual Space Attributes – See Appendix Section 3.4

Section 4 – Art Education

4.1 Space Program Summary

- Classroom Area 2,185 gsf
 - (Includes Art Room, and Storage. Excludes Kiln area and Art Yard)

4.2 General Requirements

The Art Program for the middle school level provides students with a broad based exploratory art curriculum consisting of various two and three-dimensional modes of experiences. The art curriculum emphasizes experimentation with and exploration of a variety of art materials, tools, equipment in various media such as paints, clay, ink, fibers, wood, metal, native and found materials.

The objectives of the intermediate school art program are to enable students to:

- a. Demonstrate skills, knowledge and attitudes relating to a broad range of creative experiences.
- b. Produce works of art which express feelings, ideas and thoughts in visual form through various media.
- c. Explore and experiment with various art materials, tools and equipment.
- d. Verbalize and write about works of art using vocabulary unique in the visual/tactile arts.
- e. Relate and apply an understanding of the principles of good design to everyday living situations as appreciators and creators of art.

4.3 Recommended Adjacency

The middle school art program is essentially exploratory in nature and requires specialized space. Art rooms are designed to accommodate both two dimensional and three-dimensional types of activities. A kiln area and art yard is to be located adjacent to the art classroom space.

4.4 Individual Space Attributes – See Appendix Section 4.4

Section 5 – Multi-Purpose (Warren Hall)

5.1 Space Program Summary

- Multi-Purpose Room - Area 3,835 gsf
- Includes shared use library components consisting of workroom, and flex study areas.

5.2 General Requirements

The shared-use multi-purpose room will serve as a space for a variety of activities, extracurricular activities, community meetings, and County of San Diego Library programs and should be designed with flexibility to accommodate such uses.

5.3 Recommended Adjacency

Designed as a shared-use multi-purpose classroom that supports a variety of activities, the multi-purpose classroom should be located next to the existing shared-use library to provide efficiencies and flexibility for collaboration and connection between the school site and County of San Diego Library programs. While the multi-purpose room would have a capacity of up to 200, larger venues could be accommodated in the multi-purpose athletic building.

5.4 Individual Space Attributes – See Appendix Section 5.4

Section 6 – Music

6.1 Space Program Summary

- Classroom Area – 2,584 gsf
 - (Classroom Area includes musical instrument storage, two small practice rooms, and one larger practice room)

6.2 Program Description and Philosophy

The music program in the middle school encompasses both passive activities such as listening to and learning to appreciate many kinds of music from the earliest classical to today's broad spectrum of musical expression and participatory activities such as singing, moving in rhythm, playing instruments, and reading music.

The objectives of the music program focus on the development of skills, understandings, attitudes, and appreciations, which contribute to all-around musical comprehension. Quality musical performance is a natural outcome of this type of instruction.

6.3 Recommended Agencies

- Practice Rooms: Intermediate band and orchestra programs require practice rooms for groups of one to five and an ensemble room for groups of up to fifteen. (The choral/general music students may share the ensemble room with the instrumental students when not in use.) These smaller rooms also need good acoustic characteristics.
- Instrument Repair and Storage Area: Adequate and secure storage space for instruments, stands, racks for uniforms, oversized cases, and instruments not in daily use is needed. Within this area, provide a counter with a sink, base cabinets with adjustable shelves and overhead cabinets.
- Multi-Purpose Room (Athletic): Performance is an integral part of the music experience. As such, connection to the stage component of the multi-purpose room for performances is essential. As well, adjacency to a large outdoor space conducive to performances is required.
- Locate facility convenient for vehicular access for transporting instruments with ability to drive vehicles close to building access doors to minimize travel distance of instruments.

6.4 Individual Space Attributes – See Appendix Section 6.4

Section 7 – Science

7.1 Space Program Summary

- Classroom Area 1,534 gsf
 - (Includes Classroom / Lab (1,270) and Teacher Preparation Room (528/2))

7.2 General Requirements

Teachers specializing in physical and life sciences will continue to implement middle school curriculum in addition to movements to integrate content areas. This requires specialized facilities with space for science instruction and learning.

Students work in large or small groups or individually on classroom assignments, science centric investigations, hands-on experiences, and interdisciplinary studies gaining direct experience with the instruments, methods, and concepts of science and the interrelationships among science, technology and society.

7.3 Recommended Adjacency

- From a curriculum standpoint, science, math, and applied sciences are related and should be ideally located in close proximity to each other.
- Teacher preparation rooms should be shared between two science classrooms.
- Experiments related to measurement, the environment, green efforts, etc. are typically performed outdoors. Access to a large outdoor area would be ideal.

7.4 Individual Space Attributes – See Appendix Section 7.4

Section 8 – Exterior Commons

8.1 Space Program Summary

- Area By Designer

8.2 General Requirements

Designer shall provide a variety of exterior areas throughout the school that support delivery of educational curriculum. In Solana Beach there are numerous opportunities to study outdoors in the hospitable Solana Beach climate. Outdoor areas can be utilized as classrooms when well designed with thoughtful solutions for seating and shade to take advantage of the benefits of fresh air, the change of pace from a formal classroom, and the potential of the outdoors being a learning laboratory.

Activities that can occur are instruction, science experimentation, amphitheater presentation, and small group interaction, etc.

8.3 Recommended Adjacency

Areas to be determined by designer.

8.4 Individual Space Attributes

- Include durable benches or planter walls that can serve as seating areas. Design of benches and seating walls should minimize potential for abuse/damage from vandalism and skateboarding. Inclusion of instructional surfaces to be determined during design.
- Wire access points to provide coverage
- Provide weatherproof outlets
- Provide security lighting as necessary. Tie into District's energy management system.
- Accommodation for evening lighting of main assembly area to be determined during design.
- Consider infrastructure to connect to campus public address system or portable public address system during design.

Section 9 – Media Center

9.1 Space Program Summary

- Existing Shared Use Library

9.2 General Requirements

The existing shared use library to remain provides a multitude of learning spaces and materials to support and enrich the educational curriculum, as well as support County of San Diego Library programs.

Within the existing library space, opportunity to find area(s) to be developed into teen and/or small collaborative spaces would further support and enrich both programs.

9.3 Recommended Adjacency/Space Requirements

- As an existing shared use space, developing lifelong connections between school site and library programs provides excellent opportunity to provide a community focused campus as conditioned by the tenants of the 2008 task force. To provide efficiency and continued program opportunities, adjacency to the new reconstructed multi-purpose room (Warren Hall) is necessary.

9.4 Individual Space Attributes – Modifications

- Area to be identified to be remodeled into teen and/or small collaborative work spaces of 8-10 individuals.

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Section 10 – Administration and Campus Entry

10.1 Space Program Summary

- Area +/- 4,400 gsf

10.2 General Requirements

The entrance will present a welcoming human-scale with wide points of entrance for students and an easily identifiable administration building for visitors. The administration building is the campus “front door.” The entry to the administration building will be significant enough so that the school entry is clear to a first time visitor; but welcoming as well.

A broad curbside area shall be constructed to facilitate easy student drop-off and pick-up onsite. The area should be of size to draw significant traffic off of Stevens Avenue to reduce congestion. The area should also be sized to include an additional 50 parking spaces to replace the existing dirt parking lot.

Shade and seating should be provided.

10.3 Recommended Adjacency/Space Requirements

Interior:

Building components and estimated gsf:

Principal’s Secretary/Attendance/Reception: 1,000 gsf
Conference Room (1): 300 gsf
Principal Office: 200 gsf
Assistant Principal Office: 200 gsf
Student Services: 500 gsf
Teachers Workroom: 800 gsf
General Office (2) (Health, Speech, etc.): 140 gsf
Nurse’s Office: 200 gsf
File Room: 150 gsf
Toilet Rooms (1 pair): single stall: 60 gsf

Exterior:

- Administration building to be located at the front of the campus, making public use of the facility possible without having to open the entire campus.
- Located in a manner that offers staff a clear view of those who are entering the campus. Student access into and out of the campus will be monitored from the administration office without requiring students to pass through the office.
- The Attendance Office is located so students may check in after an absence at an exterior window located at one of the campus entry points.

10.4 Individual Space Attributes

- Flooring:
 - Carpet (Offices, Conferences Rooms)
 - Linoleum/Vinyl Composition Tile (Lobby, Workroom, Restrooms)

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- Ceiling: Suspended Acoustical Tile, Painted Gyp Board
- Walls:
 - Tackable Wall Finish (One wall of each Office, Conference Room, and Workroom)
 - Laminate/Tile (Restrooms)
 - Digital at Wall (Lobby)
 - Paint
- Specialty:
 - Casework (Workroom - Upper, Lower, and Staff mailboxes)
 - Markerboard (One at each Conference Room)

Section 11 – Food Service

11.1 Space Program Summary

- Area +/-3,000 gsf, including walk in cooler and freezer

11.2 General Requirements

The primary purpose of the facility is to provide the necessary space for the District's nutritional program to provide the opportunity and encouragement for students to eat nutritionally. The program offers lunch, breakfast and snack services to students and staff daily.

The kitchen shall comply with local health department requirements, as well as support the program's compliance with all state and local nutritional and health standards.

Provide adequate space for refrigeration, dry storage, and preparation of foods to accommodate the master plan capacity of 500 students.

11.3 Recommended Adjacency/Space Requirements

Interior:

Building components:

Demonstration/Preparation Kitchen, Interior Lines and Distribution, Food Court: 2,100 gsf

Cooler, Freezer: 500 gsf

Dry Storage: 200 gsf

Office: 100 gsf

Janitor/Custodial Areas: 250 gsf

Restroom: 60 gsf

Exterior:

- Close proximity to the campus quad.
- Close proximity to the media center to allow students to eat and work in a more casual setting.
- Outside covered eating area: Provide outdoor table seating in addition to space within or at the quad area consisting of steps and planter walls that create natural places for students to sit, either alone or in small groups
- Provide Exterior Lines and Distribution Areas
- Location allows for efficiency of delivery trucks

11.4 Individual Space Attributes

- Flooring:
 - Quarry Tile (Kitchen, Food Court)
 - Linoleum (Office, Dry Storage, Restroom)
- Ceiling: Suspended Acoustical Tile, Painted Gyp Board
- Walls:
 - Stainless Steel Wall Panels (Kitchen, Food Court)
 - Laminate (Restroom)
 - Paint (Office, Storage, Custodial)

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Section 12 – Multipurpose (Athletics/Drama/Music)

12.1 Space Program Summary

Proposed quantities and areas

Enclosed

- Athletic Area 1 x 5,600 gsf = 5,600 gsf
- Locker Room 2 x 1,200 gsf = 2,400 gsf
- PE Office 2 x 100 gsf = 200 gsf
- PE Storage 2 x 300 gsf = 600 gsf
- Platform/Stage 1 x 1,100 gsf = 1,100 gsf
- Drama/Music Storage 2 x 100 gsf = 200 gsf

Total 10,100 gsf

Outdoor

- Existing DG 8-lane track (to remain)
- Natural turf field (1) (to remain)
- Hardcourts (5) (to be reconstructed)
- Multi-Use Playcourts (6) (to be reconstructed)

12.2 General Requirements

Students learn the importance of being physically fit and how health and fitness relates to their physical and mental well-being. With this in mind, learning activities include: developing motor skills, physical conditioning, and individual and team skills and interests through physical education and athletic activities. Physical education activities concentrate on developing lifetime fitness, sports and recreational interests, while athletic activities concentrate on developing specific athletic skills and emphasize individual and team competition.

Physical Education & Athletics

Physical education is an integral part of a middle school student's education. Through active participation as both an individual and a member of a team, the student will be assisted in the development of a good self-concept, values, attitudes, respect for self and others, responsibility for personal behavior, judgment, identity and self-development as part of the comprehensive program.

The physical education facility will also provide the opportunity for community involvement in a wide range of recreational activities.

Specific goals of the Physical Education Program include the following:

- To help the middle school student develop physically, socially, and emotionally
- To provide full use of the facility to the community during the off school hours for recreational and education activities

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- To provide a comprehensive physical education curriculum on a traditional school year basis for all seventh and eighth grade students

Adaptive P.E.

The art and science of assessment and prescription within the psychomotor domain ensure that an individual has access to programs designed to develop physical and motor fitness, fundamental motor skills, and patterns and skill in aquatics, dance and sports, so that the individual can ultimately participate in community-based leisure, recreation and sport activities and enjoy an enhanced quality of life. It is a diversified program of physical education having the same goals and objectives as regular physical education, but modified when necessary to meet the unique needs of each individual.

Independent Study PE

While the District's primary recommendation is that all students participate in the district physical education program, the District does offer an independent study physical education program (I.S.P.E.) for

- exceptionally gifted, state or regionally ranked athletes,
- students wishing to take an advanced level in a course we are not currently offering,
- to provide an alternative for students who have an impacted schedule who are in special academic support programs (i.e. AVID) or a specialized elective they need to take each year during the regular school day which precludes taking a regularly scheduled P.E. class,
- students with medical conditions, or
- students who have fulfilled their high school graduation P.E. requirement.

The independent study course requires personal accountability and maturity. Students in I.S.P.E. are responsible for fulfilling the requirements of the I.S.P.E. contract, which includes completion of all workout logs and submission of all reports. Students are selected based upon their ability to handle the individual responsibility.

After School Sports

After school sports, pursuant to Board Policy 6145.5, will be provided through the community recreation program.

Indoor Physical Education Facilities – Special Considerations

Inclement weather often dictates maximum use of indoor physical education facilities. Class sizes have the potential to reach 60 students at a time. Spaces in this area should be designed to optimize acoustical separation among them and between other teaching stations adjacent.

Air exchange systems need to handle the extraordinary energy students expend in fitness activities. Mechanical systems to increase air exchange in locker rooms and gymnasium should be included.

Locate PE facilities away from the academic classroom areas of the school to minimize classroom disruptions, with convenient and direct access to outdoor spaces. Staff offices and locker rooms should be designed and located for ease of supervision and security. The ability to separate indoor activity spaces from the rest of the school will permit after-hours access by students, community users, and parents.

Include specifically-designed equipment and supplies for physical education activities. Include AV/PA systems, whiteboards, display/bulletin boards, first aid and emergency equipment.

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Storage space for the physical education program must be both secure and easy to access. Provide portable means of hauling and securing equipment, and include space for off-season equipment.

During design, careful planning for flooring, wall treatments, ceiling, acoustic treatment, HVAC, and lighting will be taken into consideration to provide maximum flexibility for a variety of activities that have different needs.

Locate toilets and drinking fountains near indoor and outdoor practice and contest areas for student and community member use during off-school hours. Locker room door should not swing out into crowded areas. Provide secure and durable locker units of various sizes for both physical education and athletic programs. Girls' locker room spaces, service areas, and spaces for activities must be equitable in size and quality to boys'. Plan for access to spaces and activities for children and adults with disabilities.

Outdoor Physical Education Facilities – Special Considerations

Items to consider during design:

- Soil to be tested to determine percolation rate, quality and chemistry of the soil. Based on results, soil may need to be amended for appropriate percolation, resiliency, and growth of grass.
- Grassed fields are to be turned over to the school site in a weed and rock free condition.
- The design shall incorporate proper drainage to avoid ponding, extended wetness/muddiness, and erosion of soil.
- Attention to the perimeter detailing of fencing locations and edge of playcourt surfacing to address safety, durability, and maintenance.

12.3 Recommended Adjacency/Space Requirements

Located on the lower level of the site, in line with the school site administration office at the front of campus provides for control and public identification and access, the multi-purpose room will provide indoor PE opportunities as well as an additional venue for larger activities on campus not facilitated by Warren Hall. The adjacent locker facility is located to allow direct access into the gym as well to the outdoor hardcourts and fields spaces.

12.4 Individual Space Attributes – See Appendix Section 12.4,a-c

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Appendix

Individual Space Attributes

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2.4 - General Classroom - Individual Space Attributes

General Classroom

Area/Department:	Health Education, English, Language Arts, World Languages, Mathematics, Social Studies		
Occupants:	Students: 30	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	Provide space for teachers to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student movement from one activity to another.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	Classrooms, Teacher workrooms
Nearby: Indirect	Administration
Distant: Separated	Multi-Purpose Room (Athletics), Art, Science, Media Center (and Warren Hall), Food Service

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Ideally should be avoided in lieu of Furniture (Movable)
Furniture (Movable)	(1) Individual work stations to accommodate 30. Work stations should be flexible/adaptable and easy for teacher and students to configure into large and small groups. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal, (2) Lockable storage for resource materials and equipment, and (3) a teacher workstation. A teacher workstation may typically include a teacher desk, teacher chair on casters, and 4 drawer legal file cabinet. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	(1) One teaching wall, a short-throw projector, a screen capable white board, ip based control for audio/visual, (2) At teacher workstation, an IP telephone, computer, and (3) in room, overhead projector and video camera connected to a/v system, 2-4 speakers, wireless access point. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: VCT/Rubber/Carpet; Base: Rubber/vinyl
Ceiling	Acoustical tile at 9' minimum height or exposed structure (if acoustic levels can be achieved)
Walls	Painted CMU or painted gypsum board (double layer between adjoining classrooms for durability and to meet acoustical separation requirements)
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - Provide a minimum of 16 linear feet of whiteboard at the main instructional wall. Provide an additional 8 to 12 linear feet of whiteboard elsewhere in classroom. The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

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General Classroom (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits (5 outlets each) for general use. Provide any speciality outlets for custodial use as necessary.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent/LED lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system.
Plumbing	-
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordiation with bell.
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Y?N) Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y	
Interior	Vision light in doors	N	Y	
Other Considerations		-	-	

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.
Social Studies Classrooms	Storage/cabinetry for resource materials, especially large format, and equipment. Storage for material resources, student works and tools of the social studies (maps, globes, primary documents, display boards, etc.) should be flexible and moveable.

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3.4 - Special Education Classroom - Individual Space Attributes

Special Education Classroom

Area/Department:	Special Education		
Occupants:	Students: 20	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	This is similar in size and function to the General Classroom. The students using these rooms are typically assigned to a general education classroom and attend the Special Ed Classroom for one or two content areas.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	Classrooms, Teacher workrooms
Nearby: Indirect	Administration
Distant: Separated	Multi-Purpose Room (Athletics), Art, Science, Media Center (and Warren Hall), Food Service

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Ideally should be avoided in lieu of Furniture (Movable)
Furniture (Movable)	(1) Individual work stations to accommodate 20. Work stations should be flexible/adaptable and easy for teacher and students to configure into large and small groups. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal, (2) Lockable storage for resource materials and equipment, and (3) a teacher workstation. A teacher workstation may typically include a teacher desk, teacher chair on casters, and 4 drawer legal file cabinet. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	(1) One teaching wall, a short-throw projector, a screen capable white board, ip based control for audio/visual, (2) At teacher workstation, an IP telephone, computer, and (3) in room, overhead projector and video camera connected to a/v system, 2-4 speakers, wireless access point. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: Linoleum/VCT/Sealed Concrete; Base: Rubber/vinyl
Ceiling	Acoustical tile at 9' minimum height or exposed structure (if acoustic levels can be achieved)
Walls	Painted CMU or painted gypsum board (double layer for durability and to meet acoustical separation requirements)
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - Provide a minimum of 16 linear feet of whiteboard at the main instructional wall. Provide an additional 8 to 12 linear feet of whiteboard elsewhere in classroom. The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

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Special Education Classroom (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits for general use. Provide any speciality outlets for custodial use as necessary.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Locate thermostat near teacher workstation. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system.
Plumbing	-
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordiation with bell.
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Y?N) Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y	
Interior	Vision light in doors	N	Y	
Other Considerations		-	-	

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.

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4.4 - Art Classroom - Individual Space Attributes

Art Classroom

Area/Department:	Art Education		
Occupants:	Students: 40	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	Provide space for teachers to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student movement from one activity to another.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	Art Yard, Music, Multi-Purpose Room (Athletics)
Nearby: Indirect	Science, Food Service, Media Center (including Warren Hall), Administration
Distant: Separated	General Classroom Buildings

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Base cabinets for sinks and student storage. Ideally fixed casework should be avoided in lieu of Furniture (Movable)
Furniture (Movable)	(1) Individual work stations to accommodate 40. Work stations should be flexible/adaptable and easy for teacher and students to configure into large and small groups. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal, (2) Lockable storage for resource materials and equipment, 35 ft of linear storage for student work, exterior storage/shelving at Kiln area of Art Yard, flat file drawer storage for art work and (3) a teacher workstation. A teacher workstation may typically include a teacher desk, teacher chair on casters, and 4 drawer legal file cabinet. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	(1) One teaching wall, a short-throw projector, a screen capable white board, ip based control for audio/visual, (2) At teacher workstation, an IP telephone, computer, and (3) in room, overhead projector and video camera connected to a/v system, 2-4 speakers, wireless access point. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: VCT/sealed concrete; Base: Rubber/vinyl
Ceiling	Acoustical tile at 9' minimum height or exposed structure (if acoustic levels can be achieved)
Walls	Painted CMU or painted gypsum board (double layer for durability and to meet acoustical separation requirements)
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - Provide a minimum of 16 linear feet of whiteboard at the main instructional wall. Provide an additional 8 to 12 linear feet of whiteboard elsewhere in classroom. The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

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Art Classroom (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits (5 outlets each) for general use. Provide any speciality outlets for custodial use as necessary.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Locate thermostat near teacher workstation. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system.
Plumbing	Provide 4 large stainless steel trough sinks in base cabinets, all with clay traps. Cold water only.
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordination with bell.
Other Considerations	Odor producing areas such as paint drying areas shall be exhausted with no air recirculated. Paint spray booths should be operated in the Art Yard. If operated in the art classroom, the paint spray booths shall be exhausted by a dedicated exhaust system.

WINDOWS AND VISION PANELS

Operable? (Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y
Interior	Vision light in doors	N	Y
Other Considerations		-	-

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Exterior and corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.
Art Education Classroom	Additional storage for resource materials, especially large format, and equipment. Storage for material resources, student works and tools of the art education program should be flexible and moveable. Roll up door or double doors to Art Yard. Items to consider in design: (1) Due to the wetness and drying of materials, mold, mildew and small can become problems if not properly address, (2) Access for delivery of materials, (3) Separation of water, dust, and technology, (4) flexible art storage to accomodate a variety of shapes and sizes.

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5.4 - Multi-Purpose (Warren Hall) - Individual Space Attributes

Multi-Purpose

Area/Department:	Multiple disciplines, including County Library programs		
Occupants:	Students: 40-80	Faculty/Staff: 1	Other: -
	Special Needs educator(s), Volunteer(s), County Library staff and patrons.		

ACTIVITIES & SPACE USAGE

Educational	Provide space for teachers and County Library staff to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student/patron movement from one activity to another.
Admin/Operational	-
Community	Community use when not in use by school site

SPATIAL RELATIONSHIPS

Adjacent: Direct	Shared Use Library
Nearby: Indirect	Administration, Food Service
Distant: Separated	General Classroom Buildings, Science, Multi-Purpose (Athletics), Music, Art

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Ideally fixed casework should be avoided in lieu of Furniture (Movable)
Furniture (Movable)	(1) Individual work stations to accommodate 80. Work stations should be flexible/adaptable and easy for teacher/County Library staff and students/patrons to configure into large and small groups. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal and County Library staff, in addition to a mixture of hard and soft seating to serve up to 200 including chair carts, (2) Lockable storage for resource materials and equipment. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	In room, overhead projector connected to a/v system, 2-4 speakers, wireless access point, an IP telephone, and computer. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: Rubber/Carpet/Stained or Polish Concrete; Base: Rubber/Vinyl/Wood
Ceiling	Acoustical tile at 9' minimum height or exposed structure (if acoustic levels can be achieved)
Walls	Painted CMU or painted gypsum board (double layer for durability and to meet acoustical separation requirements)
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

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Multi-Purpose (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits (5 outlets each) for general use. Provide any speciality outlets for custodial use as necessary. In addition, inclusion of access to a separate County Library network is required.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Locate thermostat near teacher workstation. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system.
Plumbing	-
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordiation with bell.
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y	
Interior	Vision light in doors	N	Y	
Other Considerations		-	-	

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Exterior and corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.
Dance performance	Determination of the flooring should support the curriculum and activity focus. Should Dance be incorporated, Stage should have a floor with spring/resilience to minimize student injury and discomfort.

ITEM 20

6.4 - Music Classroom - Individual Space Attributes

Music Classroom

Area/Department:	Music Education		
Occupants:	Students: 40	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	Provide space for teachers to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student movement from one activity to another.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	Art Classroom, Art Yard, Multi-Purpose Room (Athletics)
Nearby: Indirect	Science, Food Service, Media Center (including Warren Hall), Administration
Distant: Separated	General Classroom Buildings

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Base cabinets for sink(s) and student storage. Ideally fixed casework should be avoided in lieu of Furniture (Movable)
Furniture (Movable)	(1) Individual work stations to accommodate 40. Work stations should be flexible/adaptable and easy for teacher and students to configure into large and small groups. Should chorrall be added to the curriculum, risers should be evaluated. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal, (2) Lockable storage for resource materials, instruments, and equipment, and (3) a teacher workstation. A teacher workstation may typically include a teacher desk, teacher chair on casters, and 4 drawer legal file cabinet. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	(1) One teaching wall, a short-throw projector, a screen capable white board, ip based control for audio/visual, (2) At teacher workstation, an IP telephone, computer, and (3) in room, overhead projector and video camera connected to a/v system, 2-4 speakers, wireless access point. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: Carpet; Base: Rubber/vinyl or wood
Ceiling	Acoustical tile at 9' minimum height or exposed structure with ceiling baffles (if acoustic levels can be achieved).
Walls	Painted CMU or painted gypsum board, acoustical requirements may include acoustical treatment on walls.
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - Provide a minimum of 16 linear feet of whiteboard at the main instructional wall. Provide an additional 8 to 12 linear feet of whiteboard elsewhere in classroom. The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

ITEM 20

Music Classroom (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits (5 outlets each) for general use. Provide any speciality outlets for custodial use as necessary.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Locate thermostat near teacher workstation. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system.
Plumbing	Provide 1 large stainless steel trough sink with a gooseneck faucet with a solids interceptor in base cabinet. Cold water only. This trough type sink is for cleaning of instruments. Should be accessible.
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordination with bell.
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? () Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y	
Interior	Vision light at doors	N	Y	
Other Considerations		-	-	

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Exterior and corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.
Music Classroom	Acoustical considerations may include non parallel walls in large rooms, minimal or no windows to exterior. Provide acoustical panels on all walls, and ceiling baffles. Provide sound proof metal doors to exterior. Provide double doors to exterior to facilitate movement of large instrument pieces and equipment. Direct access to stage in Multi-Purpose Building (Athletics)

ITEM 20

7.4 - Science Classroom - Individual Space Attributes

Science Classroom

Area/Department:	Science		
Occupants:	Students: 30	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	Provide space for teachers to design large group, small group, and individual instructional areas to allow for a variety of curriculum activities, with ease of student movement from one activity to another. Science rooms at the middle school level may be generic, as compared to high schools. The Science Classroom has fixed stations along the perimeter and a designated classroom area.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	
Nearby: Indirect	Multi-Purpose Room (Athletics)/Art, Music, Food Service, Media Center (including Warren Hall), Administration
Distant: Separated	General Classroom Buildings

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Base cabinets for sinks and storage for science supplies and materials. Wall hung cabinets for science supplies and materials. The most efficient layout of storage should be determined during design phase. Ideally fixed casework should be avoided in lieu of Furniture (Movable).
Furniture (Movable)	(1) Individual work stations to accommodate 30. Work stations should be flexible/adaptable and easy for teacher and students to configure into large and small groups. Final determination of the student workstation arrangement and type will be made prior to procurement and in conjunction with site principal, (2) Lockable storage for resource materials and equipment, and (3) a teacher workstation and demonstration service island. A teacher workstation may typically include a teacher desk, teacher chair on casters, and 4 drawer legal file cabinet. A teacher demonstration service island may typically include chemical resistant top and sink and overhead mirror with data, electrical and gas availability. All Furniture (Movable) shall be owner purchased/owner installed.
Fixtures & Equipment	(1) One teaching wall, a short-throw projector, a screen capable white board, ip based control for audio/visual, (2) At teacher workstation, an IP telephone, computer, and (3) in room, overhead projector and video camera connected to a/v system, 2-4 speakers, wireless access point, confirm need for fume hood (exhausted or self contained) during design. Fixture and Equipment may be both either contractor purchased/contractor installed or owner purchased/contractor installed.

FINISHES

Floor	Floor: VCT or sealed concrete; Base: Rubber/vinyl
Ceiling	Acoustical tile at 10' minimum height or exposed structure (if acoustic levels can be achieved)
Walls	Painted CMU or painted gypsum board (double layer for durability and to meet acoustical separation requirements)
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning. Instructional Surfaces - Provide a minimum of 16 linear feet of whiteboard at the main instructional wall. Provide an additional 8 to 12 linear feet of whiteboard elsewhere in classroom. The main instructional whiteboard may be a horizontal sliding type, however an appropriate section must be screen capable to accommodate short-throw projector. A tackable surface must be provided. Tackable surface may be on either end of main whiteboard or on other walls. Tackable walls may be considered. The area of tackable surface should be similar to amount at main instructional wall.

ITEM 20

Science Classroom (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	1 separate circuit for audio/visual components, 2-3 separate circuits (5 outlets each) for general use. Provide any speciality outlets for custodial use as necessary.
Lighting	Shall efficiently combine use of daylighting with artificial lighting. Natural light, control glare, supplement with indoor florescent lighting with multi-level and/or zoned switching.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet. (1) Provide individual thermostat control with range set points in each air-conditioned classroom. Locate thermostat near teacher workstation. Verify final thermostate location and need for lockable protective thermostat cover during design. (2) HVAC controls shall be connected to District's energy management system. (3) While fumehoods are currently not needed for instruction, a space for and accommodation for its exhaust system shall be designed such that it may be installed at a later date.
Plumbing	Six utility sinks - large and deep. Confirm stainless steel or resin and cold or hot/cold water. Verify need for piped gas during design. Confirm need for sink at teacher's demonstration island to be piped acid resistant, including need for acid neutralization tank.
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	Provide radio controlled battery wall clock tied to network clock for coordination with bell.
Other Considerations	Science stations to include water and electricity. Confirm resin or stainless steel sink type during design.

WINDOWS AND VISION PANELS

Operable? (Y?N) Shades? (Y/N)

		Operable? (Y?N)	Shades? (Y/N)
Exterior	Access to natural light & ventilation	Y	Y
Interior	Vision light at doors	N	Y
Other Considerations		-	-

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	Access to first-aid kit should be near by.

SPECIAL CONSIDERATIONS

Protective screens, safety wires	-
Minimize projections	Equipment & devices on floor and walls should be flush mounted.
Science Classrooms	Additional requirements focus on the safety, storage and the specific functions of a general science classroom. Unobstructed aisle space should be a minimum of 4 feet between tables and areas for general seating. Allow a minimum of 8 feet from front wall to first row of seats. Exits should be provided per code and located and sized for the safe movement of students. Storage space for long term student projects is desirable, may store for days or weeks. Additional workspace and storage can be created by providing base cabinets and countertops along at least 2 walls. Cabinets should be constructed from marine-grade plywood with plastic laminate fronts; avoid particle board. Base cabinets should contain a mix of drawers of various sizes and shelves of adjustable heights. Provide tote tray cabinets – 12 to 15 inches deep in the base cabinets.

ITEM 20

12.4 - Individual Space Attributes

Multi-Purpose (Athletics)

Area/Department:	Physical Education, Music		
Occupants:	Students: 40-70	Faculty/Staff: 1	Other: -
	Special Needs educator(s) and Volunteer(s) as necessary		

ACTIVITIES & SPACE USAGE

Educational	Students practice and participate in exercise, sports activities, games, and physical fitness. All-school gatherings, assemblies, meetings, presentations, and musical performances. Community programs, assemblies and meetings. Non-PE activities during lunch period.
Admin/Operational	-
Community	Community use after school hours

SPATIAL RELATIONSHIPS

Adjacent: Direct	Locker Rooms, PE Storage, Music, Art, Art Yard
Nearby: Indirect	Science, Food Service, Media Center (including Warren Hall), Administration
Distant: Separated	General Classroom Buildings

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Audio cabinet for portable sound equipment
Furniture (Movable)	-
Fixtures & Equipment	Retractable bleacher seating to accommodate 100. Additional loose seating to accommodate up to a total of 500. Provide six basketball backboards. Basketball hoops and supports should retract so as not to hinder play by other activities. Provide for middle school volleyball standards.

FINISHES

Floor	Athletic/Wood floor surface. Floor marked for various courts (basketball, volleyball, etc.) with an overlapping court for team play.
Ceiling	Preferred 24' clear ceiling height to allow volleyball.
Walls	Include feature color for school spirit, acoustical wall panels as necessary. Hard surfaces to allow rebound of balls to height of 8'. Students must be able to move about safely. Avoid wall projections of equipment. Provide protective wall pads on walls under baskets.
Other	Surfaces above head-height to be easily accessible for maintenance/cleaning.

ITEM 20

Multi-Purpose (Athletics) (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	Separate circuits for AV/computer equipment. Provide any speciality outlets for custodial use.
Lighting	Caged high intensity discharge downlights. Natural light, control glare.
HVAC	Natural & mechanical ventilation, individual temperature control; quiet
Plumbing	2 recessed drinking fountains (1 ADA)
Acoustical	Good acoustics to allow direction to be given to diverse activities without disrupting others.
Special Utilities/Services	-
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Y?N)

Shades? (Y/N)

Exterior	Access to natural light & ventilation	Y	Y	
Interior	Sidelite at strike-jamb or corridor doors	N	Y	
Other Considerations		-	-	

CONTROL AND SAFETY NEEDS

Visibility	Visibility of entire space without "blind" areas
Access Control	Corridor doors lockable from both sides. The building should be able to be locked off or separated from the rest of the school for community use.
First Aid	First-Aid Kit

SPECIAL CONSIDERATIONS

Protective screens, safety wires	Consider the need to prevent balls from getting caught on ceiling equipment, speakers, etc. Provide screens over all exit signs, intercom speakers, fire alarm apparatus, & other damageable equipment. Provide safety wire attachment to ceiling diffusers & any items not covered by screens.
Minimize projections	Equipment & devices on floor and walls should be flush mounted.

ITEM 20

12.4a - Individual Space Attributes

Locker Rooms

Area/Department:	Physical Education		
Occupants:	Students: 60-100	Faculty/Staff: 2	Other: -

ACTIVITIES & SPACE USAGE

Educational	Boys and girls locker and dressing areas. Storage of personal clothes and belongings. Restroom function.
Admin/Operational	-
Community	-

SPATIAL RELATIONSHIPS

Adjacent: Direct	PE teaching stations, PE offices
Nearby: Indirect	PE storage rooms
Distant: Separated	-

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	Provide sufficient storage lockers in each locker room. Provide sufficient dressing benches.
Furniture (Movable)	-
Fixtures & Equipment	Soap dispensers, paper towel dispensers, trash receptacles, x-x toilet stalls/urinals, electric hand/hair dryers.

FINISHES

Floor	VCT/Concrete. Slope floor to drains.
Ceiling	-
Walls	Ceramic tile
Other	Color - school color for team spirit

ITEM 20

Locker Rooms (cont.d)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical	-
Lighting	Energy-efficient fixtures
HVAC	Individual temperature control
Plumbing	Lavatories, 1 ADA drinking fountain, floor drains as needed, laundry
Acoustical	-
Special Utilities/Services	X # of Toilets (private stalls), Urinals (boys) - x to x per locker room
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Y?N)

Shades? (Y/N)

Exterior	-	-	-
Interior	Visibility from PE Offices	N	Y
Other Considerations	-	-	-

CONTROL AND SAFETY NEEDS

Access Control	Blocked sight lines from corridor/gym into locker rooms
-	-
-	-

SPECIAL CONSIDERATIONS

Moisture Control	Adequate ventilation, moisture resistant materials
-	-

ITEM 20

12.4b- Individual Space Attributes

PE Office/Staff Locker Room

Area/Department:	Physical Education		
Occupants:	Students: -	Faculty/Staff: 1-2	Other: -

ACTIVITIES & SPACE USAGE

Educational	Example of efficient, collaborative, professional environment
Admin/Operational	Space for teachers to work as a team and/or individually to plan instruction, prepare materials for class, carry out their administrative duties, lock up personal items. File storage (semester & daily-use files). PE resource materials and reference books. Area to wash site PE clothing provided to students to be adjacent.
Community	-

SPATIAL RELATIONSHIPS

Adjacent: Direct	Locker Rooms, PE teaching stations
Nearby: Indirect	Equipment/storage rooms
Distant: Separated	-

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	NOTE: maximize use of moveable furniture. Open wall shelving above work strations.
Furniture (Movable)	x workstations, x adjustable task chairs, x activity/conference table, x wardrobe unit (lockable), x lockable file cabinets, dressing bench, vanity
Fixtures & Equipment	Copier, printer, scanner; tack board, white board; soap dispenser, paper towel dispenser, trash receptacle, toilet, sink, hand/hair dryers

FINISHES

Floor	Office: VCT/Concrete; Restroom: VCT/Concrete, slope floor to drain
Ceiling	Sound absorptive
Walls	Restroom: tile up 6" on walls
Other	-

ITEM 20

PE Office/Staff Locker Room (cont'd)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical/Data	Provide for workstations/equipment
Lighting	Task lighting and energy efficient fixtures; daylight
HVAC	Natural & mechanical ventilation, individual temperature control; quiet
Plumbing	For washing machine
Acoustical	-
Special Utilities/Services	-
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Y?N)

Shades? (Y/N)

		Operable? (Y?N)	Shades? (Y/N)
Exterior	-	-	-
Interior	2-way and strategically placed mirrors to	N	Y
Other Considerations		-	-

CONTROL AND SAFETY NEEDS

Access Control	Doors lockable, vision panel and/or sidelite.
Safety	Area to administer first-aid
-	-

SPECIAL CONSIDERATIONS

PLANNING NOTE	While students are not intended to have open access to the Staff Offices, they should feel welcome to seek/find an adult when needed. A small area just outside the office, should be planned nearby as a place for students to feel comfortable waiting to see an adult.
Theme/Ownership	Consider color, graphics or other design features to celebrate the PE program.

ITEM 20

12.4c - Individual Space Attributes

Storage Rooms

Area/Department:	Physical Education		
Occupants:	Students: -	Faculty/Staff: -	Other: -

ACTIVITIES & SPACE USAGE

Educational	Storage of equipment and apparatus to support the PE program, including adaptive PE.
Admin/Operational	-
Community	-

SPATIAL RELATIONSHIPS

Adjacent: Direct	PE teaching stations
Nearby: Indirect	Locker Rooms, PE Offices
Distant: Separated	-

FURNITURE, FIXTURES & EQUIPMENT (includes basic FF&E items only, additional items may be required)

Fixed Casework	-
Furniture (Movable)	Heavy-duty open shelving units 18" and 24" deep, with adjustable height shelves; Rolling carts/bins for PE equipment, balls, etc.
Fixtures & Equipment	-

FINISHES

Floor	Utility floor finishes (resilient flooring or sealed concrete)
Ceiling	Exposed and/or sound absorptive
Walls	-
Other	If floor finish changes at access door, include transition threshold for ease of rolling carts.

ITEM 20

Storage Rooms (cont'd)

UTILITIES & SERVICES (supplemental to all applicable building & life-safety codes)

Electrical	-
Lighting	Energy efficient fixtures
HVAC	-
Plumbing	-
Acoustical	-
Special Utilities/Services	-
Other Considerations	-

WINDOWS AND VISION PANELS

Operable? (Shades? (Y/N)

Exterior	-	-	-	
Interior	Sidelite at door for supervision	N	N	
Other Considerations	-	-	-	

CONTROL AND SAFETY NEEDS

Access Control	Lockable door
Security	Consider separate access to various sets of equipment for various user groups.
-	-

SPECIAL CONSIDERATIONS

Access Clearance	Double doors with no or removable mullion
-	Consider access to exterior

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: SCHOOL NAME / MIDDLE SCHOOL #5 IN
PACIFIC HIGHLANDS RANCH

EXECUTIVE SUMMARY

The Board of Trustees tasked the Middle School #5 Planning Team to develop and submit suggested names for the new middle school in Pacific Highlands Ranch to open in fall of 2015. The committee is made up of representative teachers, administrators, parents, classified staff members, and School Board members. At the October 28, 2014 meeting, Principal Mary Anne Nuskin led the committee through a process of brainstorming and vetting potential names according to the criteria set forth in SDUHSD Board Policy. Ultimately the group arrived at three names for submission to the Board. Those three names: Pacific Trails Middle School, Mesa del Sol Middle School and Pacific Crest Middle School. This item is being submitted for Board consideration and action.

RECOMMENDATION:

It is recommended that the new middle school #5 in Pacific Highlands Ranch be named _____.

FUNDING SOURCE:

Not applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent, Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: MIDDLE SCHOOL #5 UPDATE

EXECUTIVE SUMMARY

Staff will make a presentation at the Board meeting on November 13, 2014. Presentation materials, if any, will be made available at the meeting.

RECOMMENDATION:

This item is being provided as information only.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Michael Grove, Ed.D., Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)
TIMELINE FOR 2015-16 PLAN DEVELOPMENT

EXECUTIVE SUMMARY

As SDUHSD prepares for the second year of the LCAP, additional steps are required to fulfill the requirements of the LCAP and LCAP development, as referenced in the attached calendar timeline. These steps include updating our current progress and identifying expenditures related to our 2014-15 Actions, and updating goals for the 2015-16 school year.

The California State Board of Education will be meeting on November 12th and 13th to vote on a new LCAP template and further regulations related to the plan. We will update the Board of Trustees regarding any LCAP changes in future meetings.

RECOMMENDATION:

This item is being provided as an update for information only.

FUNDING SOURCE:

N/A

ITEM 23

**San Dieguito Union High School District
2015-16
LCAP Development Timeline**

October 2014 - April 2015	Gather stake-holder feedback regarding LCAP (i.e. Superintendent Forums, California Healthy Kids Survey, Site Meetings, Coordinating Council, ELAC/DLAC, etc.)
November 1, 2014 - January 31, 2015	School sites review 2014-15 LCAP/SPSA goals and develop 2015-16 goals
November 13, 2014	Present LCAP Timeline to the Board
April 1, 2015	School Sites 2015-16 LCAP/SPSA plans are due
April 28, 2015	Present preliminary 2015-16 LCAP to ELAC
May 5, 2015	Present preliminary 2015-16 LCAP to PCAC
May 7, 2015	Present preliminary 2015-16 LCAP to Board
May 20, 2015	Present preliminary 2015-16 LCAP to Coordinating Council
June 4 , 2015	Public Hearing 2015-16 LCAP
June 18, 2015	Final 2015-16 LCAP to Board for approval

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 20, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent / Ed. Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: UNIFORM COMPLAINT QUARTERLY REPORT,
1ST QUARTER, JULY – SEPTEMBER, 2014

EXECUTIVE SUMMARY

State law requires school districts to submit reports to the San Diego County Office of Education (SDCOE) and to the district governing board on the number of complaints each district has received related to the Williams Settlement, i.e., instructional materials sufficiency, emergency facilities issues, and teacher vacancies and misassignments. Secondary districts that receive CAHSEE Intensive Instruction and Services funding must also submit data on uniform complaints related to the Valenzuela Settlement, (i.e., the provision of intensive instruction and services).

Attached is the report for the first quarter, 2014-15, from July through September, 2014.

RECOMMENDATION:

It is recommended that the Board review and accept the attached Uniform Complaint Report for the first quarter, July through September, 2014, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

COMMUNITY RELATIONS

1312.3/AR-1, ATTACHMENT C

**UNIFORM COMPLAINT PROCEDURES
QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY**

For submission to School District Governing Board and County Office of Education

District Name: San Dieguito Union High School District

Quarter covered by this report (ex. Jan. – Mar. 2005): July, 2014 through September, 2014

Please fill in the following table; enter 0 in any cell that does not apply.

DESCRIPTION	NUMBER OF COMPLAINTS RECEIVED IN QUARTER	NUMBER OF COMPLAINTS RESOLVED	NUMBER OF COMPLAINTS UNRESOLVED EXPLANATION ATTACHED
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
Totals	0	0	0

Submitted by: Michael Grove, Ed.D.
(Print Full Name)

Associate Superintendent
(Title)

Signature: 

Date: October 20, 2014

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 3, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED AND SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: PROPOSED BOARD MEETING
SCHEDULE, 2015

EXECUTIVE SUMMARY

Attached is a proposed Board Meeting Schedule for 2015, in accordance with Education Code sections 35140 and 7200(c)(4), which require that the Governing Board fix the time and place for its regular Governing Board meetings annually.

RECOMMENDATION:

This item is being submitted for Board consideration and will be resubmitted for board action on December 11, 2014.

FUNDING SOURCE:

Not applicable



Union High School District

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Superintendent
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San Dieguito Union High School District
School Board Meeting Dates, 2015
(DRAFT - first read, 11-13-14)

All School Board Meetings are held in the San Dieguito Union High School District Office Board Room 101, located at 710 Encinitas Blvd., Encinitas, California, 92024.

Regular Board Meetings begin at 6:30PM and are usually scheduled on a Thursday, unless otherwise indicated.

MEETING DATES, 2015

January 15
February 5
February 19
March 5
March 19
April 2
May 7
May 21
June 4
June 18
July 16
August 20
September 3
October 1
October 15
November 12
December 10

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.



SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools

Randolph E. Ward, Ed.D.

October 7, 2014

To: Clerks of Governing Boards
Chief Administrative Officers

From: Randolph E. Ward, Ed.D.
County Superintendent of Schools

Re: Organizational Meetings of Governing Boards

The Education Code requires that governing boards hold an annual organizational meeting for the purpose of electing officers and establishing dates of regular meetings. The following information and the attached forms are provided to assist you in fulfilling your district's legal requirements in connection with this meeting. Please note that regular business of the Board may be conducted at this meeting.

Date of Annual Organizational Meeting

Education Code sections 35143 and 72000(c)(2) provide that:

- The governing board of each school and community college district shall hold an annual organizational meeting. In 2014, the meeting must be held on a date between **December 5 and December 19**, inclusive.
- The day and time of the annual organizational meeting shall be selected by the board at its regular meeting held immediately prior to December 5, unless otherwise provided by rule of the governing board.
- The board shall notify the County Superintendent of Schools of the day and time selected.
- If the board fails to select a day and time for the annual organizational meeting, the County Superintendent of Schools shall designate the day and time of the meeting and shall notify all members and members-elect in writing.
- Within 15 days prior to the date of the annual organizational meeting, the clerk of the board shall provide written notice of the meeting to board members and members-elect.

Prior to November 20, 2014, please complete and return to the San Diego County Office of Education the *Notice of December 2014 Organizational Meeting of the Governing Board* provided on page 4.

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Lyn Neylon Gregg Robinson

SERVICE AND LEADERSHIP

Election of Board Officers

- Education Code section 35022 specifies that every school district governing board consisting of five or more members shall elect at its organizational meeting a president from among its members. The governing board of a school district shall also elect one of its members as clerk of the district. [EC § 35143]
- Education Code section 72000(c)(2) provides that the governing board of a community college district shall organize by electing a president, from its members, and a secretary.

Board Meeting Dates

- Education Code sections 35140 and 72000(c)(4) require that the governing board shall fix the time and place for its regular governing board meetings.
- In 2015, the annual organizational meeting must be scheduled on a date between **December 4 and December 18**, inclusive.
- Government Code sections 6700 and 6702 establish the following holidays in California:
 1. Every Sunday
 2. January 1st
 3. The third Monday in January, known as Dr. Martin Luther King, Jr. Day
 4. February 12th, known as Lincoln Day
 5. The third Monday in February, Washington Day
 6. March 31st, known as Cesar Chavez Day
 7. The last Monday in May, Memorial Day
 8. July 4th, Independence Day
 9. The first Monday in September, Labor Day
 10. September 9th, known as Admission Day
 11. The second Monday in October, known as Columbus Day
 12. November 11th, known as Veterans Day
 13. December 25th
 14. Good Friday from 12 noon until 3:00 p.m.*
 15. Every day appointed by the President or Governor for a public fast, thanksgiving, or holiday
 16. Every Saturday from noon to midnight
- Government Code section 6701 provides that if January 1, February 12, March 31, July 4, September 9, November 11, or December 25 falls upon a Sunday, the Monday following is a holiday. If November 11 falls upon a Saturday, the preceding Friday is a holiday.

*Subsection declared unconstitutional in case of Mandel v. Hodges (1976).

Oath of Office

- The California Constitution, Article 20, Sec. 3, Education Code section 60, and Government Code section 1360, require that all public officers, before they enter upon the duties of their respective offices, shall take and subscribe to an oath or affirmation.
- The oath may be administered by a governing board member, a district superintendent, a principal of a school, or any person authorized in Education Code section 60.

Oath of Office forms are being sent via truck mail to the attention of Executive Assistants to Governing Boards. Copies should be filed as directed on page 5.

Statement of Facts, Roster of Public Agencies Filing

- Government Code section 53051 requires that the Secretary of State and the clerk of each county establish and maintain a Roster of Public Agencies. This roster is a public record.
- The governing body of each public agency shall file with the Secretary of State and with the San Diego County Clerk a *Statement of Facts, Roster of Public Agencies Filing*. This requirement includes school and community college districts, county offices of education, and JPA boards. It is recommended that charter schools consult their legal counsel to determine whether filing of this form is appropriate.
- Within ten days after any change in the facts required on this form, an amended statement must be submitted as required by law.
- The accurate and timely filing of an amended *Statement of Facts, Roster of Public Agencies Filing* provides additional protections to districts in lawsuits filed under the California Tort Claims Act.

Please complete and submit the *Statement of Facts, Roster of Public Agencies Filing* according to the instructions on page 6. The form is provided as page 7 of this letter and is also available online.

This letter and its attachments are available on the [Legal Services page](#) of the San Diego County Office of Education website. If you have questions regarding any of the information provided above, contact Peg Marks, Legal Services Analyst, at (858) 292-3746 or via e-mail to pmarks@sdcoe.net.

REW:mm

Attachments

cc: Executive Assistants to Governing Boards

Organizational Meetings of Governing Boards -4-

October 7, 2014

**NOTICE OF DECEMBER 2014
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than November 20, 2014, to:

Peg Marks
Legal Services, Room 609
San Diego County Office of Education
Email: pmarks@sdcoe.net
Fax: (858) 541-0697

School District: _____

Date of Organizational Meeting: _____
(Date between December 5 and December 19 inclusive)

Time of Meeting: _____

Clerk/Secretary to the Governing Board

Date

OATH OF OFFICE

- The Oath of Office form must be signed by the board member and the person administering the oath.
- Mail the original of the Oath of Office form to:

San Diego County Clerk
Attention: Dana Trotter
P.O. Box 121750
San Diego, CA 92112-1750

- File the yellow copy with the clerk of your governing board. (A copy is not required by the County Office of Education.)

STATEMENT OF FACTS, ROSTER OF PUBLIC AGENCIES FILING
Form NP/SF - 405 (Revised 05/09)

Following the organizational meeting, a *Statement of Facts, Roster of Public Agencies Filing* must be completed, signed, dated, and filed as follows:

- **Annually** with the San Diego County Clerk, even if there is no change in the governing board or district information.

Send to: San Diego County Clerk
Attention: Dana Trotter
P.O. Box 121750
San Diego, CA 92112-1750

- **Within ten days of any change** in the officers of the board or the names or addresses of governing board members or school districts. The Secretary of State requires that the specific nature of the update be stated, e.g., “change of officers,” “address change” (not “annual update” or “organizational meeting”).

Send to: Secretary of State P.O. Box 942877 Sacramento, CA 94277-0001	and	San Diego County Clerk Attention: Dana Trotter P.O. Box 121750 San Diego, CA 92112-1750
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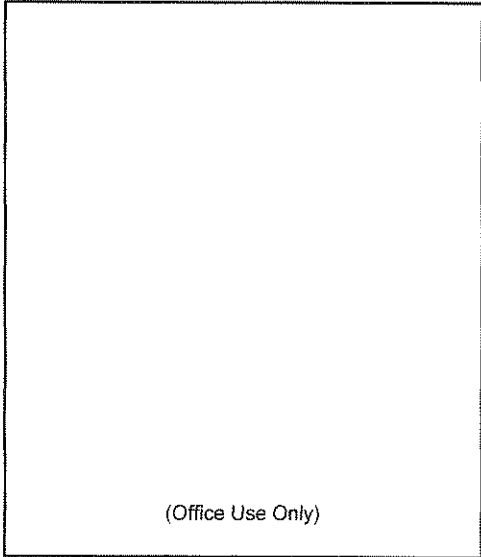
- **Copies of all filings to:** Peg Marks
Legal Services, Room 609
San Diego County Office of Education
Email: pmarks@sdcoe.net
Fax: (858) 541-0697

A copy of the [*Statement of Facts, Roster of Public Agencies Filing*](#) is attached for your use. This form is also available for completing and printing on the Secretary of State's website.



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)



(Office Use Only)

Instructions:

1. Complete and mail to: Secretary of State,
P.O. Box 942877, Sacramento, CA 94277-0001 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing Update

Legal name of Public Agency: _____

Nature of Update: _____

County: _____

Official Mailing Address: _____

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): _____

Name: _____ Address: _____

Secretary or Clerk (Indicate Title): _____

Name: _____ Address: _____

Members:

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME

┌

└

_____ Date

ADDRESS

_____ Signature

CITY/STATE/ZIP

┌

└

_____ Typed Name and Title

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 7, 2014

BOARD MEETING DATE: November 13, 2014

PREPARED AND SUBMITTED BY: Rick Schmitt,
Superintendent

SUBJECT: CSBA DELEGATE ASSEMBLY / 2015
NOMINATION PROCEDURES & DEADLINES

EXECUTIVE SUMMARY

Each year, the California School Board Association Delegate Assembly provides Board members the opportunity to nominate Board member candidates within their geographical region or subregion to serve on the Delegate Assembly. Elected delegates serve a two-year term. Nominations for 2015 are now being accepted. The deadline for nominations will be Wednesday, January 7, 2015. For details about the election process, [click here](#). (CSBA Delegate Assembly Website).

RECOMMENDATION:

This item is provided for Board consideration, and will be resubmitted for action at the Organizational Board Meeting on December 11, 2014.

FUNDING SOURCE:

Not applicable



October 22, 2014

DEADLINE: Wednesday, January 7, 2015
BOARD ACTION REQUIRED
Please deliver to all governing board members.

MEMORANDUM

TO: All Board Presidents, Superintendents and CSBA Member Boards of Education

FROM: Josephine Lucey, President

RE: Call for Nominations for CSBA Delegate Assembly

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance structure and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors, and Executive Committee, delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year, one on May 16-17, 2015 in Sacramento and one on December 2-3, 2015 preceding the CSBA Annual Education Conference and Trade show in San Diego.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Wednesday, January 7, 2015**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must serve on CSBA member boards and give their approval prior to being nominated.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form. An optional one-page, one-sided résumé may also be submitted but cannot be substituted for the biographical sketch form.
- All nomination materials must be postmarked by the U.S.P.S. or faxed no later than **Wednesday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by this due date. Late submissions will not be accepted.
- Ballots will be mailed by Monday, February 2, 2015 and are due Monday, March 16, 2015. Elected Delegates serve a two-year term beginning April 1, 2015 through March 31, 2017.

The following nomination materials and information related to the election process is available to download at www.csba.org/About/Leadership. For more information about the Delegate Assembly, please contact Charlyn Tuter in the Leadership Services department at ctuter@csba.org or (800) 266-3382. Thank you.

- Nomination Form
- Candidate Biographical Sketch Form
- Important Dates
- List of all Delegates with expiration terms
- FAQ



IMPORTANT DELEGATE NOMINATION AND ELECTION DEADLINES

Important 2015 Dates:

- Wednesday, January 7: U.S.P.S. or fax deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Monday, February 2: Ballots mailed to Member Boards
- February 2 – March 16: Boards vote for Delegates
- Monday, March 16: Deadline for the ballots to be returned to CSBA (U.S.P.S. ONLY)
- By Tuesday, March 31: Ballots to be tallied
- By Wednesday, April 1: Election results, except for run-offs, posted on CSBA's Web site
- Thursday, April 30: Deadline for run-off ballots (U.S.P.S. ONLY)

Delegate Assembly Meeting Dates in 2015

- Saturday, May 16 – Sunday, May 17: Delegate Assembly meeting in Sacramento.
- Wednesday, December 2 – Thursday, December 3: Delegate Assembly meeting in San Diego.



LIST OF ALL DELEGATES WITH EXPIRATION TERMS

Nomination and biographical sketch forms are due January 7, 2015

Only highlighted Delegates are up for re-election or re-appointment in 2015. Please contact Delegates and confirm if they wish to continue serving on the Delegate Assembly before nominating them. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

REGION 1 – 4 Delegates (4 elected)

Subregion 1-A (Counties: Del Norte, Humboldt)

Frances Costello (Del Norte County & USD), 2015

Susan Johnson (Eureka City SD), 2016

Subregion 1-B (Counties: Lake, Mendocino)

Taja Odom (Kelseyville USD), 2016

County Delegate

David Browning (Lake COE), 2015

REGION 2 – 4 Delegates (4 elected)

Subregion 2-A (Counties: Modoc, Siskiyou, Trinity)

Gregg Gunkel (Siskiyou Union HSD), 2015

Subregion 2-B (County: Shasta)

James Schwerdt (Shasta Union HSD), 2015

Subregion 2-C (Counties: Lassen, Plumas)

Christopher Russell (Plumas County & USD), 2016

County Delegate

Brenda Duchi (Siskiyou COE), 2016

REGION 3 – 8 Delegates (8 elected)

Subregion 3-A (County: Sonoma)

Ron Abler (Forestville Union ESD), 2015

Ed Gilardi (Cotati-Rohnert Park USD), 2016

Subregion 3-B (County: Napa)

Indira Lopez (Calistoga Joint USD), 2015

Subregion 3-C (County: Solano)

David McCallum (Vacaville USD), 2015

Raymond V. Mommsen (Vallejo City USD), 2015

Patricia Shamansky (Fairfield-Suisun USD), 2016

Subregion 3-D (County: Marin)

Linda M. Jackson (San Rafael City Schools), 2016

County Delegate

Jennifer Kresge (Napa COE), 2015

REGION 4 – 8 Delegates (8 elected)

Subregion 4-A (Counties: Glenn, Tehama)

Barbara McIver (Red Bluff Jt. Union HSD), 2016

Subregion 4-B (Butte)

Mary Ellen Garrahy (Oroville City ESD), 2015

Subregion 4-C (Counties: Colusa, Sutter, Yuba)

Sharman Kobayashi (Yuba City USD), 2015

Jim Flurry (Marysville Joint USD), 2016

Subregion 4-D (Counties: Nevada, Placer, Sierra)

Trish Gerving (Nevada City SD), 2015

James Brian Vlahos (Roseville City SD), 2015

Renee Nash (Eureka Union SD), 2016

Region 4 County Delegate

Suzanne Jones (Placer COE), 2016

REGION 5 – 10 Delegates (7 elected/3 appointed)

Subregion 5-A (County: San Francisco)

Matt Haney (San Francisco County & USD), 2016

Emily Murase (San Francisco County & USD), 2015

Rachel Norton (San Francisco County & USD), 2015

Subregion 5-B (County: San Mateo)

Maria Diaz-Slocum (Redwood City ESD), 2015

Carrie Du Bois (Sequoia Union HSD), 2015

Kevin Martinez (San Bruno Park ESD), 2015

Marc Friedman (San Mateo Union HSD), 2016

Alisa MacAvoy (Redwood City ESD), 2016

Kalimah Salahuddin (Jefferson Union HSD), 2016

County Delegate

Beverly Gerard (San Mateo COE), 2015

REGION 6 – 19 Delegates (12 elected/7 appointed)

Subregion 6-A (County: Yolo)

Susan Lovenburg (Davis Joint USD), 2016

Subregion 6-B (County: Sacramento)

Jeannette Amavisca (Elk Grove USD), 2015

Michael Baker (Twin Rivers USD), 2015

Pam Costa (San Juan USD), 2015

Priscilla Cox (Elk Grove USD), 2015

John Gordon (Galt Joint Union ESD), 2015

Jay Hansen (Sacramento City USD), 2015

Susan Heredia (Natomas USD), 2015

Lisa Kaplan (Natomas USD), 2015

Edward Short (Folsom-Cordova USD), 2015

Craig DeLuz (Robla ESD), 2016

Lucinda E. Luttgen (San Juan USD), 2016

Bobbie Singh-Allen (Elk Grove USD), 2016

Teresa Stanley (Folsom-Cordova USD), 2016

Darrel H. Woo (Sacramento City USD), 2016

VACANT, 2016

Subregion 6-C (Counties: Alpine, El Dorado, Mono)

Suzanna George (Rescue Union ESD), 2015

Misty DiVittorio (Placerville Union USD), 2016

County Delegate

Bill Owens (Yolo COE), 2016

REGION 7 – 19 Delegates (15 elected/4 appointed)

Subregion 7-A (County: Contra Costa)

Teresa Gerringer (Lafayette ESD), 2015

Linda Mayo (Mt. Diablo USD), 2015

Yolanda Pena Mendrek (Liberty Union HSD), 2015

Charles Ramsey (West Contra Costa USD), 2015

Laura Canciamilla (Pittsburg USD), 2016

Kathi McLaughlin (Martinez USD), 2016

Raymond Valverde (Liberty Union HSD), 2016



LIST OF ALL DELEGATES WITH EXPIRATION TERMS

Nomination and biographical sketch forms are due January 7, 2015

Only highlighted Delegates are up for re-election or re-appointment in 2015. Please contact Delegates and confirm if they wish to continue serving on the Delegate Assembly before nominating them. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3382.

Subregion 7-B (County: Alameda)

Lara Calvert-York (Fremont USD), 2015 ◆
Jody London (Oakland USD), 2015 ◆
Michael McMahon (Alameda USD), 2015
Lily K. Mei (Fremont USD), 2015
Diana J. Prola (San Leandro USD), 2015
Joaquin J. Rivera (Alameda COE), 2015

Valerie Arkin (Pleasanton USD), 2016
 Rosie Torres (Oakland USD), 2016 ◆
 Jamie Hintzke (Pleasanton USD), 2016
 Amy Miller (Dublin USD), 2016
 Nancy Thomas (Newark USD), 2016

County Delegate

Richard Asadoorian (Contra Costa COE), 2015

REGION 8 – 14 Delegates (12 elected/2 appointed)◆

Subregion 8-A (County: San Joaquin)

Matthew Balzarini (Lammersville Joint USD), 2015
Kathleen Garcia (Stockton USD), 2015 ◆
George Neely (Lodi USD), 2015

Gloria J. Allen (Stockton USD), 2016 ◆
 Sam Fant (Manteca USD), 2016
 Van-Ha To-Cowell (Lincoln USD), 2016
 Ralph M. Womack (Lodi USD), 2016

Subregion 8-B (Counties: Amador, Calaveras, Tuolumne)

Zerrall McDaniel (Calaveras USD), 2015

Subregion 8-C (County: Stanislaus)

Eileen Hamilton (Turlock USD), 2015
Cynthia Lindsey (Sylvan Union ESD), 2015

Faye Lane (Ceres USD), 2016

Subregion 8-D (County: Merced)

Adam Cox (Merced City ESD), 2015

Ida Johnson (Merced Union HSD), 2016

County Delegate

VACANT, 2016

REGION 9 – 8 Delegates (8 elected)

Subregion 9-A (Counties: San Benito, Santa Cruz)

George Wylie (San Lorenzo Valley USD), 2015
 Cynthia Hawthorne (Santa Cruz City Schools), 2016
 Phil Rodriguez (Soquel Union ESD), 2016

Subregion 9-B (Monterey)

Lila Cann (Salinas Union HSD), 2015
 Bettye Lusk (Monterey Peninsula USD), 2016

Subregion 9-C (San Luis Obispo)

Vicki Meagher (Lucia Mar USD), 2015
 Mark Buchman (San Luis Coastal USD), 2016

County Delegate

John McPherson (Monterey COE), 2015

REGION 10 – 13 Delegates (10 elected/3 appointed)◆

Subregion 10-A (Counties: Madera, Mariposa)

Barbara Bigelow (Chawanakee USD), 2015

Subregion 10-B (County: Fresno)

Daniel Babshoff (Kerman USD), 2015
Valerie F. Davis (Fresno USD), 2015 ◆
Brian Heryford (Clovis USD), 2015 ◆
James Karle (Sanger USD), 2015
Kathy Spate (Caruthers USD), 2015
Randel M. Yano (Clay Joint ESD), 2015

Gilbert F. Coelho (Firebaugh-Las Deltas USD), 2016

Carol Mills (Fresno USD), 2016 ◆

Elizabeth J. Sandoval (Clovis USD), 2016

Norman Saude (Sierra USD), 2016

Subregion 10-C (County: Kings)

Karen Frey (Corcoran Joint USD) 2016

County Delegate

Barbara Thomas (Fresno COE), 2016

REGION 11 – 9 Delegates (9 elected)

Subregion 11-A (County: Santa Barbara)

Janet Zilli (Orcutt Union ESD), 2015

Jack Garvin (Santa Maria Joint Union HSD), 2016

Subregion 11-B (County: Ventura)

Christina Urias (Santa Paula Union HSD), 2015

John Walker (Ventura USD), 2015

Gregory Barker (Moorpark USD), 2016

Darlene A. Bruno (Hueneme ESD), 2016

Rob Collins (Simi Valley USD), 2016

Ana Del Rio-Barba (Oxnard ESD), 2016

County Delegate

Mark Lisagor (Ventura COE), 2015

REGION 12 – 13 Delegates (11 elected/2 appointed)◆

Subregion 12-A (County: Tulare)

Cathy Mederos (Tulare Joint Union HSD), 2015

Dean Sutton (Exeter Union ESD), 2015

Donna Martin (Visalia USD), 2016

Richard Morris (Porterville USD), 2016

Subregion 12-B (County: Kern)

Linda Brenner (Panama-Buena Vista Union SD), 2015

Martha Miller (Kern Union HSD), 2015 ◆

Deanna Rodriguez-Root (Richland SD), 2015

Jeff Stone (Norris SD), 2015

Lillian Tafoya (Bakersfield City ESD), 2015

William (Bill) H. Farris (Sierra Sands USD), 2016

Scott Starkey (Southern Kern USD), 2016

Mike Williams (Kern Union HSD), 2016 ◆

County Delegate

Donald Cowan (Kern COE), 2016



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REGION 15 – County: Orange

24 Delegates (18 elected/6 appointed) ◆

Ginny Aitkens (Saddleback Valley USD), 2015 ◆
 Bonnie Castrey (Huntington Beach Union HSD), 2015
 Judith Edwards (Fountain Valley ESD), 2015
 Karin Freeman (Placentia-Yorba Linda USD), 2015
 Celia Jaffe (Huntington Beach City ESD), 2015
 Jose F. Moreno (Anaheim City SD), 2015
 Bao Nguyen (Garden Grove USD), 2015 ◆
 Rob Richardson (Santa Ana USD), 2015 ◆
 Robert A. Singer (Fullerton Joint Union HSD), 2015
 Suzie R. Swartz (Saddleback Valley USD), 2015
 Lynn Thornley (Fullerton SD), 2015
 VACANT, 2015

Dana Black (Newport-Mesa USD), 2016
 Lauren Brooks (Irvine USD), 2016
 Meg Cutuli (Los Alamitos USD), 2016
 Judy Franco (Newport-Mesa USD), 2016
 Cecilia Inglesias (Santa Ana USD), 2016 ◆
 Lan Q. Nguyen (Garden Grove USD), 2016 ◆
 Annemarie Randle-Trejo (Anaheim Union HSD), 2016 ◆
 Rosemary Saylor (Huntington Beach City ESD), 2016
 Francine Scinto (Tustin USD), 2016
 Don Sedgwick (Saddleback Valley USD), 2016
 Michael Simons (Huntington Beach Union HSD), 2016

County Delegate

John (Jack) Bedell (Orange COE), 2015

REGION 16 – 20 Delegate (15 elected/5 appointed) ◆

Subregion 16-A (County: Inyo)

Susan Patton (Lone Pine USD), 2015

Subregion 16-B (County: San Bernardino)

Christina Cameron-Otero (Needles USD), 2015
 Chuck Christie (Yucaipa-Calimesa Joint USD), 2015
 Lorena Corona (Fontana USD), 2015 ◆
 Tom Courtney (Lucerne Valley USD), 2015
 Karen Gray (Silver Valley USD), 2015
 Sylvia Orozco (Chino Valley USD), 2015 ◆
 Sharon Perong (San Bernardino City USD), 2015 ◆
 Kathy A. Thompson (Central ESD), 2015
 Charles Uhalley (Chaffey Joint Union HSD), 2015
 Aynna Blackmon-Balogun (Fontana USD), 2016 ◆
 Barbara J. Dew (Victor Valley Union HSD), 2016
 Cathline Fort (Etiwanda ESD), 2016
 Karen S. Morgan (Victor ESD), 2016
 Caryn Payzant (Alta Loma ESD), 2016
 Lynda Savage (San Bernardino City USD), 2016 ◆
 Barbara Schneider (Helendale SD), 2016
 Jane D. Smith (Yucaipa-Calimesa Jt. USD), 2016
 Donna West (Redlands USD), 2016

Region 16 County Delegate

Mark Sumpter (San Bernardino COE), 2016

REGION 17 – County: San Diego

23 Delegates (17 elected/6 appointed) ◆

Kevin Beiser (San Diego USD), 2015 ◆
 Marne Foster (San Diego USD), 2015 ◆
 Twila Godley (Lakeside Union SD), 2015
 Sharon C. Jones (San Diego COE), 2015
 Janet W. Mulder (Jamul-Dulzura Union ESD), 2015
 Dawn Perfect (Ramona USD), 2015
 Penny Ranftle (Poway USD), 2015 ◆
 Barbara Ryan (Santee ESD), 2015
 Priscilla Schreiber (Grossmont Union HSD), 2015
 Emma Turner (La Mesa-Spring Valley SD), 2015
 VACANT (Sweetwater Union HSD), 2015 ◆

Elvia Aguilar (South Bay Union ESD) 2016
 Barbara Avalos (National SD), 2016
 Scott Barnett (San Diego USD), 2016 ◆
 Marissa A. Bejarano (Chula Vista ESD), 2016
 Katie Dexter (Lemon Grove SD), 2016
 Barbara Groth (San Dieguito Union HSD), 2016
 Adrienne Hakes (Oceanside USD), 2016
 Elizabeth Jaka (Vista USD), 2016
 Jay Petrek (San Marcos USD), 2016
 Richard Smith (Bonsall Union ESD), 2016
 VACANT (Sweetwater Union HSD), 2016 ◆

County Delegate

Susan Hartley (San Diego COE), 2015

REGION 18 – 21 Delegates (16 elected/5 appointed) ◆

Subregion 18-A (Riverside)

Alejandro Cassadas (Banning USD), 2015
 Gayle A. Cloud (Riverside USD), 2015 ◆
 Robin J. Crist (Murrieta Valley USD), 2015
 Bruce N. Dennis (Riverside COE), 2015
 Memo Mendez (Jurupa USD), 2015
 Bill Newberry (Corona-Norco USD), 2015 ◆
 John I. Norman (San Jacinto USD), 2015
 Sandra Tusant (Romoland ESD), 2015
 Tracey B. Vackar (Moreno Valley USD), 2015 ◆
 Stanley Crippen (Lake Elsinore USD), 2016
 Tom Elliott (Perris ESD), 2016
 Tom R. Hunt (Riverside USD), 2016 ◆
 Ben Johnson, II (Alvord USD), 2016
 Marla Kirkland (Val Verde USD), 2016
 Elizabeth Romero (Riverside COE), 2016
 Cathy L. Sciortino (Corona-Norco USD), 2016 ◆
 Susan Scott (Lake Elsinore USD), res 2016



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Subregion 18-B (Imperial)

Ralph Fernandez (Brawley Union HSD), 2015

Diahna Garcia-Ruiz (Heber ESD), 2015

Frances Terrazas (El Centro ESD), 2016

Region 18 County Delegate

Jay Hoffman (Riverside COE), 2016

REGION 20 – County: Santa Clara

12 Delegates (11 elected/1 appointed) ◇

Danielle Cohen (Campbell Union ESD), 2015

Richard M. Garcia (San Jose USD), 2015 ◇

Albert Gonzalez (Santa Clara USD), 2015

Anjali Kausar (Cupertino Union SD), 2015

Nancy A. Newton (Fremont Union HSD), 2015

George Sanchez (Franklin-McKinley ESD), 2015

Robert Benevento (Morgan Hill USD), 2016

Frank Biehl (East Side Union HSD), 2016

Cynthia Chang (Los Gatos-Saratoga Joint Union HSD), 2016

Judy Hannemann (Mountain View-Los Altos Union HSD), 2016

Pamela Parker (Campbell Union HSD), 2016

County Delegate

Darcie Green (Santa Clara COE), 2016

REGION 21 – County: Los Angeles

7 Delegates (7 appointed) ◇

Tamar Galatzan (Los Angeles USD), 2015 ◇

Monica Garcia (Los Angeles USD), 2017 ◇

George McKenna (Los Angeles USD), 2015 ◇

Monica Ratliff (Los Angeles USD), 2017 ◇

Richard Vladovic (Los Angeles USD), 2015 ◇

Steven Zimmer (Los Angeles USD), 2017 ◇

County Delegate

VACANT (Los Angeles COE), 2016 ◇

REGION 22 – North Los Angeles – Los Angeles County

6 Delegates (6 elected)

John K. Curiel (Westside Union ESD), 2015

R. Michael Dutton (Antelope Valley Union SD), 2015

Steven M. Sturgeon (William S. Hart Union HSD), 2015

Gwendolyn Farrell (Westside Union ESD), 2016

Christy Smith (Newhall SD), 2016

Donita J. Winn (Antelope Valley Union HSD), 2016

REGION 23 – San Gabriel Valley and East Los Angeles County

16 Delegates (13 elected/3 appointed) ◇

Subregion 23-A

Robert Gin (Alhambra USD), 2015

Richard A. Sonner (South Pasadena USD), 2015

Bob Bruesch (Garvey ESD), 2016

Gary Scott (San Gabriel USD), 2016

Alexandra Zucco (Monrovia USD), 2016

Subregion 23-B

Hector Chacon (Montebello USD), 2015 ◇

Heidi L. Gallegos (Rowland USD), 2015

Helen Hall (Walnut Valley USD), 2015

Benjamin Cardenas, (Montebello USD), 2016 ◇

Anthony Duarte (Hacienda La Puente USD), 2016

Subregion 23-C

Christina Lucero (Baldwin Park USD), 2015

Eileen Miranda Jimenez (West Covina USD), 2015

Roberta A. Perlman (Pomona USD), 2015 ◇

Xilonin Cruz-Gonzalez (Azusa USD), 2016

Camie Poulos (West Covina USD), 2016

Paul Solano (Bassett USD), 2016

REGION 24 – Southwest Crescent – Los Angeles County

16 Delegates (14 elected/2 appointed) ◇

Maynard G. Law (ABC USD), 2015

Mark Morris (Downey USD), 2015

Sharon Stys (South Whittier ESD), 2015

Sophia M. Tse (ABC USD), 2015

Ana Valencia (Norwalk-La Mirada USD), 2015

Felton Williams (Long Beach USD), 2015 ◇

VACANT, 2015

Leighton Anderson (Whittier Union HSD), 2016

Paul Gardiner (East Whittier City ESD), 2016

Eugene M. Krank (Hawthorne SD), 2016

Sylvia V. Macias (South Whittier ESD), 2016

John McGinnis (Long Beach USD), 2016 ◇

Karen Morrison (Norwalk-La Mirada USD 2016

Ann Phillips (Lawndale ESD), 2016

Margarita Rios (Norwalk-La Mirada USD), 2016

Emma Sharif (Compton USD), 2016



Frequently Asked Questions regarding Delegate Assembly Nominations and Elections

Who is eligible to serve on Delegate Assembly? To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

What is the term of office to serve on Delegate Assembly? The term of office for each Delegate is two years beginning April 1, 2015 through March 31, 2017. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

How is a board member nominated to serve on the Delegate Assembly? A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

What does a nomination consist of? A nomination consists of a completed signed nomination and a one-page candidate biographical sketch form. In addition, an optional, one-page, single-sided, résumé may also be submitted, (résumé cannot be substituted for the candidate biographical sketch form). The biographical sketch will be copied exactly as submitted and included with the ballots.

When are the nomination and biographical sketch forms due? It is critical that nominations and candidate biographical sketch forms be delivered to the CSBA office, by fax or postmarked by the U.S.P.S. on or before **Wednesday, January 7, 2015. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department.**

How are nominees elected to serve on Delegate Assembly? Ballots are mailed by February 2 to each district or county board within the region or subregion that has a vacancy. Ballots must be delivered to CSBA via U.S.P.S. by Monday, March, 16 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All districts and candidates are notified of the results no later than March 31. If there is a tie vote, a run-off election will be held.

What are the required Delegate Assembly meeting dates? There are two Delegate Assembly meetings each year, one in May 16-17, 2015 in Sacramento and one on December 2-3, 2015 preceding the CSBA Annual Education Conference and Trade Show in San Diego.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings? No, CSBA is not able to cover expenses.

For additional information, please contact the Leadership Services department at (800) 266-3382.



Delegate Assembly Nomination Form

DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

CSBA Region/subregion # _____

The Board of Education of the _____ wishes to
(Nominating District)

nominate _____ . The nominee is a member of the
(Nominee)

_____, which is a member of the California
(Nominee's District)

School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Wednesday, January 7, 2015**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.* If you have any questions, please contact Charlyn Tuter in the Leadership Services department at ctuter@csba.org or (800) 266-3382. Thank you.



Delegate Assembly Candidate Biographical Sketch Form

DUE: Wednesday, January 7, 2015

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by January 7 postmarked by the U.S.P.S. Late submissions will not be accepted. If you have any questions, please contact Charlyn Tuter in Leadership Services at ctuter@csba.org or (800) 266-3281.

Name: _____	CSBA Region: _____
District or COE: _____	Years on board: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA’s Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA’s Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____